

Proposal



June 2, 2025

Lee Dave
Narcotics Anonymous
Led201264@yahoo.com
216-469-0583

RE: Lake Erie Guest Services

Dear Lee

Thank you for your consideration. Holiday Inn Cleveland South - Independence would appreciate the opportunity to host your event on September 24, 2026 - September 28, 2026. Please take a moment to review the following information about our property:

Conveniently located at the intersection of I-77 and I-480 on Rockside Road, the Holiday Inn Cleveland South – Independence is ten minutes from downtown Cleveland and twenty minutes from Cleveland Hopkins International Airport with several restaurants and attractions in walking distance.

The Holiday Inn features beautiful guest rooms, function space and the following amenities:

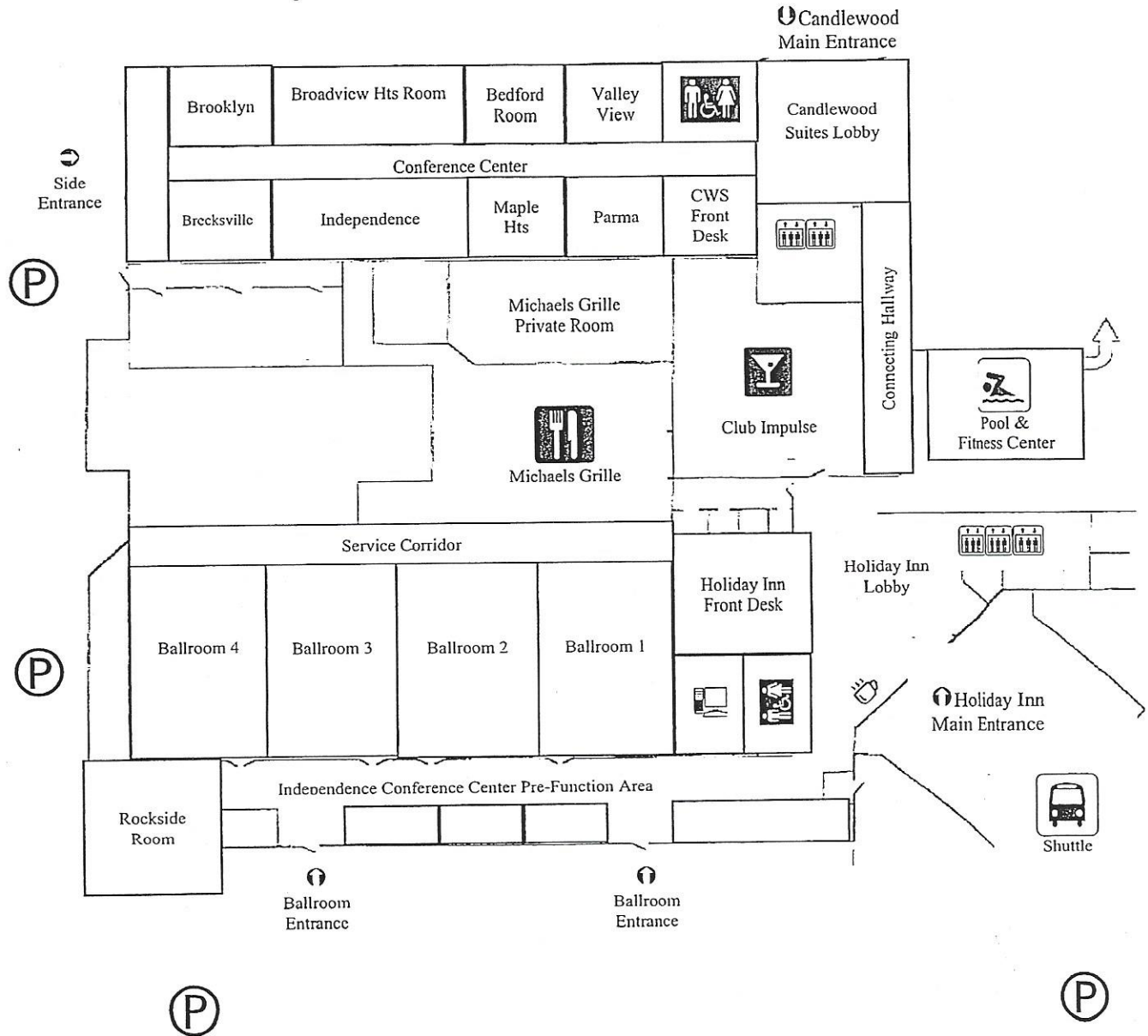
- 250 Deluxe Guestrooms with refrigerators, Keurig coffee makers, hairdryer, iron and ironing board, voicemail, iHome Docking Station and HD TV.
- Independence Conference Center features 20,000 square feet of Banquet and Conference space with a 9,000 square foot Grand Ballroom that can accommodate up to 1,000 people plus 10 meeting rooms, including an amphitheater that accommodates up to 70 people, and on-site AV Service.
- Complimentary WIFI throughout the hotel.
- Free parking for over 800 vehicles.
- A beautiful Indoor Pool and state-of-the-art Fitness Center featuring a Peloton bike.

