

Second
Part
of
Minutes

AREA L.E.G.S. - LAKE ERIE GENERAL SERVICES®

GROUP REPORT



GROUP NAME:

Hello Family we at H.O.W on
Saturday Night 18208 Newark
Ave we St. Henry Rectory
is continuing a primary
purpose. in keeping the
doors open for the addict
still suffering.

Grateful to be of Service
to NA & my homegroup

Submitted by:

Phyllis A. Saturday Night

Date:

4/21/19

AREA L.E.G.S. - LAKE ERIE GENERAL SERVICES®

GROUP REPORT



GROUP NAME: *A Simple Way*

*We met on Thursday mornings @ 10 a.m.,
15309 Harvard Ave.*

*Our meeting is growing, we are averaging
21 members weekly.*

*There is currently an opening for GSR
and GSR alternate.*

We are grateful to serve

Submitted by: *A Simple Way*
Date: *April 21, 2019*

AREA L.E.G.S. – LAKE ERIE GENERAL SERVICES

POLICY SUBCOMMITTEE REPORT

April 14, 2019

Meeting opened with a moment of silence and the Serenity Prayer.

The Twelve Traditions were read by Hakeem H.

The Twelve Concepts were read by Bill S

We observed a one-minute application of the Eleventh Step.

Subcommittee Purpose and Guidelines were read by Beverly M.

Subcommittee minutes were read by Reed R

Old Business:

GSR Package-we are still working on the package and will finalize at the May meeting.

New Business:

1. Motion referred from ASC- That Area change guideline 20a. Motion needs clarification and was sent back to the GSR to resubmit with clarification.
2. Speaker Jam Format: It was discovered at the Speaker Jam that there was no Speaker Jam format. We reviewed and revised a Speaker Jam format to be placed in the applicable Area Executive Books.
3. Area Inventory Tool: was discussed and tabled until the next subcommittee meeting.
4. GSR Overview – Policy guidelines / Why we do not send guidelines back to groups.

Humbly Submitted

Policy

April 14, 2019

Policy Sub-Committee Sign Sheet

- ① Bruce M CHAIR
- ② Fred R Vice
- ③ CARLETON F. CARLETONA PARRIES @ YAHOO.COM
WINNERS IN RECOVERY
- ④ Jill S New Attitudes
- ⑤ Hakeem H New Attitudes
- ⑥ ~~Scott~~ Recovered By The Rapids
- ⑦ Thomas B Chair title
- ⑧ Matt Mc
- ⑨ Ken D - Wakeyo & Lisa
- ⑩ Phil D.A. GSR RAY OF HOPE
- ⑪ Ruby K Member
- ⑫ Shyr J W Member

Ken D - KDARKY3077@gmail.com

POPE PHIL 4267@gmail.com

Bill C. Williams - 203-251-3100

AREA L.E.G.S. – LAKE ERIE GENERAL SERVICES
PUBLIC RELATIONS SUBCOMMITTEE REPORT

DATE: April 14, 2019

Meeting opened with a moment of silence followed by serenity prayer

12 Traditions: Phillip H.

12 Concepts: Ruby K.

11th Step Application 1 minute

Subcommittee purpose & guidelines: Bill

OLD BUSINESS:

Previous months minutes read and accepted.

- 1) Contact requesting new meeting has not returned call

NEW BUSINESS:

- 1) We discussed next poster day. We chose Euclid and Superior as the canvass area, and the date of June 22, 2019.
- 2) Directed to check NA buckeye.org for other same day events scheduled.
- 3) Directed to check Community Development Corporation websites for events where we may set up an information table.

Motion to close: 5 for, 0 against.

Meeting Closed with a moment of silence and the serenity prayer.

H & I SUBCOMMITTEE REPORT

DATE: 4/14/2019

The Meeting opened with a moment of silence and the Serenity Prayer, followed by the reading of the 12 Traditions, the 12 Concepts. One minute application of the Eleventh Step was observed. H&I Guidelines, Do's and Don'ts Read.

