



Temporary membership application form

How to join

You need to send one copy to NAVCA – details are at the end of the form. You only need to supply brief details in your responses.

If you have any questions please contact Membership Lead Anna Pashley on 0114 312 2786 or email: anna.pashley@navca.org.uk

How we use information about your organisation

If you join NAVCA we will use the information you supply to set up an entry on our database. Contact information will also be made public through our online directory.

The Application Process

As a membership organisation, NAVCA is committed to delivering a transparent and diligent membership process in order to ensure that all NAVCA members are defined by their role as local sector support and development organisations, committed to supporting local charities and voluntary groups across the country, helping them to thrive and deliver essential services within their communities.

Once NAVCA has received a completed application form, you will receive acknowledgement of receipt of your completed form, as well as notice of the date by which you should expect to receive a substantive response. NAVCA's Membership team will review your application, to ensure that your organisation fits the NAVCA Membership criteria in terms of the core services you provide.

If your organisation does not fit the criteria, you will be contacted with an explanation as to why your application has not been accepted, by or before the date given in the acknowledgement of receipt email.

When NAVCA's Membership team determines that your organisation is eligible for NAVCA Membership (review of Annual Statements, applicant website and social media, available reports from regulatory bodies), the Membership Team will create an invoice for 1/3 of the standard Membership fee (if your income is below £100 000 membership is free) and email a copy to the email address you have provided.

If your organisation is exempt from a fee you will be automatically added to the NAVCA systems – COIN (Chief Officer's Information Network), Navca Connect and Constant Contact

mailing list. If you have been invoiced a fee, your details will be added upon receipt of payment.

Temporary Membership expires 17th July 2020. You can choose at this point to continue Membership by paying the standard annual fee (where applicable) and providing two references from existing NAVCA Members.

About you and your services

Your organisation

Organisation name
Address
Postcode
Telephone
Email
Contact for this application
Contact email
Date of registration
Twitter
Website

What is your organisation’s legal form? Please tick all that apply.

Registered Charity	<input type="checkbox"/>	Charity no.
Company limited by guarantee	<input type="checkbox"/>	Company no.
CIC	<input type="checkbox"/>	CIC no.
Social Enterprise	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
(please give a brief description)	

What is your annual income? Please tick which applies.

	1/3 Membership Fee	
Annual income < £100k	FREE	<input type="checkbox"/>
Annual income £101k - £200k	£28.33	<input type="checkbox"/>
Annual income £201k - £300k	£58.33	<input type="checkbox"/>
Annual income £301k - £600k	£83.33	<input type="checkbox"/>
Annual income > £600	£150	<input type="checkbox"/>

Which of the following core services do you provide? *Please tick all that apply and give a brief description of the service(s) you offer.*

Development

The organisation supports the identification of needs in the local community and facilitates innovation and improvements in service provision to meet those needs.

Support

The organisation supports local voluntary organisations and community groups to fulfil their missions more effectively.

Liaison

The organisation facilitates effective communication and collaboration amongst local voluntary organisations and community groups and between different sectors.

Representation

The organisation supports local voluntary organisations and community groups to influence policies, plans and practices that have an impact on their organisations and beneficiaries.

Strategic partnership work

The organisation works with other organisations to share expertise and assets for the benefit of the local community, voluntary organisations and community groups.

What is the reach of your organisation’s activities? Please tick all that apply.

- Neighbourhood
- District / Local authority
- Sub-regional / County
- Regional

Which geographical areas (e.g. Sheffield, West Sussex) does your organisation serve? (If your organisation works below sub-regional level, please list all local authority areas)

Your members

Are your members (please tick):

- Local support and development organisations
- Local voluntary and community groups

Please describe the work your members do:

Your agreement

If our application is successful, we agree to:

Pay the temporary subscription determined by NAVCA's Trustee Board (if applicable)

Date
Name of chief officer
Signed by chief officer

Please return your completed application form with all requested supporting material by email to:

anna.pashley@navca.org.uk