



Friends of CERT, Inc

Annual Report

2024

P.O. Box 801

Appleton, WI 54912-0801

Fed Tax I.D. #36-4895357

www.FOCERT.org

Facebook - Friends of Cert

Introduction

As we look back at 2024, it is easy to report that this was an extremely successful year of operations for the Friends of Cert, Inc. (FOCERT). We are proud to report that as an organization we continued our efforts to meet our mission and vision and to continue to support the Outagamie County CERT. This effort falls upon an extremely dedicated Board of Directors, many of whom serve dual roles as members of the FOCERT board as well as responding members of our Outagamie County CERT team.

The FOCERT board met several of the goals identified through our strategic plan for 2023-2025 (Appendix A). Captured within this report we will document a number of those initiatives. Additionally, a review of the strategic plan has been completed and significant 2024 items have been moved and prioritized for 2025.

During the 3rd quarter of 2023, a vehicle purchase order was initiated with Bergstrom Ford and the Ford Motor Company for the purchase of a new tow vehicle which was completed with delivery being taken on the 2023 Ford F350. After additional equipment installation and modifications, the vehicle was placed in service in the 4th quarter of 2023. Immediately, positive comments were received from the CERT team members on the enhancements provided by the vehicle. With the completion of the “Big Tow” funding campaign, several additional donors have come forward seeking opportunities in providing funding for the next capital campaign. As a result, the board approved the initial process for replacing the CERT trailer. The CERT trailer met the needs of CERT, however, there were several responder safety issues that came to our attention. Based on the concern for responder safety, a team of CERT members was established to develop the necessary specifications for the purchase of a new support trailer. Intec custom trailer company out of Indiana was identified. The final design was approved by the trailer committee. In June 2023, a Capital campaign raising \$135,000 was initiated to fund the purchase of a new CERT support trailer.

FOCERT raised more than \$73,000 through the capital campaign towards the purchase of the new trailer. FOCERT was approached by Outagamie County with a proposal to help fund the purchase of the new support trailer with the use of America Recovery Plan (ARP) funds. Working through the legislative process, the Outagamie County Board authorized the use of \$70,000 towards the purchase. A memo of understanding was developed and signed providing joint ownership of the trailer. The memo provides that the trailer is solely used for and by CERT for their operations. Once funding was received, a request for proposals (RFP) was established and issued with the assistance of the county purchasing department. Intech was awarded the RFP and provided a 90-day delivery window. During the 3rd quarter of 2024, The Mission of the Friends of CERT, Inc is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

members of the trailer committee traveled to Indiana to take possession of the new trailer. Once received, the trailer was brought back, and steps were taken to place the vehicle into service. This included the purchase and installation of graphics for the outside of the trailer. Additionally, a team of CERT members developed and implemented a plan for the transition of equipment from the old trailer to the new trailer. FOCERT held an open house and ribbon cutting ceremony placing the new trailer in service during the last week of October.

With the success of the capital campaign, the FOCERT board identified future opportunities to assist the CERT team and responders in Outagamie County. As a result, the board took action to authorize the funding of all future CERT Team responses in Outagamie County for incidents with a cost below \$500. This means that no Outagamie communities will be billed for CERT costs if the costs are below \$500. Monies were placed in the budget to cover these operation response costs.

In 2024, FOCERT applied and received a state of Wisconsin raffle license and managed the 2024 CERT Sportsmen's raffle. As a FOCERT raffle, this money has been placed into the FOCERT accounts for operational needs. This raffle serves as the major source of FOCERT funding for operational expenses. Additionally, continued efforts are made by board members to seek out donations both in kind and financial to cover operational expenses for the CERT team.

Included within this report are the Board meeting minutes (Appendix B) for your review. The Board meets in person at regular monthly meetings, excluding September, in addition to virtual opportunities for special meetings throughout the year as needed. The 2024 FOCERT budget document can be found in (Appendix C). Monthly Treasurer reports can be found in (Appendix D) for your review of the financial activities of the organization.

It should be noted that several highlights have been provided. However, as with any yearend report not all highlights have been captured. This does not take away their significance and the support provided by many outside organizations in making this a successful year.

Mission Statement

The mission of the Friends of CERT (FOCERT) is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

2024 Significant achievements

1. Significant achievements
 - a. Reviewed and updated 2023-2025 Strategic Plan
 - b. Review of Bylaws/Mission/Vision Statements
 - c. Reviewed and purchased liability and officers/directors' insurance.
 - d. Developed a 2024 budget.
 - e. Registered for and obtained a Wisconsin raffle license.
 - f. Successfully managed the 2024 FOCERT Sportsmen's raffle.

- g. Website maintained and modified – www.FOCERT.org
- h. Assessed sustainability of CERT
- i. Funded the travel of the trailer committee to Indiana.
- j. Conducted annual needs assessment.
- k. Supported the endeavors of the “Support Trailer” committee.
- l. Conducted outreach presentation for FOCERT and Capital campaign.
- m. Conducted media presentations on radio and television
- n. Approved covering the costs of responses within Outagamie County with a cost less than \$500.
- o. Successfully completed “Big Tow Sequel” Capital Campaign to raise funds for a new support trailer.
- p. Completed oversight of the purchase/delivery and equipping of the new trailer.
- q. Elected new officers for 2025.

Conclusion

The accomplishments listed above identify the continued efforts of the FOCERT board in supporting the Outagamie County CERT team. The Board's activities continued at a full speed. It should be noted that many of the board members in addition to the FOCERT work, volunteered hundreds of hours serving the CERT response team.

A significant hurdle was accomplished with the completion of the “Big Tow sequel” capital campaign with delivery of the new support trailer during the 3rd quarter of 2024. The vehicle has been transferred over to Outagamie County Emergency Management under a memorandum of understanding and placed in service during the 4th quarter of 2024.

As a board, FOCERT managed the sportsman's raffle for 2024. This raffle will be an on-going tool for raising operational monies for supporting the Outagamie County CERT and FOCERT.

The board established goals for 2025 as identified within the strategic plan (Appendix A) and continued to strive to meet those goals. Not all goals were achieved and the plan of work for 2025 will include a complete update of the FOCERT strategic plan.

Approved by Board Action on March 21, 2025
Friends Of CERT Board of Directors

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APPENDIX A Strategic Planning Process

**Friends of Community Emergency Response Team, Inc.
Strategic Plan 2023-24-25
July 2023**

Mission

The mission of the Friends of CERT (FOCERT) is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.

The strategic plan is a guideline for the continued growth of FOCERT. As a tool this document should be constantly evaluated, updated and utilized as a planning tool in the decision-making process by the Board of Directors. Some items are re-occurring; however, this does not make them less important. Other items are listed as high priority, which directs that extra efforts be placed on completion of the item in a timely fashion. The priority listed next to an item provides guidance to scheduling accomplishment of the item.