Group Reports: Read and Accepted
Literature Report: Read and Accepted
Secretary's Report: Read and Accepted

OLD BUSINESS/FRONT OF MINUTES

1) H&I Subcommittee Open Positions (front of minutes)

- Vice-Chairperson
- Literature Distributor

2) Meeting Vacancies (front of minutes)

~~LM Community Assessment Treatment Services for Women (C.A.T.S.).....Tue.....7:00pm~~
Crossroads.....Thurs.....1:30pm
Orca House.....Tue.....7:00pm
North East Reintegration (Women)Wed.....6:30pm

3) Cleveland Clinic- will try another avenue and will let the H&I Subcommittee know if they are still interested in services

4) Men's Justice Center: no updates regarding when meeting will begin again

NEW BUSINESS:

1) Meeting being chaired for 30 days:

- Crossroads.....Norman W.
- Orca House.....Donnie L.

2) Election of Substitute Chairperson:

Von B. was elected Facility Chairperson for C.A.T.S. (1 year term): she will be monitored for the next 4 weeks (Ruby K., Marlene S., and Lashonda).

Ruby K. was elected as a substitute chairperson

Marcia K. was elected as a substitute chairperson

3) Secretary provided receipt and change: \$1.52 for purchase of ink

4) Literature Request- \$62.10

Attachment: – Attendance Sheet, Literature Report

Meeting closed with a group hug and a moment of silence followed by the Serenity Prayer.

Respectfully submitted,
Marlene S., H& I Secretary

Date Order Placed 4/21/19

Date Order Received _____

Dear, Area Legs Literature Chairperson;

Here is the H & I Literature order for the month of April 2019.

	Name	Unit Price	Quantity	Price	Quantity Received	Balanced owed
#7	Am I An Addict	.27	30	\$8.10		
#8	Just For Today	.27	0	\$		
#11	Sponsorship	.27	15	\$4.05		
#16	For the Newcomer	.27	40	\$10.80		
#17	For Those in Treatment	.36	35	\$12.60		
#22	Welcome to N.A.	.27	30	\$8.10		
#23	Staying Clean on the outside	.27	40	\$10.80		
	Schedule Book	.30	40	\$12		
	Behind the walls	\$1.10	0			
	White Books	.90	10			
	Group Readings	\$5.25	0			
	TOTAL					\$66.45

Comments:

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SUBCOMMITTEE REPORT

SUBCOMMITTEE NAME: Literature 4/21/19

We had a great time at the speaker jam, and we collected \$ 231.00 for merchandise Sold. we would like to say thanks to all who contribute .

We are turning in today ~~1253.53~~ + ~~231.00~~ =

$$1253.53 + 231 = 1484.53$$

We are asking for payment to World (naws) \$655.23 plus our monthly budget Of \$ 750.00, and \$ 50 dollars for expenses

Total amount we are asking for is 1455.23

Submitted by: Literature Subcommittee

Thurman B/ Tracy S

Date: 4/21/19/2019

AREA L.E.G.S. [LAKE ERIE GENERAL SERVICES]

H&I – MONTHLY LITERATURE DISTRIBUTION

Date: 4/13/2019 Literature Coordinator

H&I Literature Used →	#7	#8	#11	#16	#17	#22	#23	Sched. Books	Behind/Walls	White Book	Sets of Readings
Literature on Hand	59	73	65	36	15	63	43	48	28	66	4
	24	38	30	1	0	28	8	13	23	31	4

FACILITIES											
C.A.T.S./Men	5								0		
Crossroads	5								0		
Hitchcock Center	5								0		
Justice Center, Men											
ORCA House	5								0		
C.A.T.S./Women	5								0		
North East Reintegration	5								5		

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Total Distributed											
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Requested Literature	30	0	15	40	35	30	40	40	0	10	0
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Substitute Chairs

Marlena S.											
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Columbus W.											
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Walt Mc.											
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Kim W.											
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Donnie L.

