

AREA L.E.G.S. – LAKE ERIE GENERAL SERVICES

POLICY SUBCOMMITTEE REPORT

June 9, 2019

Meeting opened with a moment of silence and the Serenity Prayer.

The Twelve Traditions were read

The Twelve Concepts were read

We observed a one-minute application of the Eleventh Step.

Subcommittee Purpose and Guidelines were read

Subcommittee minutes were read, and a question was asked regarding the motion that the committee sent to Area in May. The motion to require the Vice Chair of Literature to attend the ASC each month and was not presented because it was already a guideline in the current Vice Chair's guidelines. Although, an investigation of the Motion Log revealed one motion on 3/18/2001 "That only one member – either the Chair or the Vice Chair have to attend ASC". Based on the current Guidelines in the Literature Vice Chair subcommittee book the motion was not needed or presented. Also, the Ad-Hoc for guidelines is currently reviewing the Literature Committee guidelines and will submit any further changes needed to Policy.

We discussed the Area Inventory Tool Ad-Hoc and the possibility of the Policy Subcommittee completing the inventory. This Ad-Hoc was created by the Area and has been inactive for over a year due to the Ad-Hoc Chair's illness. The Policy Committee recommends that this Ad-Hoc be officially dissolved due to inactivity.

New Business

Ad-Hoc for Area Guideline review: We meet every Wednesday at the Cleveland Hts Library. If you would like to come to the Ad-Hoc, call the chair at 216-785-4179 to have your name added to meeting notification list. We have completed the guidelines for RCM and RCM alternate which will be submitted to the Policy Sub-Committee for review.

The Policy Sub-committee reviewed the guidelines for RCM and RCM alternate and accept them as written to be the revised guidelines for RCM and RCM alternate.

Memo of Understanding (MOU) from Thea Bowman Center. We discussed and recommend that the Area Vice Chair and Policy Chair, on a conference call, contact Mrs Thomas , director of Thea Bowman with the following questions. Dates for Marathons and additional cost. Will removing the 1st and 4th Sundays and 1st Saturday from the MOU decrease our donation (rent) from \$200 to \$170.

AREA L.E.G.S. – LAKE ERIE GENERAL SERVICES

We started discussing when a subcommittee has a motion, if it should be read during the report or after the report has been voted on. We also discussed having it in writing (by Area guideline or procedure) the process of a subcommittee asking for funds. We have a motion regarding the request for funds.

Humbly Submitted

Attendance (from memory, lost attendance sheet)

Carleton P

Marvin M

Walt Mc

Ruby K

Ron B

Reed R

Thurman B

AREA L.E.G.S. - LAKE ERIE GENERAL SERVICES®

SUBCOMMITTEE REPORT

SUBCOMMITTEE NAME: Merchandise 6/9/2019

Meeting opened with a moment of silence followed by the Serenity Prayer. The Twelve (12) Traditions and the Twelve (12) Concepts were read. We observed a one (1) minute application of the Eleventh Step. Subcommittee guidelines were read.

Old Business:

Raffle tickets generated a total of \$940.00 (approx. 188 tickets sold) of which \$35.00 is being turned over to the Treasurer today. We have a net profit of \$905.05 from a cost of \$34.95 for 250 tickets.

New Business: NA Birthday T Shirts have arrived and are available for sale @ \$15.00 each. We received a total of 72, mixed sizes. WAGS and GLASCNA have agreed to sell some of the shirts. If, big IF, all shirts are sold we would receive a total of \$1080.00 (a net profit of \$509.04 at a cost of \$570.96).

We finalized the gifts for the gift basket. The items will be, 1-Basic Text (gift edition), 1-Just for Today (gift edition), 1-Basic Cup Text, 1-Wooden Key Tag, 1-It Works How and Why, 1-Living Clean, 1-Just for Today Journal, 1-Medallion Holder, 1-WCNA T Shirt. All items are being ordered from Literature Subcommittee except the WCNA T. Anyone willing to volunteer to sell shirts at the picnic please let me know.

Attachments:

(1) Attendance sheet

Submitted by: Area Vice-Chair

Date: 6/16/2019

Subcommittee Report: Activities

!2 traditions- read by Walt

12 concepts- read by ~~Paul~~ Darlene P.