The Holiday Inn Cleveland South
6001 Rockside Rd. Independence, Ohio 44131
216-524-8050

H Holiday Inn

 **CANDLEWOOD
SUITES**

& Independence Conference Center



A LA CARTE BREAKS

A la Carte Breaks

Sliced Fresh Fruit	\$4 per person
Variety of Breakfast Pastries, Muffins and Breads	\$32 per dozen
Assorted Bagels with Cream Cheese and Preserves	\$32 per dozen
Assorted Yogurt	\$3 each
Assorted Granola and Protein Bars	\$2.50 each
Whole Fruit.....	\$2.50 each
Bagel Egg and Cheese Sandwiches with Bacon Strips	\$4 each
English Muffins with Scrambled Eggs, Cheese and Sausage	\$4 each
Hard Boiled Eggs	\$10 per dozen
Fresh Baked Cookies	\$30 per dozen
Fudge Nut Brownies and Blondies	\$30 per dozen
Assorted Dessert Bars	\$28 per dozen
Ice Cream Novelties – Drumsticks, Ice Cream Sandwiches, Fudgesicle	\$35 per dozen
Pretzels, Chips, Fritos, Popcorn by the Bag	\$2.50 each
Hot Pretzel Sticks with Stadium Mustard	\$26 per dozen
Tortilla Chips and Salsa (serves 8)	\$18 per pound
Garden Vegetable Display with Ranch and French Onion Dips	\$5 per person
Assorted Cheese and Cracker Display	\$6 per person
Antipasto Display (minimum 25)	\$7 per person
Trail Mix	\$18 per pound

Beverages

4 Hr. Coffee, Herbal Teas, Soft Drinks and Sparkling Flavored Waters	\$10 per person
8 Hr. Coffee, Herbal Teas, Soft Drinks and Sparkling Flavored Waters	\$15 per person
Assorted Bottled Juices	\$3 each
Coffee, Decaf, Herbal Teas	\$37 per gallon
Assorted Soft Drinks and Bottled Waters	\$3.25 each
Red Bull Energy Drink	\$5 each
Flavored Bottled Iced Teas and Sparkling Flavored Waters	\$3.25 each
Iced Tea and Lemonade	\$24 per gallon
Tropical Fruit Punch	\$24 per gallon

LUNCH SELECTIONS

Lunch Selections

All Entrées will include choice of Salad,
Seasonal Vegetable, Side Dish and Dessert
Rolls and Butter
Coffee, Decaf, Herbal Teas, Iced Tea

SEAFOOD

BOURBON SALMON (GF)

Pan Seared Salmon Filet with a Citrus Bourbon Glaze
\$25

CHEF'S SPECIALITY APRICOT SALMON (GF)

Salmon Filet with an Apricot Mustard Glaze
\$25

PARMESAN ENCRUSTED WHITE FISH

Baked White Fish with a Parmesan Lemon Crust
\$22

POULTRY

BRUSCHETTA CHICKEN (GF)

Grilled Chicken with a Fresh Tomato Basil
Bruschetta topping
\$21

PRETZEL CHICKEN

Boneless Breast of Chicken with a Pretzel Crust and
Dijon Mustard Sauce
\$22

TUSCAN CHICKEN

Breast of Chicken finished with Artichokes, Spinach and
Sun-Dried Tomatoes topped with a
Lemon Beurre Blanc Sauce
\$22

CHICKEN CORDON BLEU

Layered Breaded Chicken with a Mustard Mornay Sauce
topped with Crispy Prosciutto
\$22

APRICOT CHICKEN (GF)

