



Catering Information

We'd love the chance to make your event extra special by offering a full service coffee and tea bar! Our drinks are made-to-order with high quality syrups, high end tea, and incredible, local roasted Wild Gift coffee beans. We use only the best.

Need to Know:

Site requirements:

- Square Peg Coffee Company trailer requires a minimum space of 16' long X 10' wide X 15' high.
- Space provided must be a FLAT surface, for parking.
- Space provided should be free of debris, low hanging tree limbs, lights etc...
- All proper permitting must be provided, unless the event is held on Private property.

Fees:

- \$300 Catering fee is charged; provided your event is located within 40 miles of our location in 78705.
- An additional travel fee will be charged for locations beyond 40 miles. Rates vary based on distance.
- \$1000 for 5 hours (1 hour setup, 1 hour breakdown, and 3 hours of service) and unlimited drinks for up to 100 guests. Every guest over 100 is \$8/person. Every additional serving hour is \$300.
- Gratuity is not included and considered a personal choice of each client.

Menu:

- Our entire menu of our coffee drinks will be made available iced or hot
- If Macarons are desired, we can provide those at a price of \$3.00 a cookie for a variety. Custom colors or flavors can be requested, with a \$50 convenience fee. Custom colors or amounts over 100 must be requested 4 weeks in advance.

Payment:

- After confirming your event date, a 50% deposit, paid for by credit card, is required to hold the appointment. Credit Card authorization form must be submitted. No personal checks accepted.

Cancellations/ Rescheduling:

- If a cancellation occurs within 30 days of the saved event date, 10% of deposit will become non-refundable. All other deposits will be refunded.
- If a cancellation occurs within 14 days of saved event date, 50% of deposit will become non-refundable. All other deposits will be refunded.
- All rescheduling requires 30 day notice.

For a quick and easy quote, please email us at squarepegcoffeecompany@gmail.com. Please include your date, time, number of guests, and location. Thank you for considering Square Peg Coffee for your special event!