



# Friends of CERT, Inc

Annual Report

2025

P.O. Box 801

Appleton, WI 54912-0801

Fed Tax I.D. #36-4895357

[www.FOCERT.org](http://www.FOCERT.org)

Facebook - Friends of Cert

## Introduction

As we look back at 2025, it is easy to report that this was an extremely successful year of operations for the Friends of Cert, Inc. (FOCERT). We are proud to report that as an organization we continued our efforts to meet our mission and vision and to continue to support the Outagamie County CERT. This effort falls upon an extremely dedicated Board of Directors, many of whom serve dual roles as members of the FOCERT board as well as responding members of our Outagamie County CERT team.

2025-2027 updated

The FOCERT board met several of the goals identified through our strategic plan for 2023-2025 (Appendix A). Captured within this report we will document a number of those initiatives. Additionally, a review of the strategic plan has been completed and significant 2025 items have been moved and prioritized for 2026.

In 2025, FOCERT applied and received a state of Wisconsin raffle license and managed the 2025 CERT Sportsmen's raffle. As a FOCERT raffle, this money has been placed into the FOCERT accounts for operational needs. This raffle serves as the major source of FOCERT funding for operational expenses. Additionally, continued efforts are made by board members to seek out donations both in kind and financial to cover operational expenses for the CERT team.

Included within this report are the Board meeting minutes (Appendix B) for your review. The Board meets in person at regular monthly meetings, excluding September, in addition to virtual opportunities for special meetings throughout the year as needed. The 2025 FOCERT budget document can be found in (Appendix C). Monthly Treasurer reports can be found in (Appendix D) for your review of the financial activities of the organization.

It should be noted that several highlights have been provided. However, as with any yearend report not all highlights have been captured. This does not take away their significance and the support provided by many outside organizations in making this a successful year.

The Mission of the Friends of CERT, Inc is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

## Mission Statement

*The mission of the Friends of CERT (FOCERT) is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.*

## 2025 Significant achievements

1. Significant achievements
  - a. Developed, reviewed and approved 2025-27 Strategic Plan
  - b. Review of Bylaws/Mission/Vision Statements
  - c. Reviewed and purchased liability and officers/directors' insurance.
  - d. Developed a 2025 budget.
  - e. Registered for and obtained a Wisconsin raffle license.
  - f. Successfully managed the 2025 FOCERT Sportsmen's raffle.
  - g. Website maintained and modified – [www.FOCERT.org](http://www.FOCERT.org)
  - h. Assessed sustainability of CERT
  - i. Funded the travel of CERT members to attend the National CERT conference to Indiana.
  - j. Conducted annual needs assessment.
  - k. Conducted outreach presentation for FOCERT and Capital campaign.
  - l. Conducted media presentations on radio and television
  - m. Participated in a Uniquely Wisconsin video focusing on Outagamie County CERT
  - n. Elected new officers for 2026.

## Conclusion

The accomplishments listed above identify the continued efforts of the FOCERT board in supporting the Outagamie County CERT team. The Boards activities continued at a full speed. It should be noted that many of the board members, in addition to the FOCERT work, volunteered hundreds of hours serving the CERT response team.

As a board, FOCERT managed the sportsman's raffle for 2025. This raffle will be an on-going tool for raising operational monies for supporting the Outagamie County CERT and FOCERT.

The board established goals for 2025 as identified within the strategic plan (Appendix A) and continued to strive to meet those goals. Not all goals were achieved and the plan of work for 2025 will include a complete update of the FOCERT strategic plan.

Approved by Board Action on February 20,2026  
Friends Of CERT Board of Directors

**APPENDIX A**  
**Strategic Planning Process**

**Friends of Community Emergency Response Team, Inc.**  
**Strategic Plan 2025-26-27**  
**July 2025**  
**Final Approved 5/16/2025**  
**Mission**

*The mission of the Friends of CERT (FOCERT) is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.*

*The strategic plan is a guideline for the continued growth of FOCERT. As a tool this document should be constantly evaluated, updated and utilized as a planning tool in the decision-making process by the Board of Directors. Some items are re-occurring; however, this does not make them less important. Other items are listed as high priority, which directs that extra efforts be placed on completion of the item in a timely fashion. The priority listed next to an item provides guidance to scheduling accomplishment of the item.*

Items completed in 2025

Items moved to 2026

2025

Item	Needed Explanation	Priority
Annual Report	Completion in 1 <sup>st</sup> quarter of year	High
Historical Review	Document the history of CERT development	Medium
FOCERT budget	Develop and approve annual FOCERT budget	High
Legal Support	Seek out "Pro Bono" Legal Counsel	Low
Outreach	Identify area civic/service groups	Medium
	Develop new FOCERT display materials	High
	Obtain educational handouts	High
Board Training	Update Board Booklet/Policy Manual	High
Relationship	Maintain/enhance FOCERT/CERT Relationship	ongoing - Low
Fundraising	Identify and apply for reoccurring grant opportunities	on-going – High
	Identify and apply for New grant opportunities	on-going - High
	Enhance visibility of FOCERT	on-going - High
Communication	Monthly communication to CERT members	on-going – High
	Introduce FOCERT to new CERT members	on-going – Medium
	Annually engage CERT members in needs analysis	on-going – High
Needs Analysis	Oversee completion of annual needs assessment	on-going – High
	Development of master ask list – annually	on-going – High
	Identify PPE funding sources	on-going - High
Work Plan	Develop and Review Annual work plan	on-going – Medium

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**2026**

Annual Report	Completion in 1 <sup>st</sup> quarter of year	High
FOCERT budget	Develop and approve annual FOCERT budget	High
Sustainability	Assess continued sustainability of CERT/FOCERT	High
Legal Support	Seek out “Pro Bono” Legal Counsel	low
Outreach	Identify area civic/service groups	Medium
	Develop new FOCERT display materials	On going - low
	Obtain educational handouts for CERT	On-going- low
Board Training	Update Board Booklet/Policy Manual	High
Educational Opportunities	Define FOCERT role in educational opportunities	On-going High
	Enhance/fund CERT educational opportunities	On going- Medium
	Develop/fund Community educational opportunities	On-going -Medium
	Develop/Fund Business educational opportunities	Medium
Relationship	Maintain/enhance FOCERT/CERT Relationship	ongoing - Medium
Fundraising	Identify and apply for reoccurring grant opportunities	on-going – High
	Identify and apply for New grant opportunities	on-going - High
	Enhance visibility of FOCERT	on-going - High
Communication	Monthly communication to CERT members	on-going – High
	Introduce FOCERT to new CERT members	on-going – Medium
Needs Analysis	Engage CERT in needs analysis Brainstorming-fall	on-going – High
	Oversee completion of annual needs assessment	on-going – High
	Development of master ask list – annually	on-going – High
	Identify PPE funding sources	on-going - High
Work Plan	Develop and Review Annual work plan	on-going – High

**2027**

Annual Report	Completion in 1 <sup>st</sup> quarter of year	High
FOCERT budget	Develop and approve annual FOCERT budget	High
Sustainability	Assess continued sustainability of CERT/FOCERT	High
Legal Support	Seek out “Pro Bono” Legal Counsel	low
Outreach	Identify area civic/service groups	Medium
	Develop new FOCERT display materials	On going - low
	Obtain educational handouts for CERT	On-going- low
Board Training	Update Board Booklet/Policy Manual	High
Educational Opportunities	Define FOCERT role in educational opportunities	On-going High
	Enhance/fund CERT educational opportunities	On going- Medium
	Develop/fund Community educational opportunities	On-going -Medium
	Develop/Fund Business educational opportunities	Medium
Relationship	Maintain/enhance FOCERT/CERT Relationship	ongoing - Medium
Fundraising	Identify and apply for reoccurring grant opportunities	on-going – High
	Identify and apply for New grant opportunities	on-going - High
	Enhance visibility of FOCERT	on-going - High
Communication	Monthly communication to CERT members	on-going – High
	Introduce FOCERT to new CERT members	on-going – Medium
Needs Analysis	Engage CERT in needs analysis Brainstorming-fall	on-going – High
	Oversee completion of annual needs assessment	on-going – High
	Development of master ask list – annually	on-going – High
	Identify PPE funding sources	on-going - High
Work Plan	Develop and Review Annual work plan	on-going – High