Chicken Breast with an Apricot Citrus Glaze
\$22

CHICKEN MARSALA

Chicken Breast finished with a Classic Marsala Wine Sauce
\$21

PORTOBELLO CHICKEN

Roasted Chicken Breast finished with Sun-Dried Tomato
Portobello Sherry Cream Sauce
\$21

BEEF

BOURBON GLAZED LONDON BROIL (GF)

Marinated Flank Steak Thinly Sliced with a Rich Bourbon Glaze
\$25

GRILLED SIRLOIN STEAK

Grilled Sirloin Steak with a Port Wine Red Onion Demi-Glaze
\$25

BRAISED BEEF POT ROAST

with Celery, Carrots, and Cabbage served over
Mashed Potatoes
\$24

BEEF BOURGUIGNON

Beef Tips, Carrots and Mushrooms
simmered in a Red Wine Sauce served over Mashed Potatoes
\$24

TEXAS-STYLE BEEF BRISKET

Seasoned in a Unique Blend of Texas Seasoning, Slow Roasted
and Sliced Thin, topped with a Rich Beef Gravy
\$25

PASTA & VEGETARIAN

STACKED EGGPLANT PARMESAN

Baked Eggplant with Marinara Sauce and
Parmesan Cheese
\$20

GRILLED EGGPLANT BRUSCHETTA (GF)

Lightly Seasoned Eggplant with a Fresh Tomato Bruschetta
finished with a Balsamic Glaze
\$20

PENNE CHICKEN BROCCOLINI

Penne Pasta tossed with Broccoli, Alfredo and Romano
Cheese Sauce topped with Grilled Chicken Breast
\$21

PASTA PRIMAVERA

Penne Pasta tossed with Zucchini, Yellow Squash, Onions,
Tomatoes in a Beurre Blanc Sauce topped with Parmesan Cheese
and Fresh Herbs
\$20

VEGETABLE OR MEAT LASAGNA

In a Rich Sauce with Mozzarella Cheese and Garlic Toast
\$20

LUNCH BUFFET AND LIGHT LUNCH

SOUTH OF THE BORDER

(Minimum 25 people)

Taco Bar with Hard and Soft Shells, Seasoned Ground Meat,
Chicken Fajita with Peppers and Onions,
Cilantro Lime Rice, Refried Beans, Lettuce, Tomatoes, Cheddar Cheese,
Salsa, Sour Cream and Guacamole with Tortilla Chips
Churros
\$24

SOUP & SALAD BUFFET

(Minimum 25 people)

Two Seasonal Soup Selections
Tossed Garden Salad and Caesar Salad with Assorted Dressings, and Toppings
Asian Noodle Salad
Grilled Beef and Chicken Strips, Assorted Rolls
Variety of Dessert Bars
\$22

LIGHT LUNCHEONS

WORKING LUNCHESES

(Maximum 3 Boxed Lunch Selections)

Boxed lunches designed to be delivered directly to your meeting room for a working lunch.
All lunches served with Kettle Chips, Cookie, Whole Fruit, Assorted Soft Drinks and Sparkling Waters
\$20

CLUB CROISSANT

Sliced Rotisserie Turkey, Crisp Bacon, Swiss Cheese, Lettuce and Tomato

TURKEY WRAP

Shaved Smoked Turkey Breast, Provolone Cheese, Lettuce, Tomato with Condiments on the side

STEAK WRAP

Grilled Steak, Provolone Cheese, Caramelized Onions, Lettuce, Tomatoes and Steak Sauce

VEGETARIAN

Spinach Wrap with Grilled Marinated Vegetables

ITALIAN SUB

Ham, Salami, Pepperoni, Cheese, Lettuce, Tomato and Onions

CHICKEN SALAD

Chicken and Grape Salad on a Croissant

GREEK SALAD (GF)

Fresh Romaine Greens, Kalamata Olives, Cucumbers, Tomatoes, Chickpeas, Feta Cheese with
Grilled Chicken and Balsamic Dressing

Dinner Buffet

(50-person minimum)

Beverage Service includes Coffee, Decaf, Herbal Teas and Iced Tea

SEVILLE BUFFET

Tossed Garden Salad with Choice of Dressing and Chef's Selection of Two Seasonal Salads

Choice of Two Entrées ...

