

PRIVACY POLICY

Introduction

At Tekserv Contracting ("we", "us", "our"), we respect your privacy and are committed to protecting the personal information you share with us. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website www.tekservcontracting.com.au or use our services. Please read this Privacy Policy carefully. By using our Services, you consent to the practices outlined in this policy.

1. Information We Collect

We collect the following types of information:

a. Personal Information

This includes information that can identify you, such as:

- Name
- Email address
- Phone number
- Billing and shipping address
- Payment information (when making purchases)

b. Non-Personal Information

This includes information that does not identify you personally but may include:

- IP address
- Browser type
- Device type
- Referring/exit pages
- Time spent on the site
- Location data

2. How We Use Your Information

We use the information we collect for the following purposes:

- To provide, operate, and maintain our Services
- To improve, personalize, and expand our Services
- To communicate with you, including for customer service, marketing, and promotional purposes
- To process transactions and fulfill your orders
- To analyse usage trends and preferences
- To comply with legal obligations

3. How We Share Your Information

We may share your information in the following circumstances:

- **Service Providers:** We may share your information with trusted third-party vendors, contractors, or service providers who perform services on our behalf (e.g., payment processing, hosting, email services).

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- **Legal Requirements:** We may disclose your information if required by law or in response to valid requests by public authorities (e.g., a court or government agency).
- **Business Transfers:** If we are involved in a merger, acquisition, or asset sale, your personal data may be transferred as part of the transaction.

4. Data Security

We use commercially reasonable security measures to protect your information. However, no method of electronic transmission or storage is completely secure, and we cannot guarantee absolute security. You are responsible for keeping your account information and password confidential.

5. Your Rights and Choices

Depending on your location and applicable laws, you may have the right to:

- Access, update, or delete your personal information
- Withdraw consent for data processing
- Opt-out of marketing communications
- Request a copy of your personal data in a portable format

Please contact us at paige@tekservcontracting.com.au to exercise these rights.

6. Cookies and Tracking Technologies

We use cookies and similar tracking technologies to enhance your experience on our website. These tools help us:

- Analyse site traffic
- Customize content and advertisements
- Monitor the performance of our website

You can control cookies through your browser settings. For more information, please refer to our Cookie Policy.

7. Third-Party Links

Our website may contain links to third-party sites or services that are not owned or controlled by us. We are not responsible for the privacy practices of such third parties. We encourage you to review their privacy policies before providing any personal information.

8. Children's Privacy

Our Services are not intended for children under the age of 16. We do not knowingly collect personal information from children under 16. If we become aware that we have inadvertently collected such information, we will take steps to delete it.

9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. When we make changes, we will post the revised policy on our website and update the "Effective Date" at the top of this page. Please review this policy periodically to stay informed about how we are protecting your information.

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10. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us at:

Tekserv Contracting Pty Ltd
paige@tekservcontracting.com.au

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