Old Business—Discussed min being read to GSRs at last Area meeting concerning Speaker Jam success proposed Sponsorship Breakfast. There was issue with suggested dates. Ruby K Stated willingness to contact Our lady of Mount Carmel to Secure Date. Decided to wait until date secured by Subcommittee before we proceed.

NA Birthday Party:

Donations; GLASCNA \$300, WAGS -- \$600. Ask the Body To match donation from WAGS Which has been past practices. So Activities is requesting a total of 1500.00 for NA birthday party the 600.00 from WAGS the 300.00 donated by GLACNA and \$600.00 from Area LEGS.

Subcommittee discussed menu and decided to follow last year's menu with the exception of fish and the addition of a few items:

Added Items:

Bake Beans

Potato Salad

Macaroni Salad

Cheese for Burgers

Menu:

Hotdogs (Turkey)-Buns

Hamburgers-Buns

Frying Oil

Chips-48 count small boxes

Water-add to what's in Area reserve

Sodas-add to what's in Area reserve

Ice

Cups- add to What's in Area reserve

Condiments: Ketchup, Mustard, Relish, Onions

Cake full sheet: Writing on cake to match NA tee shirt

Plates

Napkins

Spoons

Garbage Bags

Watermelon

The Acting Chair of activities rode by the Site at Edgewater There is no large Grill on site.

Need Donations of use of Grills. Need Help from area to make this Birthday Celebration a Success. At this time we don't have an Activities Chair. So the Area Chair has stepped in to help the Area Vice Chair with Subcommittees. The Area Chair Jimi M is asking all Addicts with the willingness to serve to Come to the next Activities Subcommittee meeting the Second Sunday in July. To state your willingness to serve at NA birthday celebration. There also may be a need to rent truck to transport equipment to park.

Honored to Serve

Jimi M

AREA L.E.G.S. LAKE ERIE GENERAL SERVICES®

ACTIVITIES - MANAGING FUNDS

PRIORITIES -

1. Do we have the funds to commit to this event or function?
2. Will this event or function prevent the Area Service Committee or Subcommittees from functioning?
3. What ideas and time are committed to this event or function?

- What is it [Theme]: NA Birthday Celebration
- Where and when is it to be held: July 20, 2019
- What funds are needed to host the event or function: 1250
- What is the financial breakdown? [List below]

- | | | |
|---|-------------|---------------------|
| 1. Rent | <u>225</u> | <u>ALREADY PAID</u> |
| 2. Food | <u>1000</u> | <u>00</u> |
| 3. Paper Products | <u>150</u> | |
| 4. Disc jockey | | |
| 5. Tickets (raffle, dance, etc.) | | |
| 6. Transportation | <u>100</u> | <u>00</u> |
| 7. Security | | |
| 8. Miscellaneous (if any; include cost) | | |
| a. _____ | e. _____ | |
| b. _____ | f. _____ | |
| c. _____ | g. _____ | |
| d. _____ | h. _____ | |

TOTAL PROJECTED EXPENSES \$ 1475

*****TURN IN ALL RECEIPTS TO THE AREA TREASURER*****

AREA L.E.G.S. - LAKE ERIE GENERAL SERVICES®



SUBCOMMITTEE NAME ACTIVITIES

SUBCOMMITTEE ATTENDANCE

NAME	GSR/MEMBER
Linda M	Local Chair
Darlene P.	GSR
Ruby K	ASC Secretary
Walt Mc	ASC Vice-Chair
HAKHEM H	GSR NEW ATTITUDES
FRED C	

AREA L.E.G.S. – LAKE ERIE GENERAL SERVICES

PUBLIC RELATIONS SUBCOMMITTEE REPORT

June 09,2019

Meeting opened with a moment of silence followed by serenity prayer

12 Traditions: Read by Beverly M

12 Concepts: Read by Ruby K

11th Step Application 1 minute

Subcommittee purpose & guidelines: Read by Thurman B

OLD BUSINESS:

Previous months minutes read and accepted.

- 1) Discussed poster day
- 2) Discussed NA literature at Glenville festival

NEW BUSINESS:

- 1) Instructed to prepare list of IP's for literature transfer

IP #	request to order	cost per copy	total cost
1	4	.27	1.08
7	10	.27	2.70
8	5	.27	1.35
16	6	.27	1.62
22	5	.27	1.35
29	5	.27	1.35

"NARCOTICS ANONYMOUS: A resource in your community." 15 copies at .45/copy total 6.75

20 schedule books .35/copy total 7.00

10 NA White Book 1.10/copy total 11.00

Total cost of order \$33.20

Motion to close: Beverly M, Seconded Ruby K.