H&I Executive Committee

LaShonda M./ Chair											
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Marlene S./ Secretary											
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Annette W./ Literature Coordinator											
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- #7 Am I an addict
- #8 Just For Today
- #11 Sponsorship
- #16 For The Newcomer
- #17 For Those In Treatment
- #22 Welcome To NA
- #23 Staying Clean On The Outside

Comments:

AREA L.E.G.S. - LAKE ERIE GENERAL SERVICES®

SUBCOMMITTEE REPORT

SUBCOMMITTEE NAME: Merchandise 4/14/2019

Meeting opened with a moment of silence followed by the Serenity Prayer. The Twelve (12) Traditions and the Twelve (12) Concepts were read. We observed a one (1) minute application of the Eleventh Step. Subcommittee guidelines were read.

Old Business:

Minutes from March 2019 were read. The T-Shirts mentioned in last month's report were partially sold at the March Speaker Jam. The initial inventory of T shirts were 35, with an approximate sale value of \$203.00. We sold 24 at the Speaker Jam and realized an income of \$150.00, which left an inventory of 11. The eleven shirts are valued at \$53.00. The \$150.00 was transferred to the ASC Treasurer.

We purchased 250 raffle tickets to sell at \$5.00 each to generate funds to purchase T Shirts for the NA Birthday celebration in July. As of today's report we have sold some tickets and generated funds in the amount of \$695.00. Funds will be transferred to the ASC Treasurer. The "Gift Basket" for the prize will consist of, a "Basic Text" (gift edition), a "Just for Today" book (gift edition), a "Baseball Cap" (gift edition), a "Basic Text Cup" (gift edition), a "WCNA T-Shirt" and a "N.A. Wooden Key Tag".

New Business:

Merchandise Subcommittee is requesting \$35.00 for printing of the raffle tickets (see last month's report. We are inviting GSRs/Members to come to Merchandise Subcommittee in May to bring a design/s for the N.A. Birthday celebration T-Shirts. A selection will be made at that time.

I request to be recognized under new business to request stated funds.

Attachments:

- (1) Attendance sheet
- (1) Inventory sheet (for T Shirts)

Submitted by: Area Vice-Chair

Date: 4/21/2019

AREA L.E.G.S. - LAKE ERIE GENERAL SERVICES®

SUBCOMMITTEE RECEIPTS REPORT FORM

SUBCOMMITTEE NAME: Merchandise

DATE: 3/17/2019 AMOUNT RECEIVED \$35.00 CHECK # 6448

<u>DATE OF PURCHASE</u>	<u>ITEMS PURCHASED</u>	<u>RECEIPT NUMBER</u>	<u>AMOUNT OF PURCHASE</u>	<u>BALANCE FORWARD</u>
3/17/2019	250 Raffle Tickets	C413274 (order#)	34.95	

- Receipts must be numbered #1, #2, #3, etc. (Please write number on receipt and this form)
- Please give brief description of items purchased; i.e. one (1) color ink cartridge, two (2) notebooks, fifty (50) copies, etc.
- Attach receipts to form.

Area vice chair (Walt mg)

SUBMITTED BY: ~~Heidi Secretary~~

DATE FORM & RECEIPTS TURNED IN ~~3/18/2016~~ 4/21/2019

THANK YOU FOR YOUR ORDER

Order Details: PAID CC

Order Total: 34.95

Ticket QTY: 250

Ticket Color: Blue

Ticket Type: Stub

Order Number: C413274

Special Services:

Special Services Amt: \$0.00

Instructions:

Ticket Front:

Area LEGS presents

A Specialty Recovery Gift Basket Raffle

Gift Edition Literature and Other Recovery Related Goodies

Drawing will be held: July 20th, 2019
at the NA Birthday Celebration
Edgewater Park / Upper Pavilion

