



AIFACS

AMERICAN INDIAN FAMILY AND CHILDREN'S SERVICES

Foster Parent Training Policy

The purpose of this policy is to meet the foster parent licensing requirements set forth by MN State Statutes, Ramsey County Contracts, and those of American Indian Family and Children's Services.

1. All professional foster care providers must have on record twelve hours of professional training per licensing year. Training hours are not transferable from one year to the next.
2. **AIFACS will pay \$100 per license holder if they choose to complete and submit their annual training requirements at least one month prior to their license renewal.** For example, if your license renews on April 30th and you complete and submit your annual trainings by March 31st, you are entitled to \$100. If your trainings are not complete and submitted by that time, you will forfeit the training funds for the year.

Required Training Prior to Licensing:

- **Orientation** (training and quiz)
 - **Introduction to Children's Mental Health** (Video and Report form)
 - **Fetal Alcohol Spectrum Disorder (FASD)** (Pr% of Video and Report Form)
 - **Mandated Reporting** (Video and Report Form)
 - **Normalcy and Prudent Parenting** (Video and Report Form)
 - **Sudden Unexpected Infant Death & Abusive Head Trauma (SUID/AHT)** (Required if you will be caring for children age 5 and under. Video and Report Form)
 - **Car Seat Safety Training (CARS)** (Required if you will be caring for children under age 8. Here is the link to find and register for a class: <http://www.developtoolmn.org/app/default.aspx> [also available on our website]. If you put C.A.R.S. in the website search box, you will get a list of classes being offered. The cost of the class is the responsibility of the applicants to pay.)
3. After your first year of licensing, one hour of the required twelve hours of annual training must be on children's mental health issues and treatment.
 4. After your first year of being licensed, one hour of FASD training is required and is part of your twelve hours of annual training requirement.
 5. Mandated Reporter training is an annual requirement and this training can be found on our website at AIFACS.org.
 6. Child Passenger Restraint Training (CARS) is required for foster parents or any caregivers that will be transporting a child eight years of age or younger and must be completed every five years. This training must be provided by individuals who are certified by the Department of Public Safety. The website to look for this training is: <https://www.developtoolmn.org/app/default.aspx>



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7. Sudden Unexpected Infant Death and Advanced Head Trauma (SUID/AHT) Training is required for foster parents and any caregivers that assist in the care of infants or children age five years or younger and must be completed every five years. The training videos and training report form can be found on our website.
8. Each foster provider may attend up to three (3) pow-wows per year to use towards their training hours. Each pow-wow will count for two (2) hours for a maximum of six (6) hours.
9. Acceptable topics for training include, but are not limited to: Cultural competence and trans-cultural placements; Adoption and permanency; Crisis intervention, including suicide prevention; Sexual offender behaviors; Children's psychological, spiritual, cultural, sexual, emotional, intellectual, and social development; Foster family relationships with placing agencies and other service providers; First aid and life-sustaining treatment such as cardiopulmonary resuscitation (CPR); Preparing foster children for independent living; Parenting children who suffered physical, emotional, or sexual abuse or domestic violence; Chemical dependency and signs or symptoms of alcohol and drug abuse; Mental health and emotional disturbance issues; Americans with Disabilities Act and Individuals with Disabilities Education Act; Caring for children with disabilities and disability related issues regarding developmental disabilities, emotional and behavioral disorders, and specific learning disabilities; Privacy issues of foster children; Physical and nonphysical behavior guidance, crisis de-escalation, and discipline techniques, including how to handle aggression for specific age groups and specific issues such as developmental disabilities, chemical dependency, emotional disturbances, learning disabilities, and past abuse; Birth families and reunification; Effects of foster care on foster families; Home safety; Emergency procedures; Child and family wellness; Sexual orientation; Disability bias and discrimination; Management of sexual perpetration, violence, bullying, and exploitative behaviors; Medical technology-dependent or medically fragile conditions; and Separation, loss, and attachment.
10. Foster care providers are required to keep a record of all training activities. Please keep a copy/description of the training and certificates of attendance **and provide AIFACS' Office Specialist or your licensor with a copy of any certificates of attendance**. A written review is required of any books or media training. In order to receive credit for trainings you attend, you must provide proof of attendance to AIFACS' Office Specialist.
11. AIFACS will keep a record of the annual training compliance that you have submitted. It is the sole responsibility of the foster parent to maintain the required training. AIFACS is here to help determine your training needs or assist you in locating resources.
12. If an AIFACS foster parent does not complete the required annual training hours, the foster parent will be determined to be out of compliance with the Minnesota Department of Human Services licensing standards and will be issued a correction order. **This may impact your license and could make you ineligible to care for children.**



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13. AIFACS regularly sends out training opportunities via email and posts training opportunities to the AIFACS Facebook Page.

I understand the AIFACS foster parent training policy and will abide with all training requirements set forth in this standard.

Foster Parent

Date

Foster Parent

Date