

AREA L.E.G.S. – LAKE ERIE GENERAL SERVICES

BASIC GUIDE FOR NEW GSRs

If you are at the Area Service Committee (ASC) for the first time...WELCOME

If you've been before you still might find this useful

Why do we need an ASC?

- It is the vital link in the chain between the individual recovering addict in the group and the rest of the worldwide fellowship. Without it the groups would be isolated.
- It provides a forum of information to help co-ordinate groups and subcommittees.
- The area receives donations from groups, in accordance with Tradition Seven, to maintain our services and further our primary purpose – to carry the message of recovery

Who's Who at the ASC?

Chairperson – Facilitates the ASC meeting and ensures that the ASC keep to the agenda of business

Vice Chair – supports the Chairperson, liaises with the Area sub-committees and stands in if the Chairperson is absent

Secretary - record what happens at the ASC in the form of minutes, which are available online the Friday before the second Sunday of each month

Secretary Assistant – supports the Secretary

Treasurer - keeps the bank account in order, receives donations, pay the bills, ensures that the subcommittees have the funds they need and keeps a record of all transactions

Regional Committee Member (RCM) - the link between the Area and the Buckeye Region

Regional Committee Member Alternate – supports the RCM

The positions listed above are considered the Executive body of the Area

Area Subcommittees

Activities – Merchandise – Policy – Public Relations (PR) & Phonelines - Literature - Hospitals & Institutions (H&I)

Group Service Representative (GSR) & GSR Alternate– link between the group and the Area.

What the GSR needs to do at the ASC

- The GSR is selected by their group to serve as an active member of the ASC and is committed to attend each ASC
- The GSR take the group's and donation to the ASC and gives a report on the current status of the group
- Keep in mind Tradition Twelve, particularly during any voting, and carrying the group's conscience

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What the GSR needs to do outside the ASC

- Relay information from the ASC back to the group. The best way to do this is usually with the ASC minutes, which should ensure accurate information
- Attends the group's business meeting at least once a month.
- Keep the PR Chair and the Area informed of meeting changes to avoid addicts being misdirected.
- Become familiar with the 12 Traditions and the 12 Concepts of NA service.
- Attend any of the Subcommittee as part of their group's active participation in the service structure.

Carrying the Group's Conscience

From time to time issues arise at the ASC that need the input from all the groups within the area in this case the GSR needs to give the group all the relevant information at a group's business meeting. The group will eventually reach a conscience on that issue. This is the Group's vote that the GRS will carry to the next ASC.

Voting

This can be confusing, so it is important to ask if you need something explained. All remarks and questions made in a committee meeting such as the ASC must be directed through the Chairperson or Subcommittee chairperson. This involves attracting the Chairperson's attention via a raised hand. Only GSRs may vote on ASC elections. If the GSR or GSR alternate does not attend the ASC, the group does not get a vote.

When voting on a motion – the ASC Chair will ask the voting body (GSRs) **Business** (discuss and vote on motion at the ASC meeting; or **Policy** (send back to groups to vote and bring vote back to next ASC meeting). Another option is to refer the motion to a Sub-Committee. A motion made on the ASC floor by a GSR must have a second by another GSR. A motion coming from a group does not need a second.

The three voting options are "FOR" "AGAINST" "ABSTAIN", You should abstain if you don't have a clear conscience from you group of, as in the case of elections you are unsure but as a trusted servant of a group you can make an informed decision on which way to vote.

Read Area L.E.G.S. Guidelines for more information on voting. Read the Guide to Local Service, for more information on Motions.

Donations

Do not bring large cash donations to the ASC, it is suggested you bring your group's donation in the form of a check or money order. Also make sure the Treasurer gives you a receipt to take back to your group.

If you have any questions, please don't hesitate to ask them. Remember: Service is good for recovery

Suggested GSR Gear: This Basic GSR guide

Ares L.E.G.S Guidelines and Procedures

Guide to Local Service Booklet

Last Area L.E.G.S. Minutes