2024

Items highlighted in Yellow have been completed for 2024

Items highlighted in green have been moved to 2025 with a priority established

Items removed based on 2024 review

| | | |
|---------------------------|--|-------------------|
| Annual Report | Completion in 1 st quarter of year | High |
| FOCERT budget | Develop and approve annual FOCERT budget | High |
| Sustainability | Assess continued sustainability of CERT/FOCERT | High |
| Outreach Grant | Evaluate and complete SPARK grant application | Medium |
| Legal Support | Seek out "Pro Bono" Legal Counsel | low |
| Outreach | Identify area civic/service groups | Medium |
| | Develop new FOCERT display materials | On going - low |
| | Obtain educational handouts for CERT | On-going- low |
| Board Training | Update Board Booklet/Policy Manual | High |
| Educational Opportunities | Define FOCERT role in educational opportunities | On-going High |
| | Enhance/fund CERT educational opportunities | On going- Medium |
| | Develop/fund Community educational opportunities | On-going -Medium |
| | Develop/Fund Business educational opportunities | Medium |
| Relationship | Maintain/enhance FOCERT/CERT Relationship | ongoing - Medium |
| | Maintain relationship with Community Foundation | ongoing - High |
| | Develop and enhance relationship with Board Connect | ongoing – High |
| Fundraising | Identify and apply for reoccurring grant opportunities | on-going – High |
| | Identify and apply for New grant opportunities | on-going - High |
| | Enhance visibility of FOCERT | on-going - High |
| Communication | Monthly communication to CERT members | on-going – High |
| | Introduce FOCERT to new CERT members | on-going – Medium |
| Needs Analysis | Engage CERT in needs analysis Brain Storming-fall | on-going – High |
| | Oversee completion of annual needs assessment | on-going – High |
| | Development of master ask list – annually | on-going – High |
| Work Plan | Develop and Review Annual work plan | on-going – High |

| 2025 | | |
|---------------------------|--|-------------------|
| Annual Report | Completion in 1 st quarter of year | High |
| FOCERT budget | Develop and approve annual FOCERT budget | High |
| Sustainability | Assess continued sustainability of CERT/FOCERT | High |
| Legal Support | Seek out “Pro Bono” Legal Counsel | low |
| Strategic Planning | Create a strategic plan for 2026,27&28 | High |
| Outreach | Identify area civic/service groups | Medium |
| | Develop new FOCERT display materials | On going - low |
| | Obtain educational handouts for CERT | On-going- low |
| | Update Board Booklet/Policy Manual | High |
| Board Training | Define FOCERT role in educational opportunities | On-going High |
| Educational Opportunities | Enhance/fund CERT educational opportunities | On going- Medium |
| | Develop/fund Community educational opportunities | On-going -Medium |
| | Develop/Fund Business educational opportunities | Medium |
| | Maintain/enhance FOCERT/CERT Relationship | ongoing - Medium |
| Relationship | Maintain relationship with Community Foundation | ongoing - High |
| Fundraising | Identify and apply for reoccurring grant opportunities | on-going – High |
| | Identify and apply for New grant opportunities | on-going - High |
| | Enhance visibility of FOCERT | on-going - High |
| Communication | Monthly communication to CERT members | on-going – High |
| | Introduce FOCERT to new CERT members | on-going – Medium |
| Needs Analysis | Engage CERT in needs analysis Brain Storming-fall | on-going – High |
| | Oversee completion of annual needs assessment | on-going – High |
| | Development of master ask list – annually | on-going – High |
| Work Plan | Develop and Review Annual work plan | on-going – High |

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APPENDIX B Board Minutes 2024



Friends of CERT, Inc
January 19, 2024 Meeting Minutes

Meeting called to order by: Chairperson Gene Reece at 8:30 am

Members in attendance: Gene Reece, John Gollner, Paula Van De Leygraaf, Tom Mace, Jolene Van Thiel, Kurt Eggebrecht, Rob Olson, Jerry Loos, Connie Nechodom, Don Marx, Cindy Mueller

Absent – none

Guests – Chrissi Lowery, Carson Landin

Motion to approve minutes from the December 15, 2023 meeting was made by Tom Mace, second by Kurt Eggebrecht. All voted in favor

TREASURERS REPORT:

Expenditures-

(General Fund) - \$106.84

Deposits- General Fund

\$0.00

Deposits – Trailer Capital Campaign

\$5120

Total Deposits = \$5120.82

Deposits – In Kind donations \$0.00

- General Fund Balance – \$38,758.69
- “Big Tow” Maintenance - \$20,085.88
- Trailer Capital Campaign - \$47,854.13
- **Grand Total Combined - \$106,698.70**

Motion to approve Treasures Report by Don Marx, second by Tom Mace

Fund Raiser Tracking Document:

- Community First Credit Union, Cindy will send request for donation
- Barb and Karl Held will contact Fire House Subs for donation
- Cindy and Jolene will contact Papa Murphys for donation
- Paula will contact Trilliant Foods / Coffee

OLD BUSINESS:

Capital Campaign update

February 5, 2024 – 6 CERT members will work Milwaukee Burger Company as a fundraising event

April 13, 2024 – Midwest Restoration Foundation Cornhole Tourney at Tanners in Kimberly

New Business –

Approve 2024 budget – Motion by Jolene Van Thiel, Second by Tom Mace, all in favor

Jolene and Bob Van Thiel will write Capital Credit Union “Elevate Communities” Grant. Cindy Mueller will contact Capital Credit Union to set up showing of the new Tow Vehicle as they donated \$15,000.

FOCERT Award Program – Gene Reece discussed the Presidents Volunteer Service Award Program. FOCERT members qualify, need to keep track of hours. Award consists of certificate, pin, challenge coin, etc.
Motion to move forward with program by Kurt Eggebrecht, second by Connie Nechodom

Scope of work 2024

Added – Need to identify new fund raising opportunities

Added – Develop ownership documents for the new trailer

Removed – Spark Grant

3rd Quarter – Tom Mace inquired about businesses being trained in CERT

Motion to approve scope of work 2024 by Kurt Eggebrecht, second by Tom Mace

Request to purchase a “battery maintainer” approximate cost \$45.00 – Motion to approve by Don Marx, second by Jerry Loos

Request to purchase “jump starter pack” approximately \$200.00 – Motion to approve by Tom Mace, second by Don Marx

2024 Fund Raising Opportunities: See addition page

Other Business – Next meeting 8:30 am Friday, February 16, 2024 at Van Zeeland Nursery.

Meeting adjourned 10:05 am – Motion by Kurt Eggebrecht, second by Tom Mace

Respectfully submitted,

Jolene Van Thiel
Secretary

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2024 Fund Raising Opportunity Ideas

Sporting Clay Event w/ Brat Fry

Donkey Basketball

Pickleball Tournament

Restaurant Fundraiser

Candy bar sales

Octoberfest

Paper fest

Mile Of Music

Golf Outing

Midwest Restoration Foundation (annual cornhole tourney)

Motorcycle ride

Poker run

Meat raffle

Lake Poygan Sportsmans Club

Cake & Pie auction

Booyah Sale

Friday Night Fish Fry

Food drive through

Archery shoot

Olympics

NFL Draft Watch



Friends of CERT, Inc.
Monthly Meeting Minutes
February 16, 2024
8:30am
Van Zeeland's Nursery
2600 N. Casaloma Dr.

I. Call to Order – Chairperson Reece

Jolene, Cindy not present

II. Approval of Previous Meeting Minutes

- a. Secretary – Jolene Van Thiel – motion Tom second Kurt – Motion carries

I. Treasurer's Report -

Financial Report – John discussion was held regarding CD purchase, a concern was raised on the purchase of CD versus a money Market as approve by the motion. Jolene identified that she would be a co-signer on both the CD and the checking account. Kurt made motion seconded by Don – Motion carries.

III. Fund Raiser Tracking Document – Cindy – please continue those items you championed as well getting updates to Cindy to maintain an updated document. John provided clarification on the capital donations, awaiting Cindy for clarification.

