

Mountain View Park Community Club
Board Meeting Minutes May 18th, 2025

Board Members Present: Andy Quast – President, Molly Graham – Treasurer, Audrey Spence – Secretary, Emilie Woodbridge, Tom Morgan

Welcome and Call to Order: Established a quorum and Andy called the meeting to order at 4:09 PM.

1. **Approval of Agenda:** Agenda was approved as distributed.
2. **Approval of Minutes:** Minutes from 3.2.25 Motion by Andy, seconded by Molly. Approved.
3. **Treasurer's Report:**
 - a. Account balances as below. Recent board approved spending for critical projects have gone over our budgeted funds. There continue to be significant upcoming expenses and we will need to initiate a special assessment.
 - b. Additional reporting and budget planning will occur once tree and infrastructure quotes are finalized.
 - c. Balance Sheet dated 5.15.2025 reflecting total funds of **\$43,622.05** as follows:

1. Checking (BofA) balance	\$6,474.65
2. Checking (WA Fed) balance	\$990
3. Money Market 0859 (WA Fed)	\$36,157.40
4. **NEW BUSINESS:**
 - a. Canal Tree Clearing Planning
 - i. The Board discussed the future need to clear ~20 trees along the canal and dam, per the Dam Safety Inspection Report.
 - ii. Some cedar trees may be of logging value, but may require DNR permits.
 - iii. Plan to request worst-case scenario bids (tree removal, no stump grinding, logs pulled to dam base).
 - iv. This effort will likely be tied to the future special assessment.
 - b. Legal & Special Assessment Planning
 - i. The Board will develop details for a special assessment with legal consultant.
 - ii. Initial target is to include seismic study at a minimum, potentially for low-spot reinforcement, tree removal, and emergency outlet as possible once estimates are available.
 - iii. Goal is to fund necessary infrastructure improvements while managing long-term financial planning.
5. **ON GOING BUSINESS:**
 - a. Tree Cleanup in the Park
 - i. A large downed tree is impeding mowing and site safety.
 1. Board discussed whether to self-manage or hire professionals.
 2. Audrey volunteered to get three vendor quotes (Pacific Tree, Snohomish Tree, and King Tree).
 3. Goal is to have quotes ahead of the Annual Meeting to inform the membership.
 - ii. Roof Repairs -Tree damage to the picnic structure roof was discussed.
 1. Andy and Tom may repair it themselves or explore an insurance claim (\$500 deductible).
 2. Tree must be cleared first for safe roof access.
 - b. Dam and Emergency Infrastructure Updates
 - i. Seismic Grant & Monitoring:
 1. No FEMA grant awarded yet. Seismic bid in hand, but unclear next steps without FEMA funds. Monitoring equipment remains a priority.
 - ii. Emergency Outlet & Siphon:
 1. Emergency outlet bid from AUS confirmed at ~\$12,000 for a 5–7 business day response (not the ideal 24–48 hours).
 2. Permanent siphon bid revised down to ~\$40,000 from \$65,000, but excludes several cost components (labor, site prep, decommissioning).
 3. Consultant is needed to evaluate decommissioning of existing outlet pipe.
 4. Full execution of siphon project is dependent on further evaluation and budgeting.
6. **Next Board Meeting:** The Annual Meeting is next (June 14 – Flag Day). The board may meet again before summer ends to finalize bids and begin special assessment process.
7. **Adjournment:**

Meeting adjourned at 5:07 PM by Molly, seconded by Andy.

Minutes drafted and submitted by Audrey Spence - Secretary

Approved on: 7.20.2025 As Submitted