Meeting Closed with a moment of silence and the serenity prayer.

June 09 2019
Public Relations Subcommittee Attendance

1) Marvin M. Chairperson

② CARLETON P. GSR ACT WINNER'S

③ RUBY K. ABC Secretary

4 Thurman B. Federation Chair

5 Buey M. Member

05-22-2019 ATTENDANCE

CONVENTION

AD HOC

- Lamont B
- Richard S
- Vernes D
- Jimi M
- Rob L
- Beverly M
- William R
- Buster B
- Walt Mc

05/22/2019

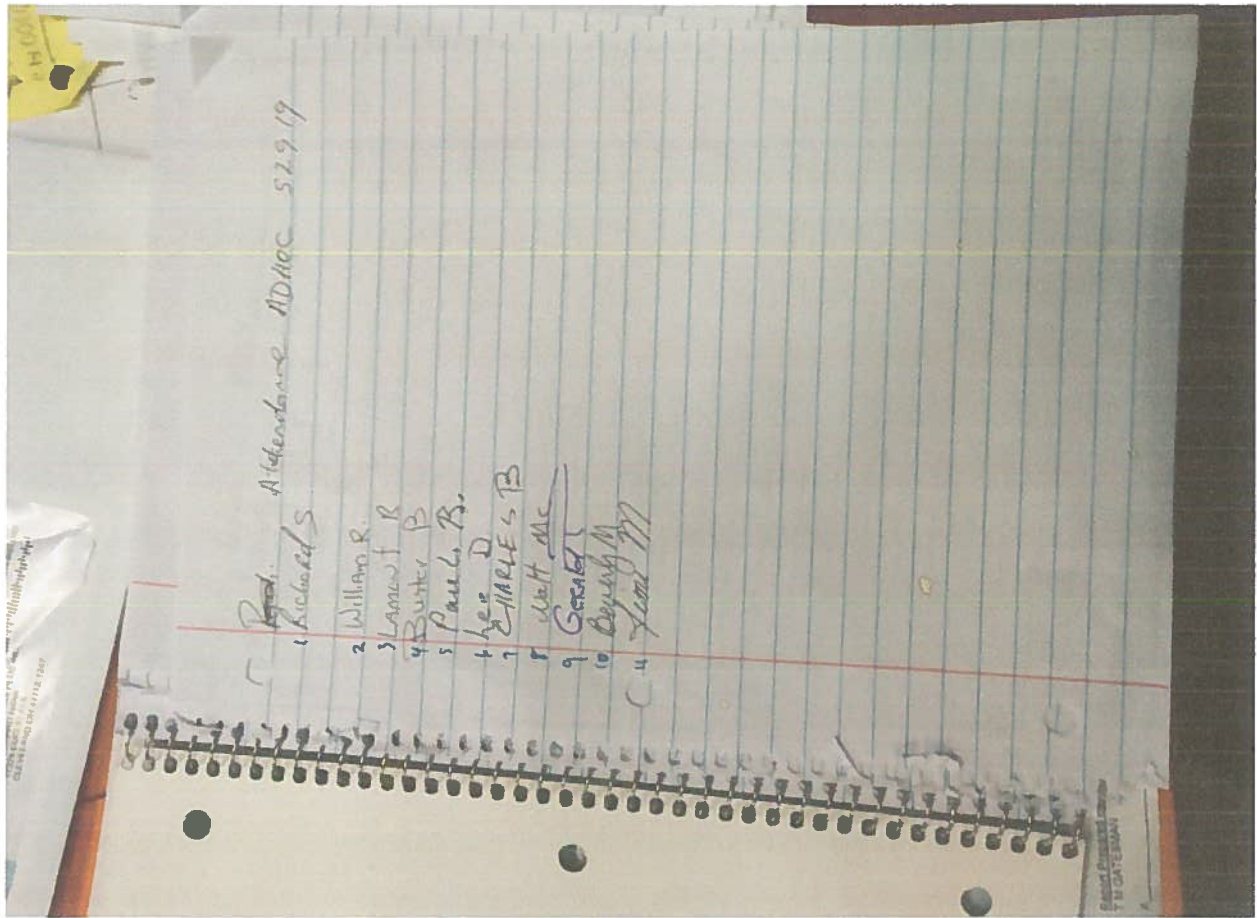
Area Chair brought a motion log as a point of information dating 02/18/2018 stating that AD HOC committee may be out of order. Please see attachment.