**APPENDIX B  
Board Minutes 2025**



**Friends of CERT, Inc  
January 17, 2025 Meeting Minutes**

**Meeting called to order by:** Chairperson Gene Reece at 8:30 am

**Members in attendance:** Gene Reece, John Gollner, Jolene Van Thiel, Cindy Mueller, Don Marx, Tom Mace, Paula Van De Leygraaf, Connie Nechodom, Ethan Kroll, Parker Griebel,

**Guests –** Chrissi Lowery, Carson Landin

**Motion to approve minutes from the December 20<sup>th</sup>** meeting was made by Tom Mace, second by John Gollner. All voted in favor

**TREASURERS REPORT:**

Expenditures-

(General Fund) - \$1,265.26

Deposits- General Fund

\$4,440.11

General Fund Balance – \$56,722.14

- Truck Maintenance Fund - \$19,781.14
- New Trailer Fund - \$0.00 (\$1,935.11 transferred to general fund)
- **Grand Total Combined - \$76,503.46**

25 mo @ 4.50% interest (\$20,000) = \$20,670.04

35 mo @ 4.50% interest (\$20,000) = \$20,670.04

Motion to approve Treasurers Report by Don Marx, second by Tom Mace (all in favor)

**Fund Raiser Tracking Document:** Cindy updated with businesses FOCERT could contact based on needs

**2025 Plan of Work:**

- Gene Reece will draft a copy of the annual report and send to Board for review
- Update strategic plan – Pending

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- Proposed public safety “round-table” meeting discussing CERT capabilities inviting Law Enforcement, Emergency Medical Service (EMS), Fire Service, Mabas, CERT, and Emergency Management to discuss various scenarios relating to emergency events. Paula suggested hosting during a meeting already in existence. Concern is lack of participation.

**OLD BUSINESS:**

- Paula will facilitate the purchase of a new laptop for the new rig (up to \$1000.00 approved), Ethan K. provided Paula (3) options, Paula will choose best option..
- Scheels Sportsman Raffle – Barb and Karl Held agreed to lead the raffle for 2025 (Jolene VT will help), first drawing will be in July, 2025
- No FOCERT documents up for review

**New Business**

- PIERCE retiree breakfast group donation - \$360.00 donated to FOCERT with special request for wording of “Neighbors Helping Neighbors” be put on both sides of the new trailer. Don Marx and Bob Van Thiel are working with FASTSIGNS for options. More information, and further discussion at the February FOCERT meeting.
- Website was reviewed, Cindy will update photos, donor listing, add raffle ticket sales information as needed, and update the Donor / Donation “button”.
- Ethan Kroll will work to contact a CPA for FOCERT tax documents.

**Other Business:**

Next meeting Friday, February 21st, 2025 at 8:30 am at Van Zeeland’s Nursery

Meeting adjourned 9:58 am Motion by Don Marx, second by John G.

Respectfully Submitted,

Jolene Van Thiel

Secretary



**Friends of CERT, Inc**  
**March 21, 2025 Meeting Minutes**

**Meeting called to order by:** Chairperson Gene Reece at 8:30 am

**Members in attendance:** Gene Reece, John Gollner, Jolene Van Thiel, Cindy Mueller, Don Marx, Tom Mace, Paula Van De Leygraaf, Connie Nechodom, Ethan Kroll, Parker Griebel,

**Absent** – Parker Griebel

**Guest** - Chrissi Lowery, Carson Landin, Barb Held

**Motion to approve minutes from the January 17, 2025,** by John Gollner, second by Tom Mace, All voted in favor

**TREASURERS REPORT:**

Expenditures-

(General Fund) - \$882.02

Deposits- General Fund

\$8,433.30

- General Fund Balance – \$64,273.60
- Truck Maintenance Fund - \$19,781.14
- **Grand Total Combined - \$84,054.74**

25 mo @ 4.50% interest (\$20,000) = \$20,000.00

35 mo @ 4.50% interest (\$20,000) = \$20,000.00

Note – Discussion point , Tom Mace and John Gollner will explore possibilities of investing money from General Fund account into CD, or money market.

Motion to approve Treasurers Report by Don Marx, second by Tom Mace (all in favor)

**Fund Raiser Tracking Document:** Cindy advised the only activity was an application submitted to Kwik Trip for gas cards. No reply as of this meeting.

**2025 Plan of Work:**

- 2024 Annual Report completed and approved, Gene Reece will publish.

**Updating FOCERT Documents and Policies**

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- Review Mission and Vision Statement – Motion by Tom Mace to approve, second by Ethan Kroll, all in favor
- Any updated policies to address?
  - Cindy Mueller will Develop additional language to policy #2 to address acceptance of restricted or designated donated funds.
  -

**OLD BUSINESS:**

- Scheels Sportsman Raffle
  - Barb Held advised that all tickets are given out to CERT members to sell.
  - Discussion was held on drawing options, Barb Held suggested the only legal method by Wisconsin law is to draw the actual ticket stub.
- Review and approve website – John Gollner motion to approve, Jolene Van Thiel second, all in favor
- Don Marx advised he received the grant for MICROSOFT 360 program, the laptop is currently in his possession.

**New Business**

Discussion on raising the CERT raffle ticket incentive from \$10.00 Kwik Trip gift card to \$20.00 Kwik Trip gift card – Motion by Don Marx, second by Ethan Kroll, all in favor (Jolene Van Thiel will purchase (20) \$20.00 gift cards

**Other Business:**

Next meeting Friday, April 18, 2025 at 8:30 am at Van Zeeland's Nursery

Meeting adjourned 9:15 am Motion by Tom Mace, second by Don Marx

Respectfully Submitted,

Jolene Van Thiel

Secretary



**Friends of CERT, Inc**  
**April 18, 2025 Meeting Minutes**

**Meeting called to order by:** Chairperson Gene Reece at 8:34 am

**Members in attendance:** Gene Reece, John Gollner, Jolene Van Thiel, Don Marx, Tom Mace, Connie Nechodom, Parker Griebel,

**Absent** – Ethan Kroll, Paula Van De Leygraaf, Cindy Mueller

**Motion to approve minutes from the March 21, 2025,** by John Gollner, second by Tom Mace, All voted in favor

**TREASURERS REPORT:**

Expenditures-

(General Fund) - \$42.72

Deposits- General Fund

\$7,130.00

- General Fund Balance – \$71,360.88
- Truck Maintenance Fund - \$19,781.14
- **Grand Total Combined - \$91,142.02**

25 mo @ 4.50% interest (\$20,000) = \$20,000.00

35 mo @ 4.50% interest (\$20,000) = \$20,000.00

Motion to approve Treasurers Report by Jolene Van Thiel, second by Connie Nechodom (all in favor)

**Fund Raiser Tracking Document:** No update

**2025 Plan of Work:**

Q1

- Update strategic plan – Gene will send current plan to Board for review.
- Host CERT / public safety event – On Hold

Q2

Mostly outreach – Pending

Enhance the visibility of FOCERT - Pending

**Updating FOCERT Documents and Policies**

No policies to review and/or address at this time

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**OLD BUSINESS:**

- Scheels Sportsman Raffle
  - Ticket sales continue
  - First drawing is July 9, 2025

**New Business:**

Tom Mace and John Gollner reviewed money market CD rates with BMO Harris, Money market is .05% and CD is 2.95% for 13 months.

