

Tips for updating QuickBooks

You can export a report, change certain format

QuickBooks will update and keep these changes

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

QuickBooks will NOT
support these changes:

- Font formatting in r
- Inserted rows that c
- Moved data cells

reports in Excel

ating or add new formulas, and then update it with new QuickBooks data

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	A	B	C	D	E	F	G	H
1						My Company P&L		
2						Profit & Loss		
3						July through August 2012		
4							07/16/12	Aug 16
5						Ordinary Income/Expense		
6						MONEY IN (aka Income)		
7						40100 - Construction Income		
8						40110 - Design Income	3,054.02	3,900.00
9						40199 - Less Discounts given	0.00	-48.35
10						Total 40100 - Construction Income	3,054.02	3,751.65
11						40500 - Reimbursement Income		
12						40520 - Permit Reimbursement Income	0.00	487.00
13						Total 40500 - Reimbursement Income	0.00	487.00
14						Total Income	3,054.02	29,197.65
15						* Labor Income less Design Income	3,054.02	13,227.00
16						Cost of Goods Sold		

- non-header cells*
are left empty
- Renamed date columns

- Deleted columns

- Sorted columns
- Inserted columns in
between QuickBooks
row headers
- User-defined
supported in
updated to t

a.

I	J
TOTAL	
6,954.02	
-48.35	*
6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

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If formulas may not be
in collapsed reports when
the same excel sheet

Royal Valley Homeowners Association
Budget
January through December 2025

Income/Expense

Income

Homeowner Dues	47,100.00
Interest Income	8,000.00
Royalty Income	200.00
Total Income	55,300.00

Expense

Computer and Internet Expense	500.00
Electric Expense	3,400.00
Insurance Expense	2,200.00
Landscaping and Groundskeeping	20,000.00
Legal Fee Expense	4,000.00
Office Expense	50.00
Pond Treatment Exp	2,800.00
Postage and Delivery	300.00
Taxes - Income	2,430.00
Taxes - Property	1,000.00
Tree Service	6,000.00

Total Expense	42,680.00
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Net Income	12,620.00
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