

November 21, 2025

To Whom It May Concern

I am pleased to provide this letter of recommendation for Kevin Ritchie of Ritchie Bookkeeping, who provided contracted accounting support for Westerner Park throughout 2024 and into 2025.

Kevin joined our accounting department and quickly became an essential part of our day-to-day operations. Over the course of a full year with our organization, he demonstrated consistent reliability, sound judgement, and a calm, solutions-focused approach that earned the trust of both staff and management.

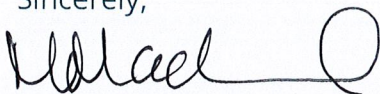
He developed strong working relationships across the team and was a valued resource for staff and management, offering thoughtful guidance and logical recommendations to strengthen our financial processes. His work was thorough and insightful; he regularly provided detailed analysis of issues and presented clear, practical solutions that were straightforward to implement.

In addition to supporting the accounting team, Kevin played a key role in the successful onboarding of our new Accounting Manager. When the organization required a shift in his duties, he willingly transitioned out of day-to-day accounting to take on a specialized project in collaboration with an external partner, which was completed successfully.

Throughout his time with Westerner Park, Kevin demonstrated integrity and credibility in all aspects of his work. We will continue to consider him for future projects and support opportunities.

I confidently recommend Kevin Ritchie for any accounting leadership or support role. If additional information is required, I would be happy to provide it.

Sincerely,



Melissa MacLeod
Manager, Corporate Services
Westerner Park