- Motion to put \$10,000 into the money market (Motion by Don Marx, second by Jolene Van Thiel, all in favor)
- Motion to put \$20,000 into 13 month CD @ 2.95% (Motion by Connie Nechodom, second by Parker Griebel, all in favor)

EM Paula Van de Laygraaf requests financial support to send her and (3) CERT members to the National CERT Conference at an approximate cost of \$1500.00 per person (conference registration, hotel)

note – attendees will be responsible for meal costs not included in the conference itinerary.

Motion to send (3) CERT members and EM Paula V to the National CERT Conference (Motion made by Tom Mace, second by John Gollner, all in favor)

Request from Rob Olson to apply for a grant to WE Energies for the purchase of safety helmets. Cindy Mueller volunteered to write the grant.

Motion to approve writing the grant to WE Energies for 30 safety helmets (motion by Don Marx, second by Connie Nechodon, all in favor)

**Other Business:**

Next meeting Friday, May 16, 2025 at 8:30 am at Van Zeeland's Nursery

Meeting adjourned 9:20 am Motion by Tom Mace, second by John Gollner

Respectfully Submitted,

Jolene Van Thiel

Secretary



**Friends of CERT, Inc**  
**May 16, 2025 Meeting Minutes**

**Meeting called to order by:** Chairperson Gene Reece at 8:30 am

**Members in attendance:** Gene Reece, John Gollner, Jolene Van Thiel, Don Marx, Tom Mace, Connie Nechodom, Parker Griebel, Ethan Kroll, Paula Van De Leygraaf, Cindy Mueller

**Absent** – None

**Guest** – Rob Olson, Chrissi Lowery

**Motion to approve minutes from the April 18, 2025,** by Don Marx, second by Tom Mace, All voted in favor

**TREASURERS REPORT:**

Expenditures-

(General Fund) - \$1246.17

Deposits- General Fund

\$0.00

In-kind Donation – \$1000.00 (Kwik Trip gas cards)

- General Fund Balance – \$70,114.71
- Truck Maintenance Fund - \$19,781.14
- **Grand Total Combined - \$89,895.85**

Money Market \$10,000.00 = \$10,000.00

13 mo @ 2.95% interest (10,000) = \$20,000.00

25 mo @ 4.50% interest (\$20,000) = \$21,125.76

35 mo @ 4.50% interest (\$20,000) = \$21,125,76

**Readily Available = \$19,895.85**

Motion to approve Treasurers Report by Tom Mace , second by Ethan Kroll (all in favor)

**Fund Raiser Tracking Document:**

Cindy Mueller applied for a W.E. Energies grant (project to purchase new helmets)

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**2025 Plan of Work:**

## Q1

- Update the FOCERT Board policy book
- Public Safety “round-table” (on hold)
- Gene Reece updated the Strategic Plan

## Q2

- Enhance the visibility of FOCERT – Paula will interview on May 16th with “Uniquely Wisconsin” to showcase CERT
- Look for CERT members to create an “ask list” for items needed.
- Paula will put together a per person PPE package . Cost to outfit (1) CERT member with recommended PPE
- Updated needs analysis - Motion by Tom Mace, second by John to identify funding for PPE.

**Updating FOCERT Documents and Policies**

◦

**OLD BUSINESS:**

## Scheels Sportsman Raffle

- Ticket sales continue
- First drawing is July 9, 2025

Ethan is working with Eric (Tax Specialist) to help John with IRS 990 and 99N filings

Paula will decide the (4) CERT members that will be attending the CERT conference

**New Business:**

- Request by Don Marx to purchase a pressure washer to wash “the rig”. Motion by Tom Mace second by Ethan Kroll to purchase a pressure washer, cost not to exceed \$300.00 (all in favor)
- Request to have water line / spigot installed on the west wall at the Sheriff Dept. by the truck and trailer . Motion by Paula V, second by Don Marx to install requested water line, cost not to exceed \$1000.00
- Risk concerns for drivers and vehicle - Volunteers are covered under the County Insurance, but need to follow the County use policy.

**Other Business:**

Next meeting Friday, June 20, 2025 at 8:30 am at Van Zeeland’s Nursery

Meeting adjourned 9:25 am Motion by Tom Mace, second by John Gollner

Respectfully Submitted,

Jolene Van Thiel

Secretary



Friends of CERT, Inc

June 20, 2025 Meeting Minutes

**Meeting called to order by:** Chairperson Gene Reece at 8:30 am

**Members in attendance:** Gene Reece, John Gollner, Jolene Van Thiel, Don Marx, Ethan Kroll, Paula Van De Leygraaf, Cindy Mueller

**Absent** – Tom Mace, Connie Nechodom, Parker Griebel

**Guest** – Chrissi Lowery, Carson Landin

**Motion to approve minutes from the May 16, 2025,** by Don Marx, second by Ethan Kroll, All voted in favor

**TREASURERS REPORT:**

Expenditures-

(General Fund) - \$13,236.30

Deposits- General Fund

\$5,520.00

- General Fund Balance – \$62,398.41
- Truck Maintenance Fund - \$19,781.14
- **Grand Total Combined - \$82,179.55**

Money Market \$10,000.00 = \$10,000.00

13 mo @ 2.95% interest (10,000) = \$20,000.00

25 mo @ 4.50% interest (\$20,000) = \$21,125.76

35 mo @ 4.50% interest (\$20,000) = \$21,125.76

**Readily Available = \$12,179.55**

Motion to approve Treasurers Report by Jolene Van Thiel, second by Don Marx (all in favor)

**Fund Raiser Tracking Document:**

Paula reported she applied for an in-kind grant with Volunteer Fox Cities to provide individual kits for various age groups.

FOCERT was not awarded, Cindy will add to the tracking document to follow up in 2026

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**2025 Plan of Work:**

Q1 - Completed

Q2 – On schedule

- Enhance the visibility of FOCERT – Paula interviewed on May 16th with “Uniquely Wisconsin” to showcase CERT – She has not heard back

Q3 – Present FOCERT to various service groups – On Track

**Updating FOCERT Documents and Policies**

- Gene will update and develop a policy for accepting / not accepting donations

◦

**OLD BUSINESS:**

Scheel's Sportsman Raffle

- All tickets are sold
- OEM / Paula has all of the ticket stubs
- First drawing is July 9, 2025
- Discussion for new ideas regarding raffles. To be continued....

Don Marx purchased a power washer, OCSD will not be extending the water line to the west wall by the rig, Don will look into potentially purchasing hose and hose reel.

**New Business: None**

**Other Business: No meeting in July**

Next meeting Friday, August 15, 2025 at 8:30 am at Van Zeeland's Nursery

Meeting adjourned 9:30 am Motion by Cindy Mueller, second by Don Marx

Respectfully Submitted,

Jolene Van Thiel

Secretary



## II. Updating FOCERT Documents and Policies – ALL

### IV.

1. Any updated policies to address non at this time

## III. Old Business Updates -

2. Annual FOCERT Sportsmen's raffle update was provided things are going well through the 6<sup>th</sup> week.
3. CERT Notational Conference – 4 members of CERT and Paula attended the National CERT conference in Indianapolis. Don reported that the conference was good. Don brought back a number of items for the CERT team. The conference was worth going but his suggestion is sending less people might be more beneficial for networking opportunities. They provided a lot of breakout sessions, but the targeted audience was not very well identified which could have been done better. Our CERT program is a very well established and managed program. Attended a breakout on Firefighter rehab but they spent a lot of discussion on the problems with getting thing started. Membership of the Association is \$27 per year. National CERT week Sept 14-20 tool kit is available, and Don and Paula will be following up on the kit.
4. Storage upgrades at the sheriffs office – The hose and power washer has been installed as best can be. Additional blacktop has been added and will increase the backing options.
5. CERT for different populations – Don presented on a number of potential populations that could be reached – This will be added to the next agenda for deeper discussion.