II. Old Business Updates -

1. Capital Campaign update – All – a discussion was held on the current capital campaign. We have a meeting coming up with the Seymour Lions club in March. Don reported that the trailer has an 8-month lead time for delivery once ordered.
2. Fund raiser event with Midwest Restoration update – Paula reported that the committee is coming together next week. Midwest Restoration presented at the CERT meeting. Previous events have raised up to \$80,000 which if this one does the same, we could get \$40,000. Success is critical with our teams and individuals spreading the message to the community. Please continue to coordinate donations with Paula and Cindy. Basket raffle stuff can be given to Paula for storage. We do have one sponsor to date. Continuing looking for businesses to sponsor the event. Paula reported that one of the employees of Midwest Restoration is also interested in helping with a single day type event if we have any that we can use his help.
3. Fund Raising Opportunities – Brainstorming the explanation was held on 10-4 voting and will be discussed next month please get your vote tallies

IV. New Business –

2. Signing up for Netgiver

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- V. Signing up with Netgiver (Community First asked if we are signed up – they promote the app on their page) Here is a link to the site for more information on how it can help us receive funds without fees on this mobile app. <https://www.netgiverapp.com>

3. Donor Recognition in Trailer

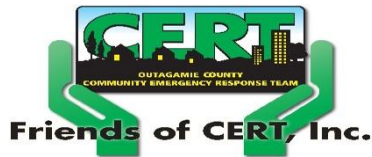
Discuss the possibility of adding a space inside the new trailer for donor logo decals as a form of recognition. Grant applications from businesses often ask how they will be recognized. I thought that since we offer tours of the rig at all of our outreach events, hundreds of people would be able to view the decals. Firefighters and emergency personnel would also see the logos displayed. The other thought is to make a donor poster board to display at our events. – Discussion was held regarding the creation of a donor poster board that can be displayed at events for the purpose of supporting donors of the capital campaign. A review of options for the trailer will be evaluated upon delivery of the trailer. Discussion was had to add an agenda item to discuss donor recognition at our next meeting.

- 4. Annual Report – please review between now and next send changes to Gene, the final document will be approved at the March meeting.

VI. Other Business

- 5. Next Meeting March 15th – Van Zeeland's 8:30
- 6. CERT class will be held in April which has 30 people registered with 11 on the waiting list for an additional class.
- 7. EM is speaking at the Governor's Conference in Lake Geneva in March; EM will not be present at the March meeting.
- 8. Review possible funding for a CERT member to attend the national CERT conference.
- 9. Business cards – a discussion was held regarding having business cards for the FOCERT as well as CERT members. FOCERT would be individual board members CERT would be generic cards. – The EM office will review the options and an email vote will be held to approve design and cost. – Motion to move forward with cards motion by Tom, seconded by Connie. – Motion carried.

VII Motion to Adjourn



Friends of CERT, Inc
March 22, 2024 Meeting Minutes

Meeting called to order by: Chairperson Gene Reece at 8:30 am

Members in attendance: Gene Reece, John Gollner, Paula Van De Leygraaf, Jolene Van Thiel, Kurt Eggebrecht, Rob Olson, Jerry Loos, Connie Nechodom, Don Marx, Cindy Mueller

Absent – Tom Mace

Guests – Chrissi Lowery, Carson Landin, Bob Van Thiel

Motion to approve minutes from the February 16, 2024 meeting was made by Kurt Eggebrecht, second by Kurt, John Gollner. All voted in favor

TREASURERS REPORT:

Expenditures-

(General Fund) - \$982.20

Deposits- General Fund

\$0.00

Deposits – Trailer Capital Campaign

\$8500.00

Total Deposits = \$9482.20

Deposits – In Kind donations \$1000.00 (Kwik Trip gas-only cards)

- General Fund Balance – \$37,660.28
- “Big Tow” Maintenance - \$19,868.89
- Trailer Capital Campaign - \$64,099.92
- **Grand Total Combined - \$121,629.09**

Motion to approve Treasures Report by Kurt Eggebrecht, second by Don Marx

Request to add beginning balance on Treasurers Report starting with April 2024 report.

Fund Raiser Tracking Document:

Cindy will email updated document to Board Members

Discussion on the following:

Golf Outing Carson Rettler memorial fund 2025 (will know status by September 2024)

Capital Credit Union (grant written for \$15000) pending notification

Community First Credit Union (on hold pending ARP fund approval)

Greenville Lions – pending

KT Cares – pending

Shadows on the Wolf – Don Marx presented to their group

Seymour Lions – Jolene B, Don M., Gene R. presented to their group

OLD BUSINESS:

Capital Campaign

The Board reviewed master tracking list and decided to put all requests not submitted on hold

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Midwest Foundation Fundraiser April 13th at Tanners Bar & Grill in Kimberly – On going, the group continues to accumulate donations toward raffle baskets and “wine pull”

Brainstorming fundraising opportunity vote results – Top two choices are Sporting Clay with brat fry and Oktoberfest. Other considerations – Midwest Foundation Fundraiser, Pickleball Tourney, meat raffle, donkey basketball, candy bar sales, money raffle, Mile of Music, golf outing, cake / pie sale, Paperfest, motorcycle ride, and Friday fish fry.

Scheels Sports raffle - After some discussion, a motion by Don Marx second by Jerry Loos to have the Scheels Sports raffle in 2024 (all in favor). Jolene VT will contact Barb Held and ask her to communicate with SCHEELS to see if it is feasible for this year.

NETGIVER app – Gene R. will review opportunities to have donors give without fees.

VENMO – John Gollner will contact BMO Harris to see if FOCERT can set up to receive donations through VENMO

New Truck and Trailer donor recognition – We continue to look at options to recognize donors for their generosity. Don Marx will look at options for some type of electronic display on the new trailer.

Annual Report – Don Marx advised the September / October Treasurers report Capital Campaign total needs to be revised. Motion by Don Marx, second by John Gollner to approve the Annual Report as amended, all in favor. Gene Reece will publish the annual report once amended.

New Business –

Acceptance of ARP grant from Outagamie County – Motion by Don M. second by Connie N. to verify the vote taken at the last tele-conference to accept the \$70,000 ARP grant.

Discussion points –

- Outagamie County Finance Group approved federal ARPA fund \$70k to FOCERT
- Money will be deposited into OCEM account
- Request For Proposal may be needed.
- Trailer vender will need to accept checks from two entities (FOCERT and OCEM)
- OCEM will be making initial down payment, balance will then be paid by FOCERT
- Outagamie County Board will / should approve funding at their April 16th meeting
- MOU will be written to include two owners (FOCERT & Outagamie County)
- Maintenance cost responsibility will be FOCERT
- Insurance / responsibility will be Outagamie County
- Donations above the cost of the new trailer may need to go back to donors

After discussion – Above noted motion was approved by all

Governor’s Conference Paula and Van Thiels gave a presentation on Outagamie County CERT and FOCERT. The presentation was well received.

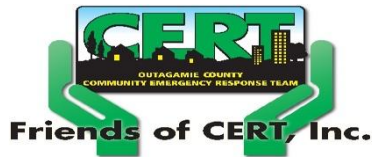
Jerry Loos resignation from FOCERT Board – Jerry’s term as Vice Chair ends December 2024. Don M. nominated, Kurt E. to fill the Vice Chair position for the remainder of the term ending in December 2024. All in favor

Other Business – Next meeting 8:30 am Friday, April 19, 2024 at Van Zeeland Nursery.

