**AREA L.E.G.S. – Lake Erie General Services®** 

**ORDER OF ASC MINUTES**

Updates & changes to the front first, this includes motions being sent Back To Groups along with page number and any additional motions and page number location

1. Secretary Report
2. Any motions that go back to Groups
3. Motions that were addressed at Area with verified copy from originator.
4. Area attendance GSR then Committee
5. Treasurer Report
6. Subcommittee Reports in the order of reports given this includes RCM and Ad- Hoc
7. Receipts forwarded are included with report given
8. Fliers
9. When they are sent to the website they need to be separated into a maximum of no more than 25 pages for uploading and the fliers, no matter how few are a separate set for the website