## V. New Business –

6. Formal approval of CERT seminar meal reimbursement – Gene discussed and requested a motion by Ethan and seconded by Parker to cover the meal cost under county guidelines – **most carried**
7. Maintenance program – Don requested information on the maintenance of the truck. He is currently working on policies regarding vehicle, trailer and equipment maintenance.
- 8.

## VI. Other Business

9. Next Meeting September 19, 2025 – Van Zeeland's 8:30

## VII Motion to Adjourn Don made a motion and Ethan seconded to adjourn. Motion carried



**Friends of CERT, Inc.**  
**Monthly Meeting Minutes**  
**September 19, 2025**  
**8:30am**  
**Van Zeeland's Nursery**  
**2600 N. Casaloma Dr.**

**Present:** Gene Reece, John Gollner, Don Marx, Tom Mace, Connie Nechodon, Cindy Mueller, Jolene Van Thiel

**Absent:** Parker Griebel, Ethan Krull, Paula Van De Leygraaf

**Guest:** Carson Landin

**VII. Call to Order** – Chairperson Reece called the meeting to order at 8:29 am

**VIII. Approval of Previous Meeting Minutes** – Motion by Don Marx, second by Tom Mace to approve the minutes – **Motion carried**

**IX.**

**X. Treasurer's Report -**

10. Financial Report – Treasurer John Gollner presented the report for September. Motion to approve the report by Jolene van Thiel, second by Connie Nechodom, all in favor.

Discussion points – Budget will be reviewed at the October meeting regarding line item for Marketing (\$1500), Response Operations (\$1500), and CERT Operations (\$6000)

**XI. Fund Raiser Tracking Document** – Cindy reported no updates at this point.

- **2025 Plan of Work –**

**XII. Quarter 3**

Present to area service groups (completed) – Greenville Lions, Fox Valley Fire Chiefs Assn., Outagamie County Fire Chiefs Assn.

**Quarter 4**

Needs analysis – Paula will continue for 2026 CERT team needs analysis (ongoing)

Relations with the Community Foundation – Per Cindy M. needs to be re-evaluated (ongoing)

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**IV. Updating FOCERT Documents and Policies –**

XIII. Policy #2 (3) – The word purchased was changed to acquisition. Motion to change wording by Tom Mace, second by John Gollner, all in favor (Gene Reese will update)

XIV.

XV. Policy #2 (5) Grants – Discussed Board grant approval via email when immediate approval is needed. Discussion and action at the November 2025 Board meeting.

XVI.

**V. Old Business Updates -**

11. Annual FOCERT Sportsmen’s raffle update was provided things are going well through the 11<sup>th</sup> week.

12. Uniquely Wisconsin follow-up-

1. Will be aired in November

2. Prior to this meeting Paula suggested a “watch party”, more info to follow

**XVII. New Business –**

Little Chute PTO fundraiser – Cindy will lead the “Glow Walk” occurring in November 2025 Officer Election (November 2025), the following terms are due:

Please let Chairperson Gene Reece know if not interested in re-election

- Chair Person – Gene Reece currently
- Treasurer – John Gollner currently
- Director – Dr. Tom Mace currently
- Director – Connie Nechodom currently
- Director - Cindy Mueller currently

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**XVIII. Other Business**

Next Meeting October 17, 2025 – Van Zeeland’s 8:30

**VII Motion to Adjourn John Gollner, second by Cindy Mueller, all in favor**



- **Needs Analysis** **pending**      **All**
  - **Oversee completion of annual needs assessment**
  - **Development of master ask list**
- **Relationship** **ongoing**      **All**
  - **Define/enhance FOCERT/CERT Relationship**

**Enhance relationship with Community Foundation**

**VII.Updating FOCERT Documents and Policies – ALL**

XXII.

**VIII. Old Business Updates -**

14. Annual FOCERT Sportsmen’s raffle update
15. Uniquely Wisconsin Filming follow-up
16. November 3<sup>rd</sup> Walk of Gratitude at Little Chute School. Cindy reported that we have a number of CERT members that have volunteered for the event. FOCERT receives the funds. Would be nice if FOCERT Board members could be present.
17.
  - FOCERT Board Succession update – 2025 election for 2026-27 term
  - i. Chairperson – Gene Reece currently
  - ii. Treasurer – John Gollner currently
  - iii. Director – Tom Mace currently
  - iv. Director - Connie Nechodom currently
  - v. Director – Cindy Mueller currently

**XXIII. New Business**

18. The annual CERT Holiday party will be on January 10<sup>th</sup> at the Outagamie County Conservation club. FOCERT members are invited to attend. Discussion was held regarding paying for the food for the recognition dinner. Connie motioned to give \$1000 towards the dinner, seconded by Cindy, - **motion carries**
19. Annual IRS reporting- John reported that the IRS form has been difficult to prepare so the form and records has been turned over to a financial firm to complete.

**XXIV. Other Business**

20. Next Meeting November 21, 2025 – Van Zeeland’s 8:30

**VII Motion to Adjourn by Tom seconded by John motion carried at 9:18**



**Friends of CERT, Inc.**  
**Monthly Meeting Minutes**  
**November 21, 2025**  
**8:30am**  
**Van Zeeland's Nursery**  
**2600 N. Casaloma Dr.**

**Present:** Gene Reece, John Gollner, Don Marx, Tom Mace, Connie Nechodon, Cindy Mueller, Jolene Van Thiel, Paula Van De Leygraaf

**Absent:** Ethan Krull, Parker Griebel

**Guest:** Carson Landin

**XXV. Call to Order** – Chairperson Gene Reece called the meeting to order at 8:27 am

**XXVI. Approval of October Meeting Minutes** – Deferred to December 2025 meeting

**XXVII.**

**XXVIII. Treasurer's Report -**

Financial Report – Treasure John Gollner presented the report for November 2025. Motion to approve the report by Jolene Van Thiel, second by Tom Mace (as amended), all in favor.

Discussion points – Treasurer Gollner indicated form-990EZ (year 2024) is completed. Moving forward 990EZ needs to be completed only if \$50k+ is received in donations / income.

**XXIX. Fund Raiser Tracking Document** – Cindy reported no updates at this point.

- **2025 Plan of Work –**

- FOCERT Board** – Develop succession plan

- Needs analysis** – Oversee completion of annual needs assessment, develop master “ask” list

- Relationship** – Define/enhance FOCERT/CERT relationship, enhance relationship with community foundation

**IX. Updating FOCERT Documents and Policies** – All up to date

**XXX.**

**X. Old Business Updates -**

- Annual FOCERT Sportmen's raffle – Completed

- Discussion on alternative cash raffle to replace Sportsmen's raffle – could sell more tickets, need to decide dollar amounts, check with Held's to measure their involvement.

The Mission of the Friends of CERT, Inc is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

Uniquely Wisconsin follow-up- Watch party November 25, 2025 at Tanners Grill in Kimberly

Little Chute Elementary PTO “Glow Walk” - Cindy provided a report

Nice event with many people touring the new CERT rig

CERT was well represented

\$505 was donated to FOCERT from this event

Holiday Party is now properly referred to as the Annual Recognition Party

### **XXXI. New Business –**

**Resignation** - Effective November 21, 2025 Chair Person Gene Reece received a resignation letter from Parker Griebel. This creates a FOCERT Board Director vacancy to hopefully be filled in January 2026. Cindy will post a position description on Facebook.