AREA L.E.G.S. [LAKE ERIE GENERAL SERVICES]



AD-HOC COMMITTEE MEETING

APRIL 17, 2019

- 1) We opened with a moment of silence and the Serenity Prayer
- 2) Opened the discussion on the H&I Subcommittee's Do's and Don'ts – line by line:
 - a. We tabled the discussion on **DO** – *Explain the language we use – (addict, clean, recovery). Explain why we use it - The First Step and the Sixth Tradition. [See “Do You Know”] Need clarity on if it is included with the Facility Chair's/Substitute Chair's Literature information that is distributed.*
 - b. We added the motion that was passed at the H&I Subcommittee which change the completion of **DON'T** Take a member who has family or friends in the facility *that are residents.*
 - c. We tabled the discussion on **DON'T** – *Sponsor residents in the facility that you are attending as an H&I member. More questions in the interpretation of this guideline.*
- 3) Discussion on the “Suggested Topic List” and H&I Guideline # 13 concerning duplication of topics. We are going stay the prior approval list.
- 4) We closed with a moment of silence and the Serenity Prayer.
- 5) We ended the meeting promptly at 4:00pm.

In Attendance:

Chester W.
Walt Mc.
Ruby K.

[AREA L.E.G.S. [LAKE ERIE GENERAL SERVICES®]
AREA SERVICE COMMITTEE GUIDELINES
(Revised Jan 27, 2019)

1. Motions can only be made by Subcommittee Chairpersons, Group Service Representatives (GSR's), and all Area Officers; excluding the Area Chairperson and Area Vice-Chairperson [11-11-01]; to be followed by overall general discussion to determine whether or not a motion should be sent back to groups for their conscience. Determining factor to be either motion is policy and administration or general business. All motions will be determined to be either business or policy by the voting body of Area L.E.G.S. [GSRs only] regardless of past precedent or origin of motion. The Area Chairperson will recognize two for policy and administration and two for business from the floor. Then the voting procedure will follow: policy and administration is to be sent back for group conscience. Guideline of discussion and decision must follow Narcotics Anonymous Traditions and the Twelve Concepts for NA Service. [9-16-2012]
 - 1a. All motions must be submitted in writing on a motion form. [9-16-2012]
 - 1b. Any motion regardless of the origin is to be accompanied by an explanation. Explanation: To clarify the intent of the motion. [9-16-2012]
2. In reference to the above: that all Subcommittee decisions must be decided by the conscience of that committee. The Chairperson or Vice-Chairperson acts as a guide, chairs group conscience, and is ultimately responsible to Area L.E.G.S. and N.A. as a whole. [9-16-2012]
3. That all Area Service Committees positions are to be put on the front of the Minutes three (3) months prior to the end of the term. Explanation: To ensure a smooth transition of the Area Service Committee. **Executive Positions:** Area Chairperson, Area Vice-Chairperson, Area Treasurer, and Secretary's Assistant. **Subcommittee Positions:** Literature Chairperson, Literature Vice-Chairperson, Policy Chairperson, Policy Vice-Chairperson, PR/Phoneline Chairperson, and PR/Phoneline Vice-Chairperson. These positions will be placed on the front of the Minutes in September. The voting will take place in October with the actual service beginning in January. **Subcommittee Positions:** Convention Sub-Committee trusted servants are placed on the front of the Area L.E.G.S. minutes in December, to be elected in January and the one (1) year term to begin in March. [9-16-2012] **Executive Position:** Area Secretary, Treasurer Assistant, Regional Committee Member and Regional Committee Member Alternate. [9-16-2012] **Subcommittee Positions:** Activities Chairperson, Activities Vice-Chairperson, H&I Chairperson, H&I Vice-Chairperson, Merchandise Chairperson, Merchandise Vice-Chairperson. These positions will be placed on the front of the Minutes in March. The voting will take place in April, with the actual service beginning in June. [11-19-06]
 - 3a. In the event an Area Service Committee position becomes vacant, the time remaining in that position shall be fulfilled by the newly elected trusted servant. The position will be

filled on an interim (temporary) basis and should be put on the front of the Minutes.[11-11-01]