We reviewed the motion and discussed the wording. We agreed to follow the instruction given to us by Area.

We agreed to pay rent for use of AD HOC committee meeting space honoring our 7th tradition.

We elected position William R Vice Chair Richard S Secretary.

5/29/2019



AD HOC Meeting
5/29/2019

We went over old business last week notes.

We talked about guidelines for discussion 2 pro 2 cons,

We talked about meeting time 630pm to 8pm

We talked about how and what we need to do to safe guard the money that will be collected by the convention subcommittee.

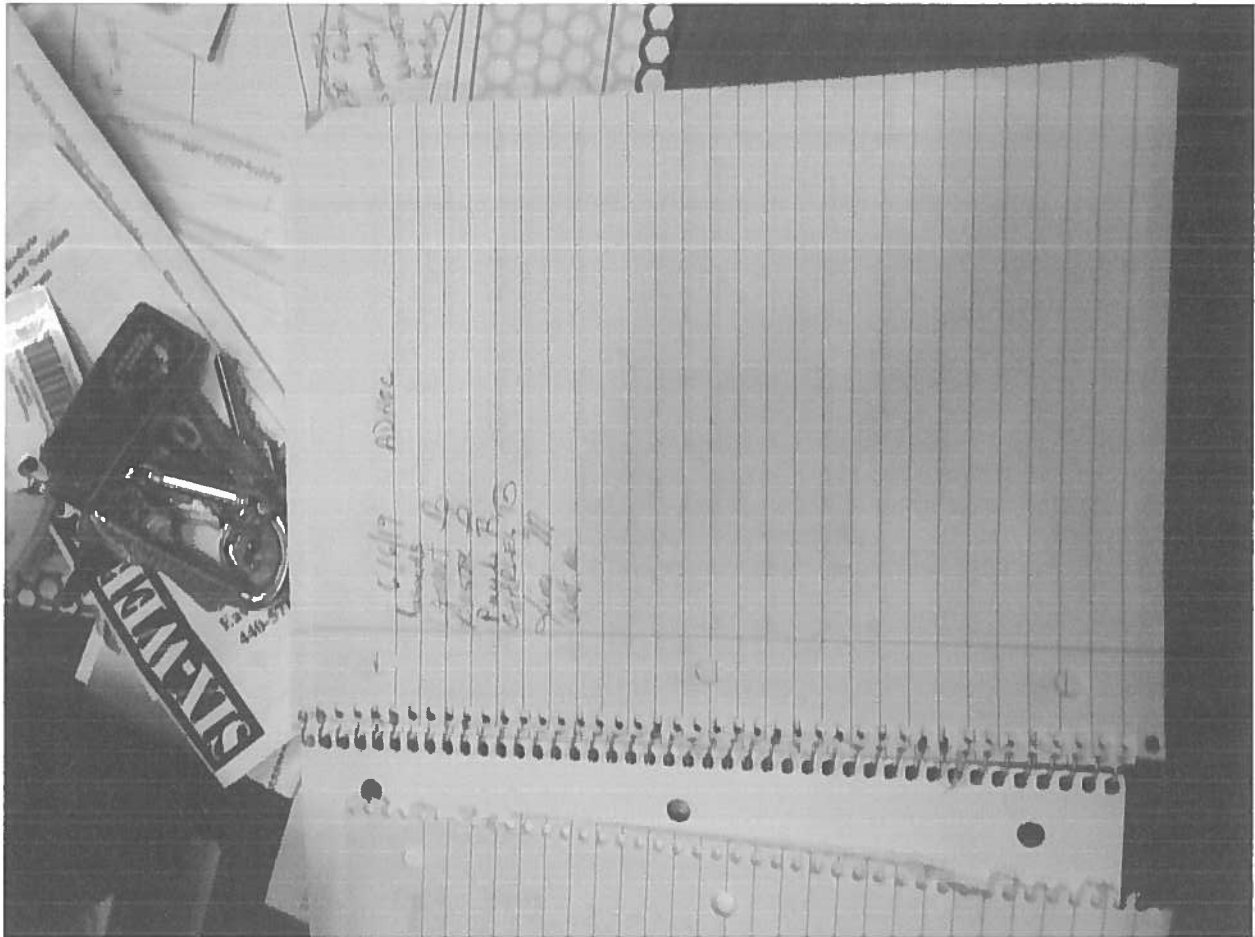
We voted on one bank account; keep in all funds collected into area general fund account.