#### **Election of Officers 2026 -2027 term-**

Chairperson – Gene Reece

Treasurer – John Gollner

Director – Tom Mace

Director – Connie Nechodom

Director – Cindy Mueller

Motion by Tom to approve all by affirmation, John Gollner second, all in favor

**Draft budget 2026** – Board reviewed the budget draft, discussion was held, Chairperson Reece will make revisions and present at the December 2025 meeting.

**PPE Apparel** – Paul will prepare proper PPE wear for CERT calls and develop a list for FOCERT funding.

**LifeVac** – Paula will purchase a “LifeVac” (dislodge choking appliance) unit for the CERT rig.

**Plan of work** - Review 2025 plan of work for discussion of 2026 plan of work

### **XXXII. Other Business**

Next Meeting December 19, 2025 (Potluck breakfast, spouse/significant other welcome, email Gene what you are providing) – Van Zeeland’s 8:30

**Motion to Adjourn at 9:52 by Tom Mace, Second by John Gollner, all in favor**



**Friends of CERT, Inc.**  
**Monthly Meeting Minutes**  
**December 19, 2025**  
**8:30am**  
**Van Zeeland's Nursery**  
**2600 N. Casaloma Dr.**

**Present:** Gene Reece, John Gollner, Don Marx, Tom Mace, Connie Nechodom, Jolene Van Thiel, Paula Van De Leygraaf, Ethan Krull

**Absent:** Cindy Mueller

**Guest:** Carson Landin, Chrissi Lowrey, Dan Mueller, Dawn Reece, Nancy Krueger, Duane Nechodom, Bob Van Thiel

**XXXIII. Call to Order** – Chairperson Gene Reece called the meeting to order at 8:51 am

**XXXIV. Approval of October and November Meeting Minutes** – Motion to approve by Tom Mace, second by Ethan Kroll, all in favor

**XXXV.**

**XXXVI. Treasurer's Report -**

Financial Report – Treasure John Gollner presented the report for November 2025.

Motion to approve the Treasurers report for October and November by Tom Mace, second by Ethan Kroll, all in favor.

**XXXVII. Fund Raiser Tracking Document** – No discussion.

**Old Business**

**XXXVIII.** 2026 Plan of Work – Motion by Tom Mace to approve as modified at the November meeting, second by John Gollner, all in favor

Approve 2026 budget – Motion by Don Marx to approve as modified at the November meeting, second by Tom Mace, all in favor

The Mission of the Friends of CERT, Inc is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

**XXXIX. New Business –**

EM Paula Van De Leygraaf requested FOCERT fund the rental of the FVTC Safety Training facility for the upcoming 2026 CERT training class at a cost of \$975.00. After a brief discussion Connie Nechodom motioned to approve the funding, second by Jolene Van Thiel

John Gollner received a letter on 12/18/2025 from the State of Wisconsin regarding the 990EZ form regarding potential penalties relating to failure to complete the form. John said the form is completed and sent in. John informed the group that the FOCERT CPA representative is assisting with this issue.

Still seeking to fill a Board of Director position (there has been one inquiry)

CERT recognition party is January 10, 2026 at 5:00pm.....Location Outagamie County Conservation Club

**XL. Other Business**

Next meeting January 16, 2026 – Van Zeelands 8:30

**Motion to Adjourn at 9:10 by Don Marx, Second by Tom Mace, all in favor**

**APPENDIX C**  
**2025 Annual Budget Report**

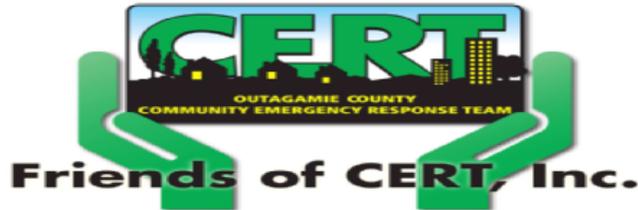
**FOCERT BUDGET 2025 – Approved 12/20/2024**

Item	Income	Expense	Total	Explanation
Income				
Sportsmen’s Raffle	\$20,000			Annual Income from Sportsmen’s Raffle
Misc. Income	\$3,000			Misc. Income from other sources Increased \$2000
Income from Maintenance Account	\$3000			Monies from Maintenance account for repairs
	\$26,000		\$26,000	Total Income
<b>Expenses</b>				
Office Expense		\$250		Paper, Ink, Office Supplies
Postage		\$300		Postage
Raffle		\$10,500		Sportsmen’s Raffle Prizes, Raffle ticket printing, sellers prizes
State of Wisconsin Fees		\$125		Raffle License Fee, Charitable Organization and License Fees
Website Fees		\$150		Annual website fee
Marketing		\$500		Annual marketing material costs
D/O Ins Coverage		\$1,000		Annual Directors/Officers Insurance Coverage
CERT Funding		\$6,000		CERT Supplies including Rehab supplies, Incentive Program/Outreach materials
Cert Equipment Maintenance/Repairs		\$2,000		
Response Operations		\$1,500		Cost coverage for incident response events
Total Expenses	\$22,325		\$3,675	Extra Income after Expenses

- **Marketing** no change
- **Office expenses** reduced \$100
- **Postage** increased \$65
- **State of Wisconsin** fees and licenses no change
- **CERT funding** no change
- **Response Operations** added mid-year 2024 – reduced \$1000
- **Equipment maintenance** reduced \$2000
- **D/O Ins Coverage** no change
- **Raffle** no change
- **Website** – no change

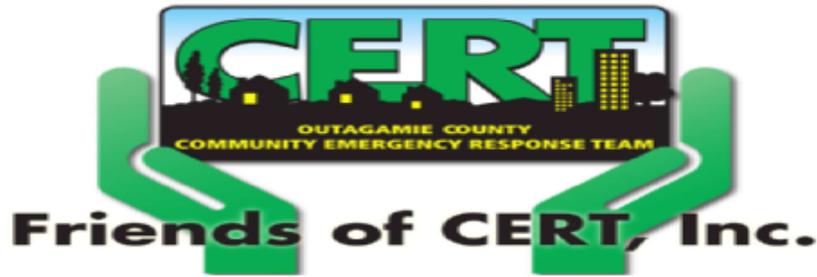
The Mission of the Friends of CERT, Inc is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

