Extract of criteria guidance

The following is an extract of the full criteria and advice on evidence for the LIQA. It includes the headline outcomes for each Function and short extracts of the detail around the activities and ideas for evidence that might be relevant.

This is not the full guidance - it is a short extract only which has been made available to support members to decide if they are ready to undertake the LIQA.

To protect the integrity of the standard, we do not make the full guidance available until an organisation has signed the agreement and paid the fee deposit. If you are ready to book your slot for LIQA, or if you'd like to discuss any questions with us, please contact us on quality@navca.org.uk

Function One – Leadership and Advocacy

Objectives

- There is a vision for clear leadership and advocacy of community organisations, local communities and communities of interest.
- The infrastructure organisation delivers activity which promotes the VCS to different sectors, stakeholders and local communities.

Outcomes

- The infrastructure organisation has credibility and influence locally and is recognised for its leadership role and its links between the VCS and other sectors, partners and stakeholders.
- VCSEs are better informed and have increased knowledge and skills to be involved in policy and decision-making.
- Community organisations have accountable representatives who participate in policy and decision-making structures and processes, including those with lived experience and who are otherwise under-represented.
- Public bodies and funders use the knowledge and intelligence from the infrastructure organisation, VCS and communities.

Activities	Types of evidence you might submit
1.1. STRATEGY • How your plans reflect the requirements of the local VCSE sector and will help develop your activities to meet these requirements. **1.2. LEADERSHIP & REPRESENTATION** • How representatives are selected and are supported to contribute to cross-sector forums **1.3. ADVOCACY** **1.4. ACCESSIBLE & WELCOMING SERVICES** • *More detail included in Application Guidance*	• Strategic or Business Plan • Risk register, that shows risks and mitigation. • Monitoring and Evaluation Plans • *More detail included in Application Guidance*

Function Two – Partnerships and Collaboration

Objective

- There is effective communication, collaboration and partnerships among community organisations, between different sectors and, where appropriate, with communities and people.

Outcomes

- Community organisations influence and deliver services more effectively by working collaboratively through networks, formal partnerships and consortia.

Activities	Type of evidence you might submit
2.1. STAKEHOLDER RELATIONSHIPS • How you analyse your stakeholders and plan action for and with them. **2.2. VOLUNTARY SECTOR RELATIONSHIPS** **2.3. CROSS-SECTOR RELATIONSHIPS** • Examples of your involvement in the advocacy for or delivery of co-design and co-production. • *More detail included in Application Guidance*	• Stakeholder analysis. • Compacts and terms of reference, service level agreements to show commitment to common goals and ways of working. • *More detail included in Application Guidance*

Function Three – Capacity Building

Objective

- The infrastructure organisation provides high quality support, to enable VCSEs to deliver their work more effectively, including engaging and responding to communities.
- The infrastructure organisation works in partnership with the VCSE sector to identify gaps, challenges and solutions, enabling the sector to flourish.
- VCSEs share their strengths and resources to help expand and advance the VCSE sector and enable organisations to thrive.

Outcomes

- VCSEs are more knowledgeable about needs and priorities in their community, including those from seldom heard and under-represented communities and can adapt their activities in response.
- VCSEs access high quality support, advice and facilitation to help them develop.
- VCSEs identify and access a variety of sources and types of income and support to sustain their organisation.

Activities	Type of evidence you might submit
3.1. RESPONSE TO NEEDS **3.2. VCSE PROVISION** • How you worked with other VCSEs to enable them to share their capacity, skills and resources. **3.3. ACCESS TO SUPPORT** **3.4. SUSTAINABILITY** • *More detail included in Application Guidance*	• Leaflets, event records, documents, meeting minutes and notes to show that consultation and engagement has taken place. • State of the Sector report or similar. • Training and skills analysis. • *More detail included in Application Guidance*

Function Four – Volunteering Inspiration and Promotion

Objectives

- Volunteering is planned and developed, and the local environment is conducive to volunteering.
- Effective volunteer systems and support are planned and delivered to meet the area's needs.

Outcomes

- There is a positive environment in which the value of volunteering is recognised, and volunteer activity is flourishing.
- Partners and stakeholders have a good understanding and knowledge of volunteering, best practice and the impact of changes in policy and practice.

Activities	Type of evidence
4.1. PROMOTING VOLUNTEERING • How you promote volunteering locally and persuade others of its positive impact. **4.2. REDUCING BARRIERS** • How you identify and address barriers. **4.3. POLICY & PRACTICE** • Active participation in local /national issues and or campaigns. • *More detail included in Application Guidance*	• Positive and constructive engagement with Volunteer Centres, Volunteer Involving Organisations and other key stakeholders supporting local volunteering, including on new or different forms of volunteering. • *More detail included in Application Guidance*