Tuscan Chicken, Pretzel Chicken, Portobello Chicken, Chicken Marsala, Apricot Chicken

Bourbon Glazed London Broil, Braised Beef Pot Roast, Texas-Style Beef Brisket,

Pork Loin with Apple Cider Demi, Parmesan Encrusted White Fish,

Eggplant Parmesan, Penne Chicken Broccolini

Seasonal Vegetable and Choice of Two Accompaniments....

Loaded Mashed Potatoes, Potato Trio, Garlic or Plain Mashed Potatoes, Oven Roasted Redskin Potatoes,
Parsley Buttered Yukon Gold Potatoes, Wild Rice, Creamy Herb Risotto, Penne Pasta with a Rosé or Alfredo Sauce

Colby Jack & Chive Potatoes

Fresh Baked Rolls

Buffet includes Assorted Dessert Display

Two Entrée Selections \$36

Three Entrée Selections \$39

PRIME RIB BUFFET

SALAD BAR

Caesar Salad and Tossed Salad with Bacon Bits, Shredded Cheese, Cucumbers, Tomatoes, Croutons and Assorted Dressings

Entrée Selections

Featuring Chef-Carved Prime Rib with Au Jus

Tuscan Chicken finished with a Lemon Beurre Blanc

Bourbon Glazed Salmon

Accompaniments

Pasta Primavera with Zucchini, Yellow Squash, Onions and Tomatoes

Garlic Mashed Potatoes

Fresh Green Beans

Fresh Baked Rolls

Buffet includes Assorted Dessert Display

\$48

HORS D'OEUVRES

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(per 100 pieces)

Pimento Mac & Cheese Fritter
\$280

Mini Pierogies with Sautéed Onion & Sour Cream
\$280

Skewered Beef (GF) or Chicken Satay with Peanut Sauce
\$285

Asparagus Risotto Arancini
\$285

Artichoke Dip (GF) with Pita Chips
\$165

Mini Beef Meatballs
Vodka Sauce, Sweet Chili Glaze or Whiskey BBQ
\$195

Spinach Artichoke Stuffed Mushroom Caps
\$250

Coconut Batter Shrimp
\$280

Spanakopita
Phyllo Triangles with Spinach and Feta Cheese
\$215

Teriyaki Pork or Vegetarian Pot Stickers
\$230

Buffalo Wings (GF)
with Bleu Cheese and Celery
\$220

Mini Crab Cakes
\$215

Chicken Fingers
with Honey Mustard, BBQ, Sweet Chili Sauce, and Ranch
\$205

Breaded Parmesan Artichoke Hearts
\$225

COLD HORS D'OEUVRES

(serves 75-100 guests)

Classic Cheese Display (GF)
Assorted Cheeses presented with Fresh Fruit,
Waffers & Breadsticks
\$270

Charcuterie Board (GF)
Cured Meats, Assorted Cheeses and Crackers Olives, Fruit and Nuts
\$330

Crudit  and Pita Chips
Traditional and Red Pepper Hummus, Ranch
and French Onion Dip (GF)
\$200

Bruschetta Bar
Classic Tomato & Basil, Balsamic Drizzle
Goat Cheese, Olive Tapenade, Apricot Chutney
\$285

Antipasto Skewers with Italian Meats and Cheese (GF)
\$225

Jumbo Shrimp Cocktail (GF)
with Cocktail Sauce and Fresh Lemon
\$295

Salsa Bar
Tri-Color Corn Tortilla Chips, Tomato Salsa,
Roasted Corn and Black Bean Salsa,
Guacamole, Nacho Cheese,
Jalapenos, Scallions and Black Olives
\$200

Fresh Fruit Kabobs with Hawaiian Dipping Sauce (GF)
\$220

Assorted Finger Sandwiches
Smoked Ham & Gouda, Herbed Boursin & Cucumber
and Chicken Salad
\$210

HOST BAR

Bar is sponsored and paid for by the host on a per drink basis. Charges are determined by the quantity of liquor consumed and include all mixes, ice and appropriate garnishes.

All prices are subject to a Service Charge and State Tax.

CASH BAR

Cash Bar allows each guest to purchase drinks on an individual basis. Drink prices include State Taxes.