**APPENDIX D**  
**Treasurer Reports 2025**



**Treasurer's Report for January 2025**

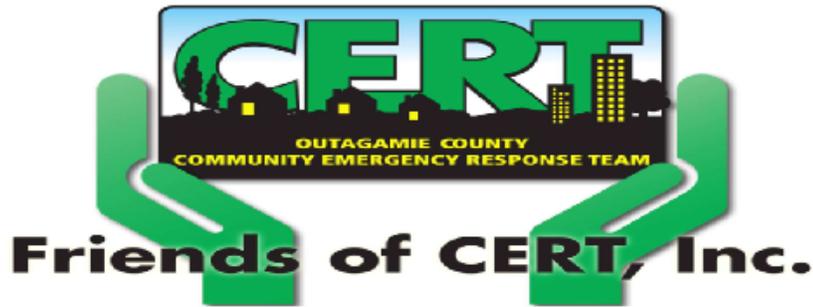
<b>General Fund Expenditures</b>	<b>Date</b>	<b>Amount</b>	<b>Prior Month Totals</b>	<b>Purpose</b>
Cindy Mueller (Check 599)	12/20/2024	\$239.76		Go Daddy Renewal (2 years)
Raffle License (e-payment)	12/23/2024	\$25.50		
OCEM (Check 600)	1/8/2025	\$1,000.00		Olive Garden Holiday Party
<b>Total</b>		\$1,265.26		
<b>General Fund Deposits</b>				
Jolene Van Thiel	12/23/2024	\$44.00		FOCERT Shirt
Cindy Mueller	12/23/2024	\$44.00		FOCERT Shirt
Gene Reese	12/23/2024	\$44.00		FOCERT Shirt
John Gollner	12/23/2024	\$44.00		FOCERT Shirt
Mark Helling	12/23/2024	\$40.00		In Honor of Rob Olsen's Retirement
Jeff Grimm	12/23/2024	\$25.00		In Honor of Rob Olsen's Retirement
Transfer from Trailer Capital Campaign	12/23/2024	\$1,935.11		
October 2024 Brat Fry	12/23/2024	\$14.00		NOTE: Cash Purchases of \$610 were made from the brat fry for misc expendable trailer replenishments.
Fox Valley Traffic Club	1/2/2025	\$1,000.00		On behalf of Jim Van
Cottingham & Butler	1/5/2025	\$300.00		On behalf of Brad or Tracy Kleist
Freedom Volunteer Firemen	1/8/2025	\$250.00		
Karl & Barb Held	1/15/2025	\$600.00		
Rob Olson	1/15/2025	\$100.00		Thanks to a Cheery Pie
<b>Total</b>		\$4,440.11		
<b>Tow Vehicle Maintenance Expenditures</b>				
<b>Total</b>		\$0.00		
<b>In-Kind Donations</b>				
<b>Total</b>		\$0.00		
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,781.14	\$19,781.14	\$0.00
General Fund		\$56,722.32	\$53,547.47	\$3,174.85
<b>Total</b>		\$76,503.46	\$73,328.61	\$3,174.85
<b>CD's</b>				
13 Months @ 5.10%	2/2/2024			Cashed in 8/21/24
25 Months @ 4.50%	2/2/2024	\$20,000.00	\$20,670.04	
35 Months @4.50%	2/2/2024	\$20,000.00	\$20,670.04	
<b>Total Invested</b>		\$40,000.00		
Readily Available in Bank		\$36,503.46	\$41,340.08	



### Treasurer's Report for February/March 2025

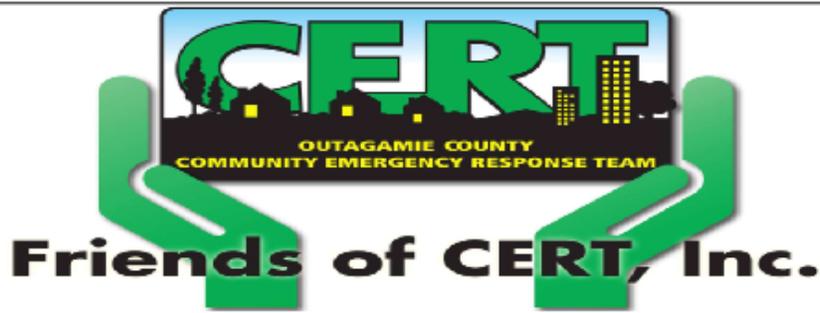
<b>General Fund Expenditures</b>	<b>Date</b>	<b>Amount</b>	<b>Prior Month Totals</b>	<b>Purpose</b>
OCEM (Check 601)	2/11/2025	\$66.04		CERT Activation in Black Creek
Bob Van Thiel (Check 602)	2/11/2025	\$419.87		CERT Computer
Gary Sternhagen (Check 603)	2/11/2025	\$41.11		Trailer Hardware
Graphic Composition LLC (Check 604)	2/22/2025	\$355.00		Raffle Ticket Printing
<b>Total</b>		\$882.02		
<b>General Fund Deposits</b>				
Connie Nechodom	1/25/2025	\$44.00		FOCERT Shirt
Stripe	1/29/2025	\$9.30		
Retired Employees of Pierce Mfg	2/12/2025	\$650.00		Thanks to Jerry Loos
The Blackbaud Giving Fund (Thrivent)	3/11/2025	\$50.00		
Raffle Ticket Sales (7 Checks)	3/12/2025	\$960.00		
Raffle Ticket Sales (Cash)	3/13/2025	\$6,720.00		
<b>Total</b>		\$8,433.30		
<b>Tow Vehicle Maintenance Expenditures</b>				
<b>Total</b>		\$0.00		
<b>In-Kind Donations</b>				
<b>Total</b>		\$0.00		
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,781.14	\$19,781.14	\$0.00
General Fund		\$64,273.60	\$56,722.32	\$7,551.28
<b>Total</b>		\$84,054.74	\$76,503.46	\$7,551.28
<b>CD's</b>				
13 Months @ 5.10%	2/2/2024			Cashed in 8/21/24
25 Months @ 4.50%	2/2/2024	\$20,000.00	\$20,900.23	
35 Months @4.50%	2/2/2024	\$20,000.00	\$20,900.23	
<b>Total Invested</b>		\$40,000.00		
<b>Readily Available in Bank</b>		\$44,054.74	\$41,800.46	

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### Treasurer's Report for April 2025

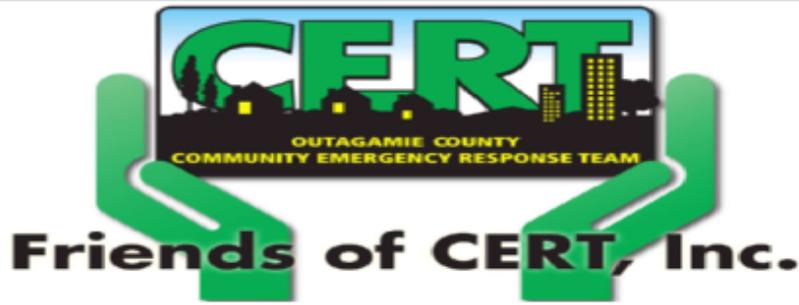
<i>General Fund Expenditures</i>	Date	Amount	Prior Month Totals	Purpose
Bank Service Charge	3/31/2025	\$4.25		
Don Marx (Check 605)	4/8/2025	\$38.47		Rig Cleaning Supplies
<b>Total</b>		\$42.72		
<i>General Fund Deposits</i>				
Little Chute Retired Firefighters	3/21/2025	\$250.00		
Raffle Sales (10 Checks)	4/13/2025	\$1,500.00		
Raffle Sales (Cash)	4/15/2025	\$5,380.00		
<b>Total</b>		\$7,130.00		
<i>Tow Vehicle Maintenance Expenditures</i>				
<b>Total</b>		\$0.00		
<i>In-Kind Donations</i>				
<b>Total</b>		\$0.00		
<i>Funds Allocated</i>				
Tow Vehicle Maintenance		\$19,781.14	\$19,781.14	\$0.00
General Fund		\$71,360.88	\$64,273.60	\$7,087.28
<b>Total</b>		\$91,142.02	\$84,054.74	\$7,087.28
<i>CD's</i>				
13 Months @ 5.10%	2/2/2024			Cashed in 8/21/24
25 Months @ 4.50%	2/2/2024	\$20,000.00	\$20,900.23	
35 Months @ 4.50%	2/2/2024	\$20,000.00	\$20,900.23	
<b>Amount Invested</b>		\$40,000.00		
<b>Total In Investments</b>			\$41,800.46	
Readily Available in Bank		\$51,142.02		