Meeting adjourned 10:46 am – Motion by John Gollner, second by Kurt

Respectfully submitted,

Jolene Van Thiel
Secretary



Friends of CERT, Inc
April 19, 2024 Meeting Minutes

Meeting called to order by: Chairperson Gene Reece at 8:35 am

Members in attendance: Gene Reece, John Gollner, Paula Van De Leygraaf, Jolene Van Thiel, Rob Olson, Connie Nechodom, Don Marx, Cindy Mueller

Absent – Tom Mace, Kurt Eggebrecht

Guests – None

Motion to approve minutes from the March 22, 2024 meeting was made by John Gollner, second Don Marx. All voted in favor

TREASURERS REPORT:

Expenditures-

(General Fund) - \$0.00

Deposits- General Fund

\$0.00

Deposits – Trailer Capital Campaign

\$7,900

Total Deposits = \$ 7,900

- General Fund Balance – \$37,660.28
- “Big Tow” Maintenance - \$19,868.89
- Trailer Capital Campaign - \$71,999.92
- **Grand Total Combined - \$129,529.09**

Motion to approve Treasures Report by Don Marx, second by Jolene Van Thiel

Fund Raiser Tracking Document:

No new requests for donations

OLD BUSINESS:

Capital Campaign

No new requests for donations.

Midwest Foundation Fundraiser Update – Event went well, we are waiting for a final total dollar amount.

NETGIVER app – NETGIVER will replace the “donor button” on the FOCERT Facebook page. Cindy Mueller and John Gollner will work on this. NETGIVER program will replace STRIPE program. Motion by Jolene Van Thiel to approve moving to NETGIVER, second by John Gollner

Update on ARP Grant from Outagamie County –

- Fund request needs to be submitted through the Outagamie County Finance Committee (May 7 2024), the County Board needs to approve (May 14, 2024)
- Request for Proposal (RFP) is ready to post, Gene Reece suggested the RFP can be posted prior to ARP grant approval. Paula contacted Nicole with Outagamie County Purchasing Department, Nicole said the RFP can be posted immediately.
- The RFP was posted on April 19, 2024

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New Business –

Business Card Format – Paula provided samples of FOCERT business card format, Board members voted on what format they liked.

Paula received communication from Reverend Finley of St. Johns United Church of Christ in Black Creek requesting information on CERT / FOCERT. Reverend Finley suggested his congregation has special collections / offerings and FOCERT may be a recipient. Paula sent information brochures, Don M. suggested he would visit and present if needed.

Gene Reece reminded FOCERT to submit volunteer hours for 1st quarter of 2024 for the Presidents Volunteer Service Award.

Paula gave update on the new CERT class.

There is a FOCERT Board vacancy, per Karl Held, there is a non-CERT person interested in the position. Will revisit this at the May meeting.

Other Business

Next meeting May 17, 2024 at 8:30am at Van Zeeland's Nursery

Meeting adjourned 9:36am Motion by Cindy Mueller, second by Connie Nechodom

Respectfully Submitted,

Jolene Van Thiel
Secretary



Friends of CERT, Inc

May 17, 2024 Meeting Minutes

Meeting called to order by: Chairperson Gene Reece at 8:30 am

Members in attendance: Gene Reece, John Gollner, Paula Van De Leygraaf, Jolene Van Thiel, Connie Nechodom, Don Marx, Cindy Mueller, Tom Mace, Kurt Eggebrecht

Absent – Rob Olson

Guests – Barb Held, Karl Held, Gary Sternhagen

Motion to approve minutes from the April 19, 2024 meeting was made by Tom Mace, second Don Marx. All voted in favor

TREASURERS REPORT:

Expenditures-

(General Fund) - \$91.84

Deposits- General Fund

\$1,250.00

Deposits – Trailer Capital Campaign

\$0.00

Total Deposits = \$ 1,250

- General Fund Balance – \$38,818.44
- “Big Tow” Maintenance - \$19,868.89
- Trailer Capital Campaign - \$71,999.92
- **Grand Total Combined - \$130,687.25**

Motion to approve Treasures Report by Don Marx, second by Kurt Eggebrecht

Fund Raiser Tracking Document:

Document was reviewed, no questions

2024 Plan of Work:

Quarter 1 -

- Update FOCERT Board policies and FOCERT Board handbook
- Identify “Pro Bono” legal support

Quarter 2 – On track

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- Ownership documents have been signed
- Cindy will explore new options for FOCERT display materials

OLD BUSINESS:

Capital Campaign

- Trailer Capital Campaign will close in early June of year 2024
- Outagamie County Finance Committee meets at 11:00am Tuesday May 21, 2024.
- ARP fund designation is on the Outagamie County Board May 28, 2024 meeting agenda
- New trailer RFP is completed, two companies provided proposals
- Once AARP funds approved, trailer can be ordered as soon as May 29, 2024

Midwest Foundation (MWF) Fundraiser Update –

FOCERT and VCR each received \$8,000.00 from the fundraiser proceeds. Both organizations expressed disappointment at the low dollar amount based on the \$29,113.00 raised per MWF FB post.

A motion was made by Kurt Eggebrecht for Paula to move forward in requesting further explanation on the discrepancies of MWF accounting, motion was second by Tom Mace (all in favor). Kurt also advised Paula to seek Outagamie County legal council before moving forward.

FOCERT will postpone cashing the \$8000.00 check.

If MWF does not provide satisfactory information, further action may be needed from the FOCERT board.

Volunteer hour documentation

John Gollner has submitted his volunteer hours for the first quarter

FOCERT raffle process (Barb Held) –

- Approximately 50% of the tickets have been sold
- FOCERT board will purchase (20) \$10.00 Kwik Trip cards to be given to sellers of winning tickets

Election of new Board member to fill current vacancy

- Parker Griebel (Festival Foods Asst Director of Asset Protection) has shown interest in joining the FOCERT Board. Gene Reese will invite him to the June 21, 2024 meeting.

New Business –

Funding potential for CERT call-outs

After discussion – Effective immediately, Outagamie County agencies will not be charged for expenses under \$500.00 per call-out per Paula (Emergency Management Dept) discretion. Gene Reece will send a letter to Fire and Police Chiefs advising the same. Paula will develop an incident cost spreadsheet to review at the end of the year. An incident expense form will be developed and submitted to Treasurer John Gollner.

Motion by Kurt Eggebrecht, second by Tom Mace to add a budget line item of \$2,500.00 for Response Operations. (all in favor)

New CERT Members -

- New members volunteering to get “Kwik Trip” for call outs.
- Motion by Tom Mace, second by Kurt Eggebrecht to purchase (10) \$50.00 KT gift cards for new members to be used during call outs. (all in favor)

Don marx requested funds to replace Memorial Day decorations – Motion by Kurt Eggebrecht, second by Tom Mace to give \$200.00 for Memorial Day decorations. (all in favor)

Jolene Van Thiel will purchase new cooling towels (up to \$200.00) and submit expenses to John Gollner. Motion by Connie Nechodom, second by Don Marx (all in favor)

Jolene Van Thiel will check into FOCERT polo shirts
Paula will check into FOCERT name tags.

