

BOARD MEETING MINUTES 01/16

16 JANUARY 2026 / 10:00 AM / CONFERENCE ROOM

ATTENDEES

Nicole Christopher, INRHA Executive Director; David Mueterthies, Black Hawk County; Heidi Nederhoff heidi.nederhoff@grundycountyiowa.gov, Grundy County Supervisor; Nichole Griese, Northeast Iowa Community Action, Chickasaw County; Greg Barnett, Butler County Supervisor, Monique Wise, Black Hawk County Friends of the Family; Joan Watson, Grundy County Veteran's Affairs.

AGENDA

Last Meeting Follow-up

- N/A

New Business

- Grievance Policy

MINUTES

Board Vice-Chair Heidi Nederhoff called the meeting to order at 10:01 am. There was no representative present from the public for comment, so the meeting proceeded.

It was moved by Greg Barnett and seconded by Dave Mueterthies to approve the agenda for the meeting. All were in favor, motion carried.

It was moved by Greg Barnett and seconded by Nichole Griese to approve the October 25, 2025 meeting minutes and October 27, 2025 special meeting minutes. All were in favor, motion carried.

It was moved by Greg Barnett and seconded by Joan Watson to approve the Treasurer's Report. All were in favor, motion carried.

It was moved by Dave Mueterthies and seconded by Nichole Griese to approve the Financial Report prepared by INRHA Fee Accountant, Candi Lanning. All were in favor, motion carried.

The Program Status Report was delivered by INRHA Executive Director, Nicole Christopher. It was reported that as of January 1, 2026, 189 vouchers were under lease plus six port ins we are billing for – total 195 we pay for each month but are reimbursed for those 6; 16 in Black Hawk County, 66 in Bremer County, 26 in Butler County, 48 in Buchanan County, 26 in Chickasaw County, and 13 in Grundy County. The estimated wait on the Waiting List is now one year or more, likely even longer. As of January 12, 2026, there were 383 applications on the waiting list and 203 of those applications qualified for the preference. No top of the list letters have been sent since the last Board Meeting, and no waitlist update letters have been sent, therefore no changes have been made to the waiting list. There is currently one voucher on the street and six families at “zero status”. Greg Barnett motioned to approve the program status report, and Nichole Griese seconded the motion. All were in favor, motion carried.

Nicole Christopher and the Board briefly discussed the need to go over a grievance procedure as discussed in a recent training that Nicole Christopher, Keith Wieland and Kristi Shannon attended, but as Keith and Kristi were absent from the meeting, this was postponed to the next meeting.

There being no further business, the next meeting was scheduled for Friday, April 10, 2026 at 10:00am at the INRHA office.

It was moved by David Mueterthies and seconded by Nichole Griese to adjourn the meeting at 10:24am. Motion carried.

NOTES

None

ACTION ITEMS

NEXT MEETING'S AGENDA

- Nicole Christopher Annual Review
- Grievance Policy

Respectfully submitted,

Nicole Christopher