4. That two (2) unwarranted absences by a Trusted Servant of the Area Service Committee, will result in that position being open. That Area L.E.G.S. and all Subcommittees of Area L.E.G.S. adopt that a warranted absence be death, illness, job-related, or an immediate emergency. [08-17-08]4a. All Trusted Servants in the event of their absences from the Area Service Committee meeting, applicable Area Subcommittee meeting or Regional Committee meeting are to notify one of the Area Service Committee Officers; {Chairperson, Vice-Chairperson, Secretary, Secretary Assistant, Treasurer, Treasurer Assistant, Regional Committee Member, Regional Committee Member Alternate,} prior to the aforementioned meeting taking place. (Any absence must be confirmed by speaking personally with at least one (1) of the ASC Trusted Servants mentioned above) [9-16-2012] .

Explanation: Accountability for warranted/unwarranted absences. [9-16-2012]

4b. Two {2} early departures will result in one {1} unwarranted absence.
Explanation: Trusted Servants are responsible to attend the Area Service Committee meeting in its entirety. [9-16-2012]

4c. Resignation: "A member who wishes to resign from a position must submit their resignation in writing to the Body they serve.

Explanation: The clarity of their intent is known. [9-16-2012]

5. That Area L.E.G.S. meetings begin promptly at 3:00 p.m. and end sharply at 7:30 p.m. [10-16-94]

5a. In the event that all Area business will not be completed by 7:30 p.m. and there is still the required quorum of GSRs present, the ASC Chairperson may then call for a vote by the body to extend the meeting. [9-16-2012]

6. That abstention votes be counted in determining whether a motion passes. [11-16-86] Procedure #13 states, "Any time the abstention votes supersede the no vote the Chairperson will address the persons voting to abstain. Per Robert's Rule of Order, abstention votes are a conflict of interest. Regarding abstention votes, if the abstention votes are in the majority, the motion in question should be tabled for clarification and/or input".

7. All GSR's and Area Officers are to be seated in the square. [To be read when applicable].

8. That all Regional nominations brought back from groups are to be given to the RCM or RCM-Alternate. [02-10-02]

9. That Area L.E.G.S. Service Committee and all Subcommittee meetings read our Twelve Traditions and the Twelve Concepts for NA Service. [9-16-2012]

10. That all Subcommittees of the Area Service Committee will be responsible for submitting new guidelines or changes to existing guidelines to the Policy Subcommittee to ensure that the guidelines fall into accordance with parliamentary procedures and the Twelve Traditions and the Twelve Concepts of NA. [02-10-02]
11. That any and all members attending the Area Service Committee (ASC) meeting be allowed to participate in the general election (discussion, questions, etc.) Only GSRs are allowed to vote on elections and all other Area L.E.G.S. business.
Explanation: To adhere to the principle that the ASC be accountable to the groups it serves. Intent: Concept #9, all elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes. Tradition #9, NA, as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.
This motion supersedes motions # 33 (dated 11/18/2001, Policy Motion Log), motion # 34 (dated 12/16/2001, Policy Motion Log), and guideline # 11 (ASC guidelines).
Guideline 11a, 11b, 11c, remain unchanged. [7/21/2013]
- 11a. In the event that there is only one nominee for an Area L.E.G.S. Trusted Servant position, then the votes are counted yea or nay. In the event of multiple nominees, the vote will be counted yea only for each nominee. [05-15-94]
- 11b. That the Fourth Concept be read after the first statement of willingness or nomination from the floor. [9-16-2012]
Explanation: For clarification of effective leadership qualities. Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when selecting Trusted Servants.
- 11c. Guidelines for the perspective position are to be read before questions to the nominee. [9-16-2012]
12. Any fliers submitted to be placed in the minutes must be approved by the voting body of the Area Service Committee. [9-16-2012]
13. Any discussion of a motion on the Area Service Committee floor will not be allowed to exceed ten minutes. [09-18-94]
- 13a. Motion: at area service meetings, all discussion and questions to all sub-committee reports be limited to ten minutes (10) per sub-committee.
Explanation: to expedite business more effectively and efficiently.
Intent: Traditions 1 and 2. Concept 4. [07-17-11]
14. To read numbers 1 through 5 of the Area Service Committee's format for all call meetings. Explanation: For a smooth transition. [11-20-94]
15. Anyone wanting information placed on the front of the Minutes must bring it to the floor for general consent. Explanation: To better serve the Area. [12-18-94]