We agreed that all checks should be need invoice with vender names and information provided.

We talked about how can we limit cash transaction

Two members stated their willing to go to a bank to collect information what practices they have to safeguard money transaction. Refer to attachment

6/6/2019



Thursday June 6 2019

OLD BUSINESS

- Went over old notes
- Buster shared information him and Jimmy got from the bank
- refer to attach
- Buster and Jimmy are going to look into the cost of renting or buying device

New Business

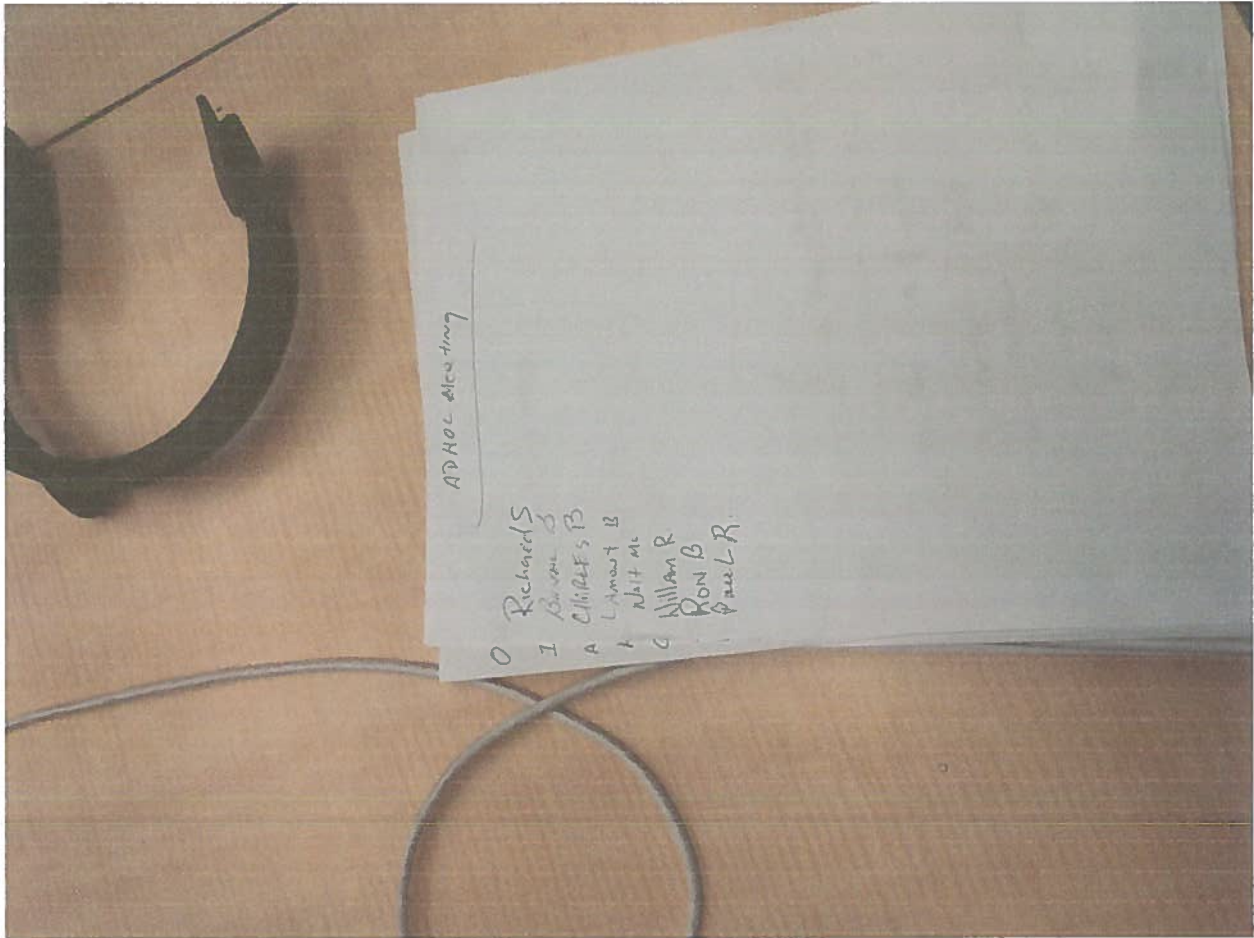
We voted for every other year for convention opposite of Buckeye Region Convention.