Other Business

Next meeting June 21, 2024 at 8:30 am at Van Zeeland’s Nursery

Meeting adjourned 10:52 am Motion by Tom Mace, second by John Gollner

Respectfully Submitted,

Jolene Van Thiel

Secretary

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APPENDIX C
2024 Annual Budget Report

| 2024 FCCERT Budget Approved 01/19/2024 | | | | | |
|--|--|-------------|-------------|-------|-------------|
| Income | | | | | |
| | Spartan's Raffle | \$20,000.00 | | | |
| | Misc. Income | \$1,000.00 | | | |
| | Income From Maintenance Rental | \$3,000.00 | | | |
| Anticipated Expenses | | Budgeted | Expensed | Total | |
| Office Supplier | | \$350.00 | | | |
| | Dak Van Thiel [Printer Ink] 1/15/24 | | \$62.04 | | |
| | OCEM [Business Cards] 5/17/24 | | \$85.48 | | |
| | Dak Server Charge 6/28/24 | | \$7.00 | | |
| | Total | | | | \$455.52 |
| Postage | | \$200.00 | | | |
| | P.O. Box Rental 10/16/24 | | \$200.00 | | |
| | Total | | | | \$200.00 |
| Raffle | | \$10,500.00 | | | |
| | Raffle License 12/15/23 | | \$25.50 | | |
| | Graphic Composition [Raffle Ticket Printing] 5/21/24 | | \$350.00 | | |
| | Dak Held [Kuik Trip Cards for Raffle Seller Winners] 5/21/24 | | \$200.00 | | |
| | Sukela [Prizes] | | \$3,350.00 | | |
| | Total | | | | \$40,525.50 |
| State of Wisconsin Fees | | \$125.00 | | | |
| | Department of Financial Institutions 5/1/24 | | \$54.00 | | |
| | Department of Financial Institutions 7/26/24 | | \$50.00 | | |
| | Total | | | | \$104.00 |
| Website Fees | | \$150.00 | | | |
| | GoDaddy Domain [2 Year Renewal] 1/15/24 | | \$45.34 | | |
| | GoDaddy Website renewal [2/28/24] | | \$143.00 | | |
| | Total | | | | \$418.22 |
| Marketing | | \$500.00 | | | |
| Directors/Officers Insurance | | \$1,000.00 | | | |
| | Senior Insurance Annual Premium 10/24/24 | | \$734.00 | | |
| | Total | | | | \$734.00 |
| CERT Program | | \$5,000.00 | | | |
| | O'Donn Marketing [5 Hour Tag] 12/18/23 | | \$35.00 | | |
| | Cindy Mueller [Parade Decorations] 1/13/24 | | \$104.17 | | |
| | OCEM [CERT Class Equipment] 3/5/24 | | \$700.32 | | |
| | Julian Van Thiel [Trailer Replenishment] 4/13/24 | | \$32.40 | | |
| | Julian Van Thiel [Trailer Replenishment] 5/13/24 | | \$53.36 | | |
| | OCEM [Outreach Supplies/CERT Backpacks Choke] 5/17/24 | | \$1,410.00 | | |
| | Julian Van Thiel [18 X 45 Kuik Trip Cards] 5/17/24 | | \$500.00 | | |
| | Dan Hara [Memorial Day Decorations] 5/21/24 | | \$133.24 | | |
| | Julian Van Thiel [Trailer Replenishment] 5/21/24 | | \$140.30 | | |
| | Cindy Mueller [Outreach Supplies] 8/23/24 | | \$42.10 | | |
| | O'Donn Marketing [Pole Skirts/CERT Name Tags] 3/28/24 | | \$1,114.00 | | |
| | Dak Van Thiel [Haulage Prep] 3/28/24 | | \$16.05 | | |
| | Karl Held [Protein Bars for CERT Trailer] 3/28/24 | | \$43.55 | | |
| | OCEM [Senior Reunions/Open House] 11/15/24 | | \$1,407.75 | | |
| | O'Donn Marketing [POCERT Skirts] 11/15/24 | | \$1,010.00 | | |
| | O'Donn Marketing [POCERT/CERT Embroidery] 12/5/24 | | \$273.00 | | |
| | Total | | | | \$7,432.09 |
| Equipment Maintenance | | \$1,000.00 | | | |
| | OCEM [Jump Starter/Battery Tester] 2/14/24 | | \$216.33 | | |
| | Total | | | | \$216.33 |
| Response Operations | | \$2,500.00 | | | |
| | Galarade for Hilbert Fire 3/28/24 | | \$00.55 | | |
| | Total | | | | \$00.55 |
| Totals | | \$24,000.00 | \$25,368.00 | | \$49,467.52 |

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APPENDIX D
Treasurer Reports 2024



Treasurer's Report For January 2024

| General Fund Expenditures | Date | Amount | Purpose |
|--|-------------|---------------|-----------------------------------|
| Raffle License (Debit Card) | 12/15/2023 | \$25.50 | Renewal |
| O'Bros Marketing (Check 560) | 12/30/2023 | \$35.00 | 5 CERT Name Tags |
| GoDaddy (Debit Card) | 1/15/2024 | \$46.34 | 2 Year Subscription |
| Total | | \$106.84 | |
| General Fund Deposits | | | |
| Total | | | |
| Trailer Capital Campaign Deposits | | | |
| Anonymous Donor | 12/15/2023 | \$20.00 | |
| Ellington Fire Dept | 12/18/2023 | \$750.00 | |
| Outagamie Conservation Club | 12/18/2023 | \$1,000.00 | |
| Ellington Emergency Medical Responders | 12/20/2023 | \$750.00 | |
| Fox Valley Traffic Club | 1/3/2024 | \$1,000.00 | |
| Kimberly Fire Department | 1/10/2024 | \$100.00 | |
| Seymour Rural Fire Department | 1/10/2024 | \$1,000.00 | |
| Anonymous Donor | 1/17/2024 | \$500.00 | Donor wishes to remain anonymous. |
| Total | | \$5,120.00 | |
| Big Tow Maintenance Deposits | | | |
| Total | | \$0.00 | |
| In-Kind Donations | | | |
| Total | | \$0.00 | |
| Funds Available In | | | |
| Tow Vehicle Maintenance | | \$20,085.88 | |
| General Fund | | \$38,758.69 | |
| Trailer Capital Campaign | | \$47,854.13 | |
| Total | | \$106,698.70 | \$5,013.16 |



Treasurer's Report For February 2024

| General Fund Expenditures | | Date | Amount | Purpose |
|---|--|-----------|--------------|---------------------------------|
| Cindy Mueller (Check 561) | | 1/19/2024 | \$104.17 | Parade Decorations |
| Bob Van Thiel (Check 563) | | 1/19/2024 | \$62.04 | Printer Ink |
| BMO Bank (Check 564) | | 2/2/2024 | \$90,000.00 | 13 Month/25 Month/35 Month CD's |
| | | | | |
| Total | | | \$90,166.21 | |
| General Fund Deposits | | | | |
| | | | | |
| Total | | | | |
| Trailer Capital Campaign Deposits | | | | |
| | | | | |
| Freedom Volunteer Firemen | | 1/19/2024 | \$250.00 | |
| Town of Oneida (Check 25809) | | 1/24/2024 | \$1,000.00 | |
| Town of Oneida (Check 1519) | | 1/24/2024 | \$1,000.00 | |
| Knights of Columbus (Allouez Assembly) | | 1/31/2024 | \$500.00 | |
| Harrison Fire Auxiliary | | 1/31/2024 | \$1,000.00 | |
| Rob Olson | | 1/31/2024 | \$100.00 | Thanks to a Pecan Pie |
| Town of Center FD | | 2/7/2024 | \$500.00 | |
| Dale Fire and Rescue | | 2/7/2024 | \$2,000.00 | |
| Milwaukee Burger Co | | 2/14/2024 | \$236.79 | |
| Milwaukee Burger Tip Jar | | 2/14/2024 | \$59.00 | |
| Karl & Barb Held | | 2/14/2024 | \$600.00 | |
| Dale Gas & Oil Co | | 2/14/2024 | \$500.00 | |
| | | | | |
| Total | | | \$7,745.79 | |
| Tow Vehicle Maintenance Expenditures | | | | |
| | | | | |
| OCEM (Check 565) | | 2/14/2024 | \$216.99 | Jump Starter/Battery Tender |
| | | | | |
| Total | | | \$216.99 | |
| In-Kind Donations | | | | |
| | | | | |
| Total | | | \$0.00 | |
| Funds Allocated | | | | |
| | | | | |
| Tow Vehicle Maintenance | | | \$19,868.89 | |
| General Fund | | | \$38,592.48 | |
| Trailer Capital Campaign | | | \$55,599.92 | |
| | | | | |
| Total | | | \$114,061.29 | |
| CD's | | | | |
| | | | | |
| 13 Months @ 5.10% | | 2/2/2024 | \$50,000.00 | |
| 25 Months @ 4.50% | | 2/2/2024 | \$20,000.00 | |
| 35 Months @ 4.50% | | 2/2/2024 | \$20,000.00 | |
| | | | | |
| Total Invested | | | \$90,000.00 | |
| | | | | |
| Readily Available in Bank | | | \$24,061.29 | |

Outagamie County and other counties as requested.