### Treasurer's Report for May 2025

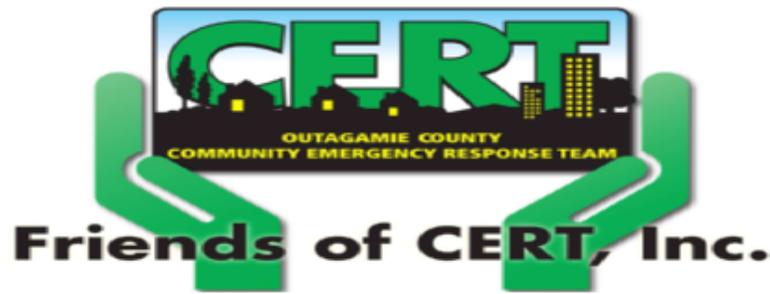
<b>General Fund Expenditures</b>	<b>Date</b>	<b>Amount</b>	<b>Prior Month Totals</b>	<b>Purpose</b>
Jolene Van Thiel (Check 606)	4/18/2025	\$400.00		20 x \$20 Kwik Trip Gift Cards
Bank Service Charge	4/30/2025	\$1.00		
Fast Signs (Check 607)	5/12/2025	\$245.17		Trailer Lettering
OCEM (Check 608)	5/13/2025	\$600.00		CPR Training
<b>Total</b>		\$1,246.17		
<b>General Fund Deposits</b>				
<b>Total</b>		\$0.00		
<b>Tow Vehicle Maintenance Expenditures</b>				
<b>Total</b>		\$0.00		
<b>In-Kind Donations</b>				
Kwik Trip	4/30/2025	\$1,000.00		10 X \$100 Fuel Gift Cards
<b>Total</b>		\$1,000.00		
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,781.14	\$19,781.14	\$0.00
General Fund		\$70,114.71	\$71,360.88	-\$1,246.17
<b>Total</b>		\$89,895.85	\$91,142.02	-\$1,246.17
<b>Investments</b>			<b>With Interest</b>	
Money Market	4/21/2025	\$10,000.00	\$10,000.00	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,000.00	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,125.76	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,125.76	
<b>Amount Invested</b>		\$70,000.00		
<b>Total In Investments</b>			\$72,251.52	
<b>Readily Available in Bank</b>		\$19,895.85		

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### Treasurer's Report for June 2025

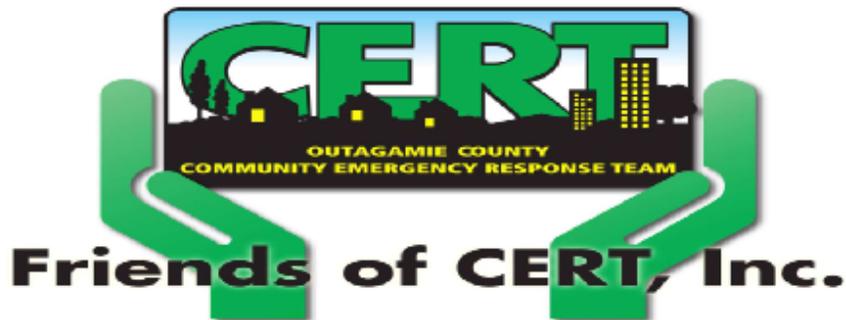
<b>General Fund Expenditures</b>	Date	Amount	Prior Month Totals	Purpose
Don Marx (Check 609)	5/16/2025	\$90.30		Rig Cleaning Supplies/Generator Tune Up Kit
Scheels (Check 610)	5/16/2025	\$9,961.00		Raffle Prizes
Fire Services Training (Debit Card)	6/2/2025	\$395.00		Jennifer Spadey National CERT Conference
OCEM (Check 611)	6/10/2025	\$2,000.00		Outreach Supplies
Don Marx (Check 612)	6/18/2025	\$790.00		Dan & Bev National CERT Conference
<b>Total</b>		<b>\$13,236.30</b>		
<b>General Fund Deposits</b>				
Raffle Ticket Sales	5/21/2025	\$2,220.00		12 Checks
Raffle Ticket Sales	5/22/2025	\$2,520.00		Cash
Raffle Ticket Sales	6/11/2025	\$600.00		3 Checks
St. John's United Church of Christ	6/11/2025	\$180.00		
<b>Total</b>		<b>\$5,520.00</b>		
<b>Tow Vehicle Maintenance Expenditures</b>				
<b>Total</b>		<b>\$0.00</b>		
<b>In-Kind Donations</b>				
<b>Total</b>				
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,781.14	\$19,781.14	\$0.00
General Fund		\$62,398.41	\$70,114.71	-\$7,716.30
<b>Total</b>		<b>\$82,179.55</b>	<b>\$89,895.85</b>	<b>-\$7,716.30</b>
<b>Investments</b>			<b>With Interest</b>	
Money Market	4/21/2025	\$10,000.00	\$10,000.00	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,000.00	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,125.76	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,125.76	
<b>Amount Invested</b>		<b>\$70,000.00</b>		
<b>Total In Investments</b>			<b>\$72,251.52</b>	
<b>Readily Available in Bank</b>		<b>\$12,179.55</b>		



### Treasurer's Report for July/Aug 2025

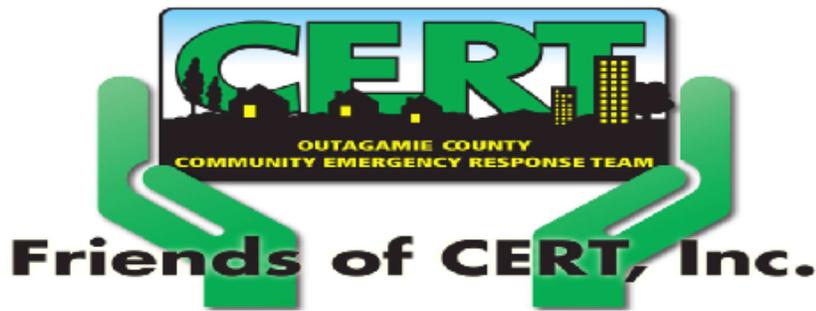
<b>General Fund Expenditures</b>	<b>Date</b>	<b>Amount</b>	<b>Prior Month Totals</b>	<b>Purpose</b>
Don Marx (Check 613)	6/20/2025	\$536.48		\$395 National CERT Conference, \$141.48 Pressure Washer
Jolene Van Thiel (Check 614)	6/20/2025	\$96.92		Rig Supplies
Wisconsin Dept of Financial Institutions (epayment)	7/18/2025	\$25.00		Annual Requirement
Wisconsin Dept of Financial Institutions (epayment)	7/23/2025	\$54.00		Annual Requirement
Jolene Blake (Check 615)	8/4/2025	\$165.08		Gatorade/Protein Bars
Don Marx (Debit Card)	8/9/2025	\$2,404.47		CERT Conference 8/6-8/9 2025
Cindy Muettler (Check 616)	8/12/2025	\$500.00		5 X \$100 Kwik Trip Gift Cards
<b>Total</b>		\$3,781.95		
<b>General Fund Deposits</b>				
Wisconsin Public Service	6/20/2025	\$500.00		
Raffle Ticket Sales	6/20/2025	\$100.00		
<b>Total</b>		\$600.00		
<b>Tow Vehicle Maintenance Expenditures</b>				
<b>Total</b>		\$0.00		
<b>In-Kind Donations</b>				
<b>Total</b>				
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,781.14	\$19,781.14	\$0.00
General Fund		\$59,216.46	\$62,398.41	-\$3,181.95
<b>Total</b>		\$78,997.60	\$82,179.55	-\$3,181.95
<b>Investments</b>			<b>With Interest</b>	
Money Market	4/21/2025	\$10,000.00	\$10,022.29	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,000.00	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,361.45	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,361.45	
<b>Amount Invested</b>		\$70,000.00		
<b>Total In Investments</b>			\$72,745.19	
<b>Readily Available in Bank</b>		\$8,997.60		