5- FOR 1- AGAINST 0- Abstention

We agreed that the convention committee should be treated as a regular sub committee that report to the the area body .

- Agreed to table discussed about the convention sub committee .
- Rotation of service
- 2 terms of service of any position 3 years out
- We agreed to have an advisory board for the convention
- We agreed to table discussion about election of servants

6/12/2019



AD HOC MEETING 06/12/2019

WE DISCUSSUED OLD BUSINESS

They informed me the importance of taking notes.

We identified the 8 subcommittee meetings that makes up the convention body, As follow.

Arts and graphics; Hotels and hospitality; convention information; merchandising registration; programing; additional needs; fund raising and entertainment

We spoke about expanding the responsibility of Area sub-committee to cut down on the convention subcommittee for example;

Area activates subcommittee will carry out the responsibility's convention fund raising and entertainment

Area Public Relation subcommittee will carry out the responsibilities of convention information.

Area Merchandise subcommittee will carry out the responsibilities of the convention merchandise subcommittee.

Convention chair and vice chair take on the responsibilities for hotel and hospitality.

All other can not be merged based on the responsibility cannot be duplicated.

We also agreed Area treasure will be the only treasure, because all money will go into general funds.

BRSCNA

04.15.19

Hello Family,

We got a lot done this month. We opened with a moment of silence followed by the Serenity Prayer. We had 2 RCMs and an area chair, so we were able to conduct business .

During the Treasurer's report, we were informed that he did the audit on Town Hall li and everything balanced out. During the PI's report we talked about a breakdown of the phone line and how many calls we receive during a month (ex. If we get 600 calls per month 200 goes to Legs Area, 200 goes to GLASCNA Area, and so on). We were informed that we do receive a breakdown every month with the bill.

During open sharing we discussed some of my concerns about our guidelines. When I was retyping them I had some questions, which were answered at our meeting.

During new business we talked about open positions, which are Vice-Chair, Treasurer, Vice-Treasurer, Secretary, Vice-Secretary, RDA, H&I Chair, ACTIVITIES Chair, Literature Chair, and OCNA Advisory Board 1, 2 and 3. We did have some nominations and some willingness for some of these positions. Mick G. was nominated for H&I, Mark T. was nominated for Treasurer he also stated his willingness for one of the OCNA Advisory Board Positions, Tina M stated her willingness for Secretary. We had 3 motions. Motion 224: To fund RD's attendance at the next MZF meeting in Detroit May 4-5, 2019 in the amount of \$280.00 (\$70.00 fuel, \$170.00 for two nights lodging and \$40.00 for meals) with the understanding that the RD will provide receipts. Intent: To support Buckeye's Participation in MZF Meetings. Submitted by Mark S. Second by Dakota R. Motion passed. Motion 225: To raise booklet schedules from \$.30 to \$.35 per book. Intent: To keep booklets Area ask Region to do. Submitted by Mick G. Seconde by Steven B. Motion passed. Motion 226: That the Prudent Reserve be established by the Administrative Committee after a budget meeting. Approval of new prudent reserve would not be required to go back to Areas. Intent: To be able to adjust the prudent reserve as necessary to cover administrative expenses, to cover current bills increase in our 11th Concept. Submitted by Mark T. Second by Cat T. Motion went back to areas. The last item of business we talked about is that we will be having a budget meeting for the administrative committee after our meeting in June, which will be June 8, 2019. Region meets ar 10:00 am at Town Hall li, 155 N. Water St. Kent, Ohio.

If there are any questions please feel free to contact me.

In Loving Service ,

Tina M.