Treasurer's Report For March 2024

| General Fund Expenditures | Date | Amount | Purpose |
|---|-------------|---------------|--|
| Cindy Mueller (Check 566) | 2/28/2024 | \$143.88 | GoDaddy Web site renewal |
| Paula Van De Leygraaf (Check 567) | 3/6/2024 | \$50.00 | Correction to Marv Holifelder Deposit |
| OCEM (Check 568) | 3/6/2024 | \$788.32 | CERT Class Equipment |
| Total | | \$982.20 | |
| General Fund Deposits | | | |
| Marv Holifelder | 3/6/2024 | \$50.00 | Check was made to FOCERT. Should have been to OCEM |
| Total | | \$50.00 | |
| Trailer Capital Campaign Deposits | | | |
| Shiocton-Bovina Firefighters Association | 2/21/2024 | \$1,000.00 | |
| Hortonville Lions Club | 2/28/2024 | \$250.00 | |
| Community Foundation | 2/28/2024 | \$3,750.00 | On behalf of SECRA Insurance Companies Charitable Fund |
| Community Foundation | 2/28/2024 | \$1,000.00 | On behalf of Gold Cross Ambulance Community Fund |
| Seymour Firefighters | 3/6/2024 | \$1,500.00 | |
| Total | | \$7,500.00 | |
| Tow Vehicle Maintenance Expenditures | | | |
| Total | | | |
| In-Kind Donations | | | |
| Total | | \$0.00 | |
| Funds Allocated | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | |
| General Fund | | \$37,660.28 | |
| Trailer Capital Campaign | | \$63,099.92 | |
| Total | | \$120,629.09 | |
| CD's | | | |
| 13 Months @ 5.10% | 2/2/2024 | \$50,000.00 | |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | |
| Total Invested | | \$90,000.00 | |
| Readily Available in Bank | | \$30,629.09 | |



Treasurer's Report For April 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|---|-------------|---------------|---------------------------|----------------|
| | | | | |
| | | | | |
| Total | | \$0.00 | | |
| | | | | |
| General Fund Deposits | | | | |
| | | | | |
| Total | | | | |
| | | | | |
| Trailer Capital Campaign Deposits | | | | |
| | | | | |
| Fox Valley Fire Chief Association | 3/25/2024 | \$400.00 | | |
| Shadows on the Wolf | 4/5/2024 | \$2,500.00 | | |
| Greenville First Responders | 4/10/2024 | \$1,000.00 | | |
| Greenville Fire Department | 4/10/2024 | \$2,500.00 | | |
| Greenville Lions Club | 4/10/2024 | \$1,500.00 | | |
| Total | | \$7,900.00 | | |
| | | | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| | | | | |
| | | | | |
| Total | | \$0.00 | | |
| | | | | |
| In-Kind Donations | | | | |
| | | | | |
| Total | | \$0.00 | | |
| | | | | |
| Funds Allocated | | | | |
| | | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | \$19,868.89 | \$0.00 |
| General Fund | | \$37,660.28 | \$37,660.28 | \$0.00 |
| Trailer Capital Campaign | | \$71,999.92 | \$64,099.92 | \$7,900.00 |
| Total | | \$129,529.09 | \$121,629.09 | \$7,900.00 |
| | | | | |
| CD's | | | | |
| | | | | |
| 13 Months @ 5.10% | 2/2/2024 | \$50,000.00 | | |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | | |
| Total Invested | | \$90,000.00 | | |
| | | | | |
| Readily Available in Bank | | \$39,529.09 | \$31,629.09 | \$7,900.00 |

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Treasurer's Report For May 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|---|-------------|---------------|---------------------------|---------------------------------|
| Jolene Van Thiel (Check 569) | 4/19/2024 | \$32.48 | | Protein bars/Toilet treatment |
| Jolene Van Thiel (Check 570) | 5/13/2024 | \$59.36 | | Cat Chow, Banana Boat, Stirrers |
| Total | | \$91.84 | | |
| General Fund Deposits | | | | |
| Sign Country | 4/19/2024 | \$250.00 | | |
| Black Creek Rural Fire & Rescue | 5/13/2024 | \$1,000.00 | | |
| Total | | \$1,250.00 | | |
| Trailer Capital Campaign Deposits | | | | |
| | | | | |
| Total | | \$0.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| | | | | |
| Total | | \$0.00 | | |
| In-Kind Donations | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | \$19,868.89 | \$0.00 |
| General Fund | | \$38,818.44 | \$37,660.28 | \$1,158.16 |
| Trailer Capital Campaign | | \$71,999.92 | \$71,999.92 | \$0.00 |
| Total | | \$130,687.25 | \$129,529.09 | \$1,158.16 |
| CD's | | | | |
| 13 Months @ 5.10% | 2/2/2024 | \$50,000.00 | | |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | | |
| Total Invested | | \$90,000.00 | | |
| Readily Available in Bank | | \$40,687.25 | \$39,529.09 | \$1,158.16 |



Treasurer's Report for June 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|--|-------------|---------------|---------------------------|--|
| OCEM (Check 571) | 5/17/2024 | \$1,418.00 | | Outreach Supplies/CERT Background Checks |
| OCEM (Check 572) | 5/17/2024 | \$86.48 | | Business Cards |
| Jolene Van Thiel (Check 573) | 5/17/2024 | \$500.00 | | 10 X \$50.00 Kwik Trip Cards |
| Department of Financial Institutions (e Check) | 6/10/2024 | \$54.00 | | Charitable Organization Renewal |
| Total | | \$2,058.48 | | |
| General Fund Deposits | | | | |
| Fleet Farm Brat Fry on 5/16/24 | 5/17/2024 | \$795.15 | | |
| Raffle Ticket Sales | 5/17/2024 | \$8,840.00 | | |
| Raffle Ticket Sales | 6/12/2024 | \$5,320.00 | | |
| Jay Addres | 6/12/2024 | \$100.00 | | In Memory of Dick Andres |
| Marion & Mary Sobieski | 6/12/2024 | \$100.00 | | In Honor of Karl & Barb 50th Anniversary |
| Mary Ellen De Laune & Greggesselman | 6/12/2024 | \$50.00 | | In Honor of Karl & Barb 50th Anniversary |
| David & Barb Held | 6/12/2024 | \$50.00 | | In Honor of Karl & Barb 50th Anniversary |
| Joel & Debra Shoemaker | 6/12/2024 | \$100.00 | | In Honor of Karl & Barb 50th Anniversary |
| Robert & Tina Olson | 6/19/2024 | \$50.00 | | In Honor of Karl & Barb 50th Anniversary |
| Jody Schmidt | 6/19/2024 | \$50.00 | | In Honor of Karl & Barb 50th Anniversary |
| Suzanne Held & Michael Herring | 6/19/2024 | \$50.00 | | In Honor of Karl & Barb 50th Anniversary |
| Jerry & Lois Loos | 6/19/2024 | \$50.00 | | |
| Janet Giza | 6/19/2024 | \$50.00 | | |
| Total | | \$15,605.15 | | |
| Trailer Capital Campaign Deposits | | | | |
| Black Creek Rural Fire & Rescue | 5/17/2024 | \$1,000.00 | | Xfr from General Fund per the board |
| Total | | \$1,000.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| Total | | \$0.00 | | |
| In-Kind Donations | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | \$19,868.89 | \$0.00 |
| General Fund | | \$51,365.11 | \$38,818.44 | \$12,546.67 |
| Trailer Capital Campaign | | \$72,999.92 | \$71,999.92 | \$1,000.00 |
| Total | | \$144,233.92 | \$130,687.25 | \$13,546.67 |
| CD's | | | Accumulated Funds | |
| 13 Months @ 5.10% | 2/2/2024 | \$50,000.00 | \$50,615.40 | |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,217.65 | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,217.65 | |
| Total Invested | | \$90,000.00 | \$91,050.70 | |
| Readily Available in Bank | | \$54,233.92 | | |