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### Treasurer's Report for September 2025

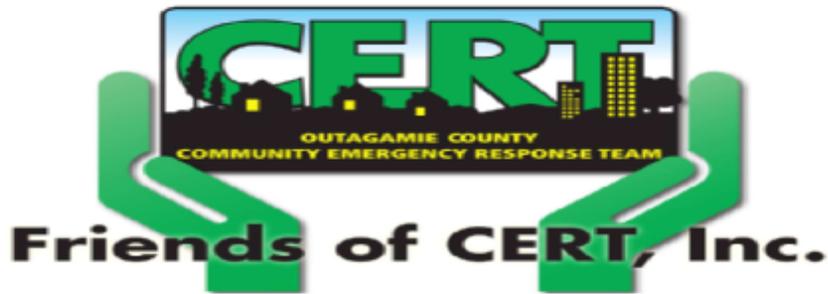
<b>General Fund Expenditures</b>	<b>Date</b>	<b>Amount</b>	<b>Prior Month Totals</b>	<b>Purpose</b>
Patti Ring (Check 617)	9/2/2025	\$31.20		Postage Stamps
Jolene Van Thiel (Check 618)	9/9/2025	\$214.29		Assorted Rig Supplies
<b>Total</b>		\$245.49		
<b>General Fund Deposits</b>				
City of Kaukauna	8/21/2025	\$498.00		Volunteer Payment for Electric City River Jam 2025
PayPal Giving Fund	8/27/2025	\$25.00		
<b>Total</b>		\$523.00		
<b>Tow Vehicle Maintenance Expenditures</b>				
Don Marx (Debit Card)	8/27/2025	21.07		Stable & Car Wash Fluid
Don Marx (Debit Card)	8/8/2028	80.28		Oil Change
<b>Total</b>		\$101.35		
<b>In-Kind Donations</b>				
<b>Total</b>				
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,679.79	\$19,781.14	-\$101.35
General Fund		\$59,493.97	\$59,216.46	\$277.51
<b>Total</b>		\$79,173.76	\$78,997.60	\$176.16
<b>Investments</b>			<b>With Interest</b>	
Money Market	4/21/2025	\$10,000.00	\$10,029.08	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,000.00	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,361.45	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,361.45	
<b>Amount Invested</b>		\$70,000.00		
<b>Total in Investments</b>			\$72,751.98	
Readily Available in Bank		\$9,173.76		



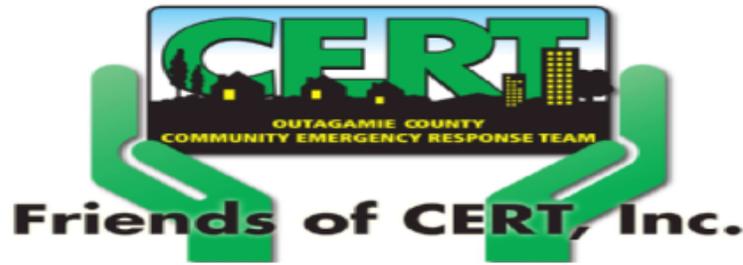
### Treasurer's Report for October 2025

<i>General Fund Expenditures</i>	Date	Amount	Prior Month Totals	Purpose
USPS (Check 619)	10/15/2025	\$210.00		Annual P.O. Box Rental
<b>Total</b>		\$210.00		
<i>General Fund Deposits</i>				
<b>Total</b>		\$0.00		
<i>Tow Vehicle Maintenance Expenditures</i>				
<b>Total</b>		\$0.00		
<i>In-Kind Donations</i>				
<b>Total</b>				
<i>Funds Allocated</i>				
Tow Vehicle Maintenance		\$19,679.79	\$19,679.79	\$0.00
General Fund		\$59,283.97	\$59,493.97	-\$210.00
<b>Total</b>		\$78,963.76	\$79,173.76	-\$210.00
<i>Investments</i>			<i>With Interest</i>	
Money Market	4/21/2025	\$10,000.00	\$10,035.65	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,000.00	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,361.45	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,361.45	
<b>Amount Invested</b>		\$70,000.00		
<b>Total In Investments</b>			\$72,758.55	
<b>Readily Available in Bank</b>		\$8,963.76		

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<b>Treasurer's Report for November 2025</b>				
<b>General Fund Expenditures</b>				
	<b>Date</b>	<b>Amount</b>	<b>Prior Month Totals</b>	<b>Purpose</b>
Secura Insurance (e-payment)	10/22/2025	\$794.00		Annual Renewal
Jolene Van Thiel (Check 620)	11/11/2025	\$45.02		Gatorade
Mathison Accounting (Check 621)	11/19/2025	\$500.00		2024 990-EZ Preparation
	<b>Total</b>	<b>\$1,339.02</b>		
<b>General Fund Deposits</b>				
Knights of Columbus-Greenville	10/17/2025	\$250.00		
Fox Communities Credit Union	10/22/2025	\$500.00		Kudos to Brandi Schomisch
Community Foundation for the Fox Valley Region	11/5/2025	\$500.00		Kudos to Jolene Blake
Little Chute Elementary School PTO	11/19/2025	\$225.00		
	<b>Total</b>	<b>\$1,475.00</b>		
<b>Tow Vehicle Maintenance Expenditures</b>				
	<b>Total</b>	<b>\$0.00</b>		
<b>In-Kind Donations</b>				
	<b>Total</b>			
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,679.79	\$19,679.79	\$0.00
General Fund		\$59,419.95	\$59,283.97	\$135.98
	<b>Total</b>	<b>\$79,099.74</b>	<b>\$78,963.76</b>	<b>\$135.98</b>
<b>Investments</b>			<b>With Interest</b>	
Money Market	4/21/2025	\$10,000.00	\$10,040.75	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,298.60	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,599.77	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,599.77	
	<b>Amount Invested</b>	<b>\$70,000.00</b>		
	<b>Total In Investments</b>		<b>\$73,538.89</b>	
Readily Available in Bank		\$9,099.74		



### Treasurer's Report for December 2025

<b>General Fund Expenditures</b>	Date	Amount	Prior Month Totals	Purpose
OCEM (Check 692)	11/21/2025	\$2,233.66		2025 Service Recognition Gifts, 3 X \$75 Kwik Trip Gift Cards
OCEM (Check 693)	11/24/2025	\$116.89		Life Vac & Fire Blanket
Menards (Debit Card)	12/3/2025	\$22.14		
Wisconsin Dept of Gaming (Debit Card)	12/9/2025	\$51.00		Raffle License Renewal
<b>Total</b>		\$2,423.69		
<b>General Fund Deposits</b>				
Little Chute/Freedom Walk	11/21/2025	\$305.00		
<b>Total</b>		\$305.00		
<b>Tow Vehicle Maintenance Expenditures</b>				
<b>Total</b>				
<b>In-Kind Donations</b>				
<b>Total</b>				
<b>Funds Allocated</b>				
Tow Vehicle Maintenance		\$19,679.79	\$19,679.79	\$0.00
General Fund		\$57,301.26	\$59,419.95	-\$2,118.69
<b>Total</b>		\$76,981.05	\$79,099.74	-\$2,118.69
<b>Investments</b>			<b>With Interest</b>	
Money Market	4/21/2025	\$10,000.00	\$10,044.70	
13 Month CD @ 2.95 %	4/21/2025	\$20,000.00	\$20,298.60	
25 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,599.77	
35 Month CD @ 4.50%	2/2/2024	\$20,000.00	\$21,599.77	
<b>Amount Invested</b>		\$70,000.00		
<b>Total in Investments</b>			\$73,542.84	
<b>Readily Available in Bank</b>		\$6,981.05		

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