\$100.00 Bar Set Up Fee will be charged per Bartender on all Bars

Bar Package – Per Drink

Minimum 50 Guests

	HOST BAR	CASH BAR
Call Brands	\$6.50	\$7.00
Premium Brands	\$7.25	\$7.75
Top Shelf	\$8.00	\$8.50
House Wine	\$7.00	\$7.50
Domestic Beer	\$5.00	\$5.25
Imported Beer	\$6.00	\$6.50
Soft Drinks/Bottled Waters	\$3.00	\$3.25

SPECIAL REQUEST

When special requests are honored for liquor, beer or wine items not carried as regular stock at the hotel, the guest is responsible for the total amount of all items not consumed at the function.

Host Bar Package – Per Person

	CALL BRANDS	PREMIUM BRANDS	TOP SHELF	BEER/WINE/SOFT DRINKS
1 Hour	\$18.00	\$20.00	\$22.00	\$14.00
2 Hours	\$22.00	\$25.00	\$27.00	\$18.00
3 Hours	\$27.00	\$30.00	\$33.00	\$22.00
4 Hours	\$31.00	\$34.00	\$37.00	\$25.00
5 Hours	\$35.00	\$39.00	\$41.00	\$28.00

Miscellaneous Hosted Alternatives

Fruit Punch	\$24.00 per gallon
Mimosa	\$60.00 per gallon
House Wine	\$25.00 per bottle
Champagne Punch	\$60.00 per gallon
House Champagne	\$27.00 per bottle



Holiday Inn

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GUEST ROOM PAYMENT

Unless otherwise specified, individuals will be responsible for their own room, tax and incidentals. Guests must establish payment upon check-in.

ATTRITION:

Hotel understands that circumstances may arise which result in reductions in the guest room commitment. However, the Hotel has quoted rates and terms in this agreement, which is based on the guest room commitment. In order to allow Group flexibility in adjusting Groups program, Hotel will permit Group to reduce, without penalty, the guest room commitment to 80% of its original total.

If further reductions occur, the Hotel reserves the right to assess the Group an amount equal to revenue lost from those rooms released and not resold. In addition, the Hotel reserves the right to reduce meeting space in proportion to the reduction in room nights. Hotel will discuss with Group any changes necessitated by reduction of commitment.

COMPLIMENTARY ROOMS

We are happy to extend one (1) complimentary room night per every 30 actualized room nights by your organization at the group rate.

EVENT PAYMENT

Full payment for your function must be received ten (10) working days prior to the start of your event. Acceptable methods of payment are cash, money order, certified check, company check or credit card. Unfortunately, personal checks will not be accepted.

ADVANCE PAYMENT & DEPOSIT SCHEDULE

An initial deposit of \$2,000 is due with your signed contract. A secondary deposit of \$2,000 is due on January 15, 2026. Full payment for your function, based on your guaranteed number of guests, is due ten (10) business days prior to your event.

Payments may be made with a credit card, cashier's check, cash or money order. Please contact your catering coordinator to make payment arrangements on the dates they are due. Please note, no personal checks will be accepted for final payment.

FUNCTION SPACE

The following is an outline of your event, as we understand it. Please review this agenda to ensure its accuracy:

The Holiday Inn Cleveland South
6001 Rockside Rd. Independence, Ohio 44131
216-524-8050

9/26/2026	10:00 AM	12:00 AM	Meeting	Ballroom 4	Theatre	150	
9/26/2026	10:00 AM	9:30 PM	Meeting	Ballroom 1	Theatre	150	
9/26/2026	12:00 PM	12:00 AM	Dinner	Ballroom 2 & 3	Rounds	125	.00
9/26/2026	2:00 PM	12:00 AM	Meeting	Brecksville	Rounds		
9/27/2026	7:00 AM	1:00 PM	Break Out	Office	Special Set-up		.00

BANQUET ROOM ASSIGNMENTS

Our hotel staff will work with your organization to maximize hotel space according to your anticipated number of guests. The hotel reserves the right to move function rooms as needed. We ask that you provide a firm agenda to alleviate any spacing complications.

For the satisfaction of all our guests, please be aware of your scheduled adjourn time. All supplies must be removed at the conclusion of your event.

SLIDING SCALE

According to your listed agenda the following rental fees will apply, based on the number of sleeping rooms actually utilized at the specified group room rate. Should your meeting schedule change, rental will be adjusted accordingly.

TOTAL # ROOM NIGHTS

TOTAL ROOM RENTAL

LIABILITY

The Holiday Inn Cleveland South - Independence will not assume responsibility for the damage or loss of articles, equipment or merchandise left in the hotel prior to, or following your meeting or banquet. Please note due to fire code regulations some banquet rooms cannot be locked overnight.

