

**Mountain View Park Community Club
Board Meeting Minutes – August 20, 2019
Lake Kayak Dam Spillway**

Board Members Present: Marissa Wright, President; Shellie Monson Secretary; Molly Graham Treasurer; Geoff McCarthy, Director; Mike Pearson, Director; Absent: Tom Morgan-Vice President & Andy Quast – Director.

1. **Welcome and Call to Order:** Marissa called the meeting to order at 6:08 PM.
2. **Establish Quorum:** A simple majority represents a quorum. A quorum was present with 5 of 7 Board members in attendance.
3. **Approval of Agenda:** Agenda discussed.
4. **Approval of Minutes:** No minutes were reviewed.
5. **Treasurer's Report:** Molly provided the following:
 - Balance Sheet reflecting total funds of **\$47,040.59** as follows:
 - Checking balance \$29,121.56
 - Savings balance \$4,528.69
 - CD (1) WA Federal \$10,089.59
 - CD (2) WA Federal \$3,300.75
 - Income Statement (budget format) for fiscal year 7/1/2019 to 6/30/2020 reflecting YTD income of \$15924.40, which is \$454.40 more than budgeted (due to collections of historic unpaid dues/fees) and expenses of \$1,513.61, or \$14,356.39 under budget YTD, for a net cash flow of \$14,410.79 YTD.
 - 66 of 69 lots paid for current period; the 3 unpaid lots have existing liens for past due balances. Lot 4-007 lien was released after full payment.
 - Audit of the MVPCC books for 2016-2018 completed by bookkeeper with Treasurer review/notation.
 - Discussed having extra brush mowing done at park for \$200 by Sleepy Hollow, has been 14 months since extra mowing was done. Board approved the expense.
 - Discussion on excess funds from 2018/19 fiscal year. Shellie moved to approve allocating \$8,200 for Dam Maintenance fund with remainder of funds left in Operating/Checking for current FY 2019/20. Geoff seconded. Motion carried.
6. **Unfinished Business:**
 - a. Molly was asked by members about providing the Member Directory to all Members. It was agreed by all to post the Member Directory on the MVPCC website with names and lot numbers (public info) only, a link to Sno.Co. parcel viewer for those who want more detail, and a map of the community.
 - b. Reviewed Mikes draft of the Tree Notification. Purpose to notify lake/canal property owners regarding trees with potential impact to lake/canal. Discussed costs and potential fees if downed trees are not removed rapidly enough. Edits suggested and board to review again in future.
7. **New Business:**
 - a. Dam Maintenance Vegetation clearing project scope and bids were discussed. Shellie moved to approve the brush clearing bid from NW Green Clearing not to exceed \$10,000. Geoff seconded. Motion carried. Molly to set up appointment.
 - b. Dam Maintenance Project: Discussion of bids/estimates gathered so far as follow up to the 2018 Dam Inspection by the State of WA Dam Safety Office. Continued efforts by members of board/community getting bids so that entire scope of project costs can be estimated. Further discussion to be held at fall Board Meeting including plans for communication with members and raising funds.
8. **Next meeting:** Regular Board Meeting: to be scheduled in September/October 2019 at Molly's residence
9. **Meeting Adjourned:** Meeting adjourned at 6:58 pm by general consent.

Drafted and submitted by Molly G. Reviewed by Shellie M.

Approved on: _____ **10/10/2019** _____ **As presented** X **As Amended** _____