Secretary Report



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218-2051

February 01, 2019 through February 28, 2019

Account Number:

00057812 1 AV 00.383



00057812 DRE 001 142 06019 NNNNNNNNNNN T 1 000000000 69 000782 P5324

BUCKEYE REGIONAL SERVICE COMMITTEE
 OF NARCOTICS ANONYMOUS
 PO BOX 1074
 KENT OH 44240-0021

CUSTOMER SERVICE INFORMATION

Web site: Chase.com
 Service Center: 1-800-242-7338
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679

CHECKING SUMMARY

Chase BusinessClassic

	INSTANCES	AMOUNT
Beginning Balance		\$2,824.67
Deposits and Additions	1	200.00
Checks Paid	5	-912.62
Ending Balance	6	\$2,112.05

Thank you for your military service and commitment to our country. Your monthly service fee was waived as a benefit of Chase Military Banking.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
02/11	Deposit	\$200.00
Total Deposits and Additions		\$200.00

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
1206 ^		02/12	\$480.00
1207 ^		02/13	90.96
1208 ^		02/13	154.00
1209 ^		02/27	9.72
1210 ^		02/13	177.94
Total Checks Paid			\$912.62

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

^ An image of this check may be available for you to view on Chase.com.

BRSCNA

TREASURER REPORT

APRIL 13, 2019

Includes: []
 Excludes: []
 Prepared by: []
 Approved by: []

PRUDENT RESERVE 2210.00

DATE	NAME	TRANSACTION DESCRIPTION	REF#	INCOME	EXPENSE	BALANCE
1-31	JANUARY	BANK STATEMENT				282467
2-9	TOWN HALL II	PHONE LINE	CK# 1206		48000	234467
2-9	FIRST COMM.	PHONE SERVICE	CK# 1207		9096	225371
2-9	US POSTAL SER.	PO BOX 1 YEAR	CK# 1208		15400	209971
2-9	JEFF WILFINGER	POSTAGE	CK# 1209		972	208999
2-9	MARK SHONCE	M.F.F. REIMBURSE	CK# 1210		17794	191205
2-11	WRASCNA	DONATION		20000		211205
		BALANCE EQUALS FEB BANK STATEMENT				
3-1	REGARDLESS OF	DONATION	CASH	5000		216205
3-1	PR. CHAIR	SCHEDULE SALES	CASH 201.00 LES 120.00	321.00		248305
3-1	WRASCNA	SCHEDULE SALES	CK# 1412	3000		251305
3-1	PR. CHAIR	SCHEDULE SALES	CASH 90.00 CK# 15.00	10800		262105
3-1	A SIMPLE WAY	DONATION	MO6971617919	3000		265105
4-13	TOWN HALL II	SCHEDULE SALES	CR# 156331	9000		274105
4-13	NATRUMBULL CO	TASCNA DONATION	CR# 101	12000		286105
4-13	WRASCNA	DONATION	CR# 1421	10000		296105
4-13	TASCNA	DONATION	CR# 103	6000		302105
		BANK DEPOSIT	TOTAL DEPOSIT	37000		
4-13	PR. CHAIR	SCHEDULE SALES	CK# 5226	6000		308105
4-13	LEES	SCHEDULE SALES	CK# 6440	9000		317105
		BANK DEPOSIT	TOTAL DEPOSIT	15000		
4-13	FIRST COMM.	FARTHER PHONE SERVICE	CK# 1211		10663	306442
4-13	TOWN HALL II	PHONE LINE	CK# 1212		48000	258442

Motion Form

(please print)

DATE 4-13-19

MOTION NUMBER 224

MAIN

MOTION THAT THE PRUDENT RESERVE BE ESTABLISHED
BY THE ~~EXECUTIVE~~ ^{ADMINISTRATIVE} COMMITTEE AFTER A BUDGET
MEETING. APPROVAL OF A NEW PRUDENT RESERVE
AMOUNT WOULD NOT BE REQUIRED TO GO BACK
TO AREAS FOR APPROVAL

INTENT TO BE ABLE TO ADJUST THE PRUDENT
RESERVE AS NECESSARY TO COVER
ADMINISTRATIVE EXPENSES TO COVER CURRENT
BILLS INCREASE IN ACCORDANCE TO OUR 11th CONCEPT

SUBMITTED BY: MARK T TREASURER

SECONDED BY: (IF REQUIRED): CAT T.

VOTE FOR BUSINESS (TO BE DEALT WITH HERE) OR POLICY (TO GO BACK TO AREAS FOR CONSCIENCE)

ALL FOR BUSINESS ALL FOR POLICY

RESULT _____

AMMENDMENT TO MAIN MOTION (See amendment form):

AMENDED

MOTION: _____

VOTE: ALL FOR _____ ALL AGAINST _____ ALL ABSTAIN _____

RESULT _____ (motion passes, motion fails, policy back to areas (provide a date to be considered),
tabled until (provide a date to be considered), motion withdrawn)