Treasurer's Report for July 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|--|-------------|---------------|---------------------------|---|
| Don Marx (Check 574) | 6/21/2024 | \$193.24 | | Memorial Day Decorations |
| Jolene Van Thiel (Check 575) | 6/21/2024 | \$148.90 | | Baby Supplies, Cooling Towels, Cups, Protein bars |
| Barb Held (Check 576) | 6/21/2024 | \$200.00 | | Kwik Trip Cards for Raffle Seller Winners |
| Graphic Composition LLC (Check 577) | 6/21/2024 | \$350.00 | | Printing of Raffle Tickets |
| Scheels (Check 578) | 6/27/2024 | \$9,950.00 | | Raffle Prizes |
| Bank Service Charge | 6/28/2024 | \$7.00 | | |
| Total | | \$10,849.14 | | |
| General Fund Deposits | | | | |
| Midwest Restoration | 6/21/2024 | \$8,000.00 | | |
| Raffle Ticket Sales | 6/21/2024 | \$4,740.00 | | |
| PayPal Giving Fund | 6/26/2024 | \$49.99 | | |
| Raffle Ticket Sales | 6/27/2024 | \$1,100.00 | | |
| Community Foundation for the Fox Valley Region | 7/3/2024 | \$500.00 | | Thanks to Jolene Blake |
| United Cooperative | 7/17/2024 | \$500.00 | | |
| Land O'Lakes | 7/17/2024 | \$500.00 | | |
| Total | | \$15,389.99 | | |
| Trailer Capital Campaign Deposits | | | | |
| Jerry & Lois Loos | 6/21/2024 | \$50.00 | | Transfer from General Fund per the board |
| Total | | \$50.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| Total | | \$0.00 | | |
| In-Kind Donations | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | \$19,868.89 | \$0.00 |
| General Fund | | \$55,855.96 | \$51,365.11 | \$4,490.85 |
| Trailer Capital Campaign | | \$73,049.92 | \$72,999.92 | \$50.00 |
| Total | | \$148,774.77 | \$144,233.92 | \$4,540.85 |
| CD's | | | | |
| 13 Months @ 5.10% | 2/2/2024 | \$50,000.00 | \$50,615.40 | |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,217.65 | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,217.65 | |
| Total Invested | | \$90,000.00 | \$91,050.70 | |
| Readily Available in Bank | | \$58,774.77 | | |



Treasurer's Report for August 2024

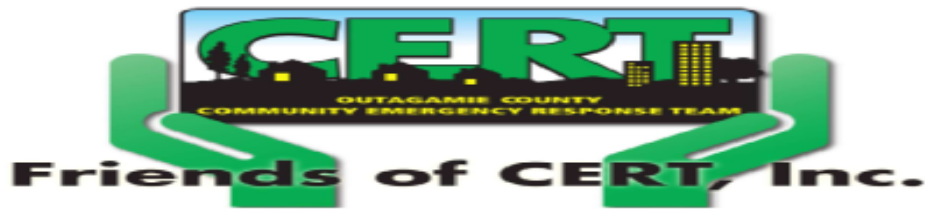
| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|--|-------------|---------------|---------------------------|--|
| Department of Financial Institutions (E Check) | 7/26/2024 | \$50.00 | | Corporation Annual Report of Directors |
| Total | | \$50.00 | | |
| General Fund Deposits | | | | |
| | | | | |
| Total | | \$0.00 | | |
| Trailer Capital Campaign Deposits | | | | |
| | | | | |
| Total | | \$0.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| | | | | |
| Total | | \$0.00 | | |
| In-Kind Donations | | | | |
| | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | \$19,868.89 | \$0.00 |
| General Fund | | \$55,805.96 | \$55,855.96 | -\$50.00 |
| Trailer Capital Campaign | | \$73,049.92 | \$73,049.92 | \$0.00 |
| Total | | \$148,724.77 | \$148,774.77 | -\$50.00 |
| CD's | | | Cumulative Total | |
| 13 Months @ 5.10% | 2/2/2024 | \$50,000.00 | \$50,615.40 | |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,217.65 | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,217.65 | |
| Total Invested | | \$90,000.00 | \$91,050.70 | |
| Readily Available in Bank | | \$58,724.77 | | |

The Mission of the Friends of CERT, Inc is to provide financial support to further the efforts of the Outagamie County CERT volunteer program in their quest to enhance individual and family emergency preparedness, provide quality rehabilitation services for emergency response personnel after disasters, and during extended emergencies in Outagamie County and other counties as requested.



Treasurer's Report for September 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|---|-------------|---------------|---------------------------|------------------------------------|
| Cindy Mueller (Check 580) | 8/29/2024 | \$42.18 | | Outreach Supplies |
| Total | | \$42.18 | | |
| General Fund Deposits | | | | |
| Don Marx | 8/15/2024 | \$471.00 | | July 20th Fleet Farm Hot Dog Days |
| Sheboygan County via OCEM | 8/21/2024 | \$500.00 | | Bouncy House Donation |
| \$50k CD Liquidated | 8/21/2024 | \$50,161.46 | | |
| Kwik Trip | 9/5/2024 | \$1,000.00 | | Kwik Trip Kares Donation Committee |
| Total | | \$52,132.46 | | |
| Trailer Capital Campaign Deposits | | | | |
| Total | | \$0.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| Total | | \$0.00 | | |
| In-Kind Donations | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| Tow Vehicle Maintenance | | \$19,868.89 | \$19,868.89 | \$0.00 |
| General Fund | | \$107,896.24 | \$55,805.96 | \$52,090.28 |
| Trailer Capital Campaign | | \$23,049.92 | \$73,049.92 | -\$50,000.00 |
| Total | | \$150,815.05 | \$148,724.77 | \$2,090.28 |
| CD's | | | Cumulative Total | |
| 13 Months @ 5.10% | 2/2/2024 | | | Cashed in 8/21/24 |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,442.59 | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,442.59 | |
| Total Invested | | \$40,000.00 | \$40,885.18 | |
| Readily Available in Bank | | \$110,815.05 | | |