16. Any individual or group that has previously bounced two checks must wait a period of six months before Area L.E.G.S. will accept checks again after restitution has been paid. Explanation: In keeping with our Eleventh Concept – to allow individuals and groups time to manage funds responsibly. [12-18-94]
17. That the definition of "No Addict Turned Away" be that no addict is turned away from attending any Area L.E.G.S. sponsored event or function --excluding the sales of food, merchandise, or any monetary sales within the event or function. Emphasizing our Seventh Tradition through free will contributions and/or service. Explanation: Although No Addict is turned away from our NA meeting for any reason. Fund-raisers are events that require monies to be paid. It is the individual's responsibility to provide these monies through free will contributions and/or service. [06-17-96]
18. That Area L.E.G.S. Policy Subcommittee hosts a Learning Workshop twice a year on "Effective Leadership" when selecting Trusted Servants for positions. [05-18-97]
19. That Area L.E.G.S. make Area donations to Region when financially feasible. Intent – So as not to be locked into making a set donation to Region. Explanation: Sometimes a set donation may not be available and allows GSR's to vote on a sliding scale as business at Area instead of unnecessarily voting as policy and sending it back to Groups all the time. [03-24-00]
20. No Area Executive Board {Committee} member – Chairperson, Vice-Chairperson, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, RCM or RCM-Alternate, nor any Subcommittee Chairperson or Vice-Chairperson are allowed to serve as a GSR or GSR-Alternate of any NA group. Explanation: It is in conflict with our Fifth Concept. [9-16-2012]
- 20a. No one individual be allowed to hold more than one position at the Area Level. These positions include ASC Chairperson or Vice-Chairperson, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary, RCM or RCM Alternate, nor any Subcommittee Chairperson or Vice Chairperson, , Treasurer or Secretary; or their respective subcommittees.
Explanation: It is conflict with out Fifth Concept
21. That the quorum is ten (10) GSRs on the first tally and should the attendance of the voting body (quorum) drop to 49% or less our consensus will cease (the voting procedure will not continue). [9-16-2012]
Explanation: That the participating groups will receive a true conscience at Area L.E.G.S.
A quorum for business to start is before the Secretary's report. [9-16-2012]
- 21a If the executive body is not present prior to the secretary report ½ unwarranted absence shall be applied (6-17-2018)

22. To date all fliers when asking for willingness to serve a position. {Example GSR, Secretary, etc.} Explanation: To determine if the flier will be read after a specific length of time.
[01-18-04]
23. That Area L.E.G.S. secure through rental, a storage space to hold Area L.E.G.S.' archives. Explanation: To ensure safekeeping of archives including policies, procedures, banners, tapes, etc. [9-16-2012]
24. That Area L.E.G.S., "refrain from reading the Procedures for Conducting Area L.E.G.S. Business at our Area Service Committee meetings."
Explanation: To more effectively and efficiently expedite business. GSR's are trusted to serve and should be held accountable. [06-20-04]
25. There be at least three members present at any subcommittee meeting. If the minimum quorum is not met, the business will not be conducted at that subcommittee, instead that subcommittee business will be conducted at Area (8/14/2016)
26. Any contact with an outside entity should include at least two (2) members. One being the Chair of Vice chair or Area and another Area committee member. Regarding Subcommittees; One would be the Subcommittee Chair or V. Chair and another committee member.