Special arrangements for security may be required for your event. Please contact the Sales and Catering Department to review requirements if security is required by the Hotel and City of Independence for your specific event.

BANQUET MENUS/SERVICE CHARGE & TAX

Our catering staff will be helpful in coordinating your event. Enclosed you will find our current banquet menus; please do not hesitate to call our office should any questions arise.

A selection of up to three entrées including a vegetarian option may be selected for any served meal. The maximum of three entrée selections should also take into account any special dietary needs required.

Menu prices are guaranteed 6 months from the date of the contract.

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AUDIO-VISUAL EQUIPMENT & VOLUME LEVELS

Audio-visual equipment may be rented upon request. Please allow (1) week to place your order to ensure that proper arrangements can be made. Our prices listed do not include the 22% service charge or 8% Ohio sales tax. Any audio-visual equipment being brought in must be reviewed with the Catering Department prior to scheduled event

For the comfort of all our guests, volume level at any function must be contained within the assigned meeting room. No musical instruments will be permitted in any function room unless expressly reviewed and approved through the Catering Department. The Hotel reserves the right to control all audio levels.

DRAYAGE FEE/DELIVERIES

All packages must include the name of the group, function date, and the name of the engager or speaker. **Please arrange for inside delivery, as the Holiday Inn Cleveland South - Independence does not accept freight that must be unloaded by our staff.**

Please understand that we are unable to hold boxes following your function due to lack of available storage space. The Holiday Inn Cleveland South cannot be responsible for any packages left on property over 30 days after the event. **It is the responsibility of the company/exhibitor to label items and prearrange for return shipments.** If you have any questions, please let us know.

SALES TAX EXEMPTION

We understand your group is tax-exempt. A current tax-exempt form is required each year. Tax-exempt status means you are exempt from state taxes. You are still responsible for the county bed tax that is currently 9.5%.

CONFIRMATION

In order to confirm the Holiday Inn Cleveland South - Independence as host to the Narcotics Anonymous, over the dates of September 24, 2026 - September 28, 2026, please sign and date the enclosed copy of this agreement and return to the sales office by July 1, 2025, 2025.



Cleveland South - Independence

Audio Visual Price List

<p><u>Room Support Package [no projector]</u> (includes screen, av cart, power and cabling)</p> <p>Small Room - 6' Screen \$125 Medium Room - 8' Screen \$135 Large Room - 10' Screen \$175 Multiple Ballroom - (2) 10' Screens \$375</p> <p>Multiple Ballroom HD - (2) Wide Screen Format FastFold Screens with Dress Kits \$595</p>	<p><u>Room Support Package with Projector</u> (includes projector, screen, av cart, power & cabling)</p> <p>Small Room - 6' Screen - 3K Projector\$325 Medium Room - 8' Screen - 3K Projector\$335 Large Room - 10' Screen - 4K Projector\$475 Multiple Ballroom - (2) 10' Screens - 4K Projector... \$995</p> <p>Multiple Ballroom HD – (2) Wide Screen Format FastFold Screens with Dress Kits – 5K Projector.....\$1395</p>
<p><u>Presentation Equipment</u></p> <p>55" LED Monitor w/Cart \$350 42" LED Monitor w/Cart \$200 Laptop Computer \$140 Wireless Presenter\$30 Flip Chart w/Standard Paper & Markers.... \$35 Flip Chart w/Post-It Paper & Markers\$60 4' X 6' Whiteboard w/Markers & Eraser ... \$65 Easel Stand \$15 Extension Cord & Power Strip.....\$10 (10 or more.....add 1hour labor)</p>	<p><u>Sound Equipment</u></p> <p>Wireless Microphone (Lavalier/Handheld) \$120 Wired Handheld Microphone \$34 Deluxe Podium Microphone \$50 4 Channel Audio Mixer \$45 8 Channel Audio Mixer \$75 1 Speaker System w/4 Channel Mixer \$145 Laptop Sound Interface \$35 Computer Speakers \$35 Teleconferencing Unit (Polycom)..... \$150</p>

Please note the following:

- * Onsite AV Technicians are available. Please contact us for pricing.
- * AV is subject to the 22% service charge and tax.
- * Please note, this is only a partial list. Please contact us for other options.