Treasurer's Report for October 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|---|-------------|---------------|---------------------------|---|
| O'Bros Marketing (Check 581) | 9/20/2024 | \$1,114.00 | | Polo Shirts/CERT Name Tags |
| Don Marx (Check 582) | 9/20/2024 | \$182.78 | | Intech Travel Expense |
| Dan Lenz (Check 583) | 9/20/2024 | \$55.30 | | Intech Travel Expense |
| | 9/20/2024 | \$521.76 | | \$416.34 Intech Travel Expense, \$88.56 Hilbert Fire, \$16.86 Moulage Preps |
| Bob Van Thiel (Check 585) | | | | |
| Gary Sternhagen (Check 586) | 9/20/2024 | \$39.84 | | Intech Travel Expense |
| Karl Held (Check 587) | 9/28/2024 | \$43.56 | | Protein Bars for CERT Trailer |
| FastSigns (Check 588) | 10/2/2024 | \$9,283.37 | | Inv #APP-159663 Trailer Graphics |
| OCEM (Check 589) | 10/2/2024 | \$169.50 | | Trailer Registration |
| Don Marx (Debit Card) | 10/1/2024 | \$9.99 | | Appleton Campers (Thumb Lock) |
| Don Marx (Debit Card) | 10/3/2024 | \$5.26 | | Appleton Campers (Thumb Lock) |
| Don Marx (Debit Card) | 10/4/2024 | \$139.92 | | Amazon (Tables) |
| Don Marx (Debit Card) | 10/4/2024 | \$223.68 | | Amazon (Tables) |
| Don Marx (Debit Card) | 10/4/2024 | \$339.96 | | Amazon (Canopy Weights) |
| Bob Van Thiel (Check 590) | 10/8/2024 | \$253.43 | | Intech Travel Expense |
| Don Marx (Debit Card) | 10/8/2024 | \$52.83 | | Menards (Slip Sewer Kit/Fuel Stabilizer/Water Hose) |
| U.S. Postal Service (Check 591) | 10/16/2024 | \$200.00 | | P.O. Box Renewal |
| Total | | \$12,635.18 | | |
| General Fund Deposits | | | | |
| | | | | |
| City of Kaukauna | 10/2/2024 | \$84.00 | | Kaukauna Music Festival Volunteer Hours Donation |
| Amazon | 10/10/2024 | \$11.67 | | Tax I.D. Refund on Order 112-9541720-9384222 |
| Total | | \$84.00 | | |
| Trailer Maintenance Expenditures | | | | |
| Total | | \$0.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| Don Marx (Debit Card) | 9/23/2024 | \$87.75 | | Rig oil change |
| Total | | \$87.75 | | |
| In-Kind Donations | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| | | | | |
| Tow Vehicle Maintenance | | \$19,781.14 | \$19,868.89 | -\$87.75 |
| General Fund | | \$56,528.93 | \$57,896.24 | -\$1,367.31 |
| Trailer Capital Campaign | | \$3,776.52 | \$14,948.72 | -\$11,172.20 |
| Total | | \$80,086.59 | \$92,713.85 | -\$12,627.26 |
| CD's | | | Cumulative Total | |
| | | | | |
| 13 Months @ 5.10% | 2/2/2024 | | | Cashed in 8/21/24 |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,442.59 | |
| 35 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,442.59 | |
| Total Invested | | \$40,000.00 | \$40,885.18 | |
| Readily Available in Bank | | \$40,086.59 | | |

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Treasurer's Report for November 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|---|-------------|---------------|---------------------------|--|
| Don Marx (Debit Card) | 10/14/2024 | \$270.47 | | Buckle Straps/Tie-Down Rail Kit/E Track O Ring/Tie Down Rail Kit |
| Don Marx (Debit Card) | 10/14/2024 | \$254.40 | | Spare Trailer Tire |
| Secura Insurance Co (Check 592) | 10/24/2024 | \$794.00 | | Annual Insurance Premium |
| Don Marx (Debit Card) | 10/23/2024 | \$439.98 | | Amazon Walkie Talkies |
| Don Marx (Debit Card) | 10/30/2024 | \$147.98 | | Amazon Cargo E track tie down |
| OCEM (Check 593) | 11/5/2024 | \$302.55 | | Trailer Strobe Lights Wiring |
| Betsy Hesse (Check 594) | 11/12/2024 | \$351.03 | | Trailer Cushions/counter protectors |
| | | | | |
| Total | | \$2,560.41 | | |
| | | | | |
| General Fund Deposits | | | | |
| Seymour Lions Club | 11/5/2024 | \$500.00 | | |
| | | | | |
| Total | | \$500.00 | | |
| | | | | |
| Trailer Maintenance Expenditures | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | \$0.00 | | |
| | | | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| | | | | |
| Total | | \$0.00 | | |
| | | | | |
| In-Kind Donations | | | | |
| | | | | |
| Total | | \$0.00 | | |
| | | | | |
| Funds Allocated | | | | |
| | | | | |
| Tow Vehicle Maintenance | | \$19,781.14 | \$19,781.14 | \$0.00 |
| General Fund | | \$56,234.93 | \$56,528.93 | -\$294.00 |
| Trailer Capital Campaign | | \$2,010.11 | \$3,776.52 | -\$1,766.41 |
| | | | | |
| Total | | \$78,026.18 | \$80,086.59 | -\$2,060.41 |
| | | | | |
| CD's | | | Cumulative Total | |
| | | | | |
| 13 Months @ 5.10% | 2/2/2024 | | | Cashed in 8/21/24 |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,670.04 | |
| 35 Months @4.50% | 2/2/2024 | \$20,000.00 | \$20,670.04 | |
| | | | | |
| Total Invested | | \$40,000.00 | | |
| | | | | |
| Readily Available in Bank | | \$38,026.18 | \$41,340.08 | |



Treasurer's Report for December 2024

| General Fund Expenditures | Date | Amount | Prior Month Totals | Purpose |
|---|-------------|---------------|---------------------------|--|
| Fire Services Plus (Check 595) | 11/15/2024 | \$75.00 | | Fire Extinguisher and Bracket |
| OCEM (Check 596) | 11/15/2024 | \$1,407.76 | | Service Recognition/Open House |
| O'Bros Marketing (Check 597) | 11/15/2024 | \$1,010.00 | | FOCERT Shirts |
| O'Bros Marketing (Check 598) | 12/5/2024 | \$279.00 | | Inv #1202202402 \$235.00 Round CERT Logo Embroidery, Inv #1202202401 \$44.00 New FOCERT Logo |
| Total | | \$2,771.76 | | |
| General Fund Deposits | | | | |
| Stripe | 12/18/2024 | \$9.30 | | |
| Total | | \$9.30 | | |
| Trailer Capital Campaign Deposits | | | | |
| Total | | \$0.00 | | |
| Tow Vehicle Maintenance Expenditures | | | | |
| Total | | \$0.00 | | |
| In-Kind Donations | | | | |
| Total | | \$0.00 | | |
| Funds Allocated | | | | |
| Tow Vehicle Maintenance | | \$19,781.14 | \$19,781.14 | \$0.00 |
| General Fund | | \$53,547.47 | \$56,234.93 | -\$2,687.46 |
| Trailer Capital Campaign | | \$1,935.11 | \$2,010.11 | -\$75.00 |
| Total | | \$75,263.72 | \$78,026.18 | -\$2,762.46 |
| CD's | | | | |
| 13 Months @ 5.10% | 2/2/2024 | | | Cashed in 8/21/24 |
| 25 Months @ 4.50% | 2/2/2024 | \$20,000.00 | \$20,670.04 | |
| 35 Months @4.50% | 2/2/2024 | \$20,000.00 | \$20,670.04 | |
| Total Invested | | \$40,000.00 | | |
| Readily Available in Bank | | \$35,263.72 | \$41,340.08 | |

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