Telephone contact: should be conference call.

In person contact: should include 2 or more members.

Written correspondence: should be reviewed by the subcommittee. (01/27/2019)

PROCEDURES FOR CONDUCTING AREA L.E.G.S. BUSINESS

(REVISED JAN 27, 2019)

1. **Point of Information:** If a Committee member needs certain information before making a decision about a motion at hand, that member can say at any time to the Chairperson, "*Point of information*". This means, "I have a question to ask", not "I have information to offer". One does not need a second to raise a point of information; it is neither debatable nor to be voted upon. The person raising the point of information may ask the question of either the Chairperson or another member of the Body. Explanation: To replace present procedure on point of information. [01-19-95]
2. **Procedure to Call for a Vote:** Any GSR may call for a vote by raising a hand and being recognized by the Chair. The person holding the floor is not to be interrupted. A second by a GSR is required and is debatable by GSR's only. Call for a vote motions can be passed by unanimous consent; unless there is an objection by one GSR. If there is one objection, a majority is needed by GSRs to pass.
3. **Equal Time:** If in the discussion the majority of the comments are leaning to pro or con, the Chair will recognize opposing comments to equal out the discussion.
4. **Point of Order:** If it appears to a Committee member that something is happening in violation of the Rules of Order, and if the Chairperson has not yet done anything about it, the member can ask the Chairperson for clarification of the rules at any time. The member may simply say out loud, "*Point of Order*". The Chairperson then says, "What is your point of order?" The member then states the question and asks the Chairperson for clarification. If the Chair agrees that the rules are not being followed, the Chair says, "Your point is well taken" and restates the appropriate rule. If the Chair does not agree, the Chair says "Overruled." The decision, as all others, can be appealed. Explanation: To replace present procedure on Point of Order. [02-19-95]
5. **Withdraw a Motion:** Member who made original motion may withdraw it provided it has a second and a majority vote. It is not amendable or debatable. Member does not interrupt person holding the floor and must be recognized by the Chair.
6. **Appeal Decision of the Chair:** Any time the Chair makes a decision, that decision may be appealed. Any voting member who wishes to appeal a decision may do so by saying, "*I appeal the decision of the Chair.*" If the appeal is seconded, the Chair then asks, "On what grounds do you appeal my decision?" The member states the reasons. The Chairperson then speaks

PROCEDURES FOR CONDUCTING AREA L.E.G.S. BUSINESS

(REVISED JAN 27, 2019)

briefly to the intent of the ruling being appealed. The Body may then debate the ruling and the merits of the appeal. A vote is taken, requiring a simple majority to overrule the original decision of the Chair. Explanation: To replace present procedure on Point of Appeal. [02-19-95]

7. **To Table:** A main motion may be tabled by GSRs, Subcommittee Chairs, and all Area Officers excluding the Area Chairperson. A second is required. Only one pro/con is allowable. A majority vote is required. Member may not interrupt person holding the floor and must be recognized by the Chair. [01-15-95]
8. **Take from Table:** A tabled motion may be taken from the table by a GSR, Subcommittee Chairs and all Area Officers excluding the Area Chairperson. A second is required and it is not debatable. A majority vote is required. Member may not interrupt person holding the floor and must be recognized by the Chair. [01-15-95]
9. **To Amend:** A main motion may be amended only twice by GSRs, Subcommittee Chairs and all Area Officers excluding the Area Chairperson. A second is required. It is debatable and a majority vote is required. Member may not interrupt person holding the floor and must be recognized by the Chair. [01-15-95]
 - A. When there is obvious general approval on a minor change to a main motion; by unanimous consent the motion may be informally amended if there is no objection by any one GSR. If one objection exists refer to item #9 in Area's Procedures for Conducting Area L.E.G.S. Business. [02-19-89]
10. **To Reconsider:** A main motion may be reconsidered at the same meeting or following meeting by GSRs, Subcommittee Chairs, and all Area Officers excluding the Area Chairperson. A second is required. Member may not interrupt person holding the floor and must be recognized by the Chair. It is not amendable and is debatable by 1pro/2 cons. A majority vote is required. [01-15-95]
11. **That the definition of Business or Policy means:** *Business* – meaning GSRs will vote on the motion at the Area Service Committee meeting. *Policy* – meaning the motion will be taken back to Groups for conscience then brought back to the next Area Service Committee meeting. [06-18-89] In order to accomplish more business; if the voice vote on *Business* or *Policy* is unanimous we suspend the vote by hand.

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- A. **Policy** – In order to table a motion voted Policy and coming back from Groups to Area L.E.G.S., it *must* be accompanied by the conscience of a second Group. Explanation: So that the second is of the Group's conscience. [10-15-92]
- B. In the voting process on motions that after two tables we stop and poll all Groups tabling in order to understand and possibly answer any questions as to why the Groups tabled. Ten minute time limit on questions. Then we vote whether to table motion or not. If the motion is not tabled we then vote on the main motion starting with a new vote count. Explanation: To expedite the voting process. [10-17-99]

12. That a verbal explanation be given to the Area Service Committee when any Area Officer and/or Subcommittee Chairperson leaves early from Area meetings. [02-19-89]

13. Any time that the "*abstention votes*" supersede the "*no votes*", the Chairperson will address the persons voting to abstain. Per **Robert's Rules of Order**, abstention votes are a conflict of interest. Regarding abstention votes, if the abstention votes are in the majority, the motion in question should be ***tabled for clarification and/or input***. Explanation: To find out if there is a lack of information, understanding, or conflict of the GSR's group conscience. To prevent a motion from failing at the Area Service Committee body due to the further need of clarification. [10-16-94]

14. **Motion to Refer:** Simple majority is required, is debatable. Sometimes the Committee does not have enough information to make an immediate decision on a main motion. Such motions can be removed from debate and sent to either a Standing Committee or an Ad Hoc Committee for further study. This can be done by a member saying, "*I move to refer the motion to such-and-such Committee.*" If the motion to refer is seconded, the Body may debate it before voting. If the motion to refer does not pass, the Committee either continues debating the main motion or votes on it. The Subcommittee to which a motion is referred will take it up at its next meeting. The Subcommittee will report back on what it has come up with at the meeting of the full Committee. Explanation: To adhere to proper procedure of conducting business. [02-19-95]

15. **Offering a Substitute Motion:** Simple majority is required, is debatable. A *substitute motion* is the same thing as an amendment to a main motion. The only difference is that it is offered to entirely replace the original idea, instead of merely revising a portion of it. It is handled the same way an amendment is

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handled. Explanation: To adhere to proper procedure of conducting business.
[02-19-95]

16. To consider redress of a personal grievance a member should:

- A. Talk to a sponsor or more experience NA member
- B. Submit all concerns in writing to an area executive committee member
- C. Submission must be made within two (2) area service committee meetings
- D. The redress is handled automatically as business on the area floor.
- E. It does not require a second and is debatable by GSR's only. [5/17/2009]

17. That in the absence or vacancy in the position of Area Chair:

the succession of Pro Tem (for the time being) placement would be as follows:
Area Vice Chair, Secretary, Secretary Assistant, RCM, RCM alternate,
Treasurer, Treasurer Assistant, After that, Subcommittee Chairs: Policy, Public
Relations, Literature, Merchandise, Activities and H & I.