



Professional Health Services, LLC

Refund Policy

Professional Health Services, LLC is pleased to provide you with the knowledge, skills and abilities to become a professional healthcare aide. In the unlikely event you are unable to complete your selected program upon enrollment; Professional Health Services will refund your tuition, excluding the non-refundable \$75 deposit, if related to the following reasons:

- Death in immediate family to include spouse, children, grandchildren, grandparents, brother or sister (will need to provide proof of death such as death certificate and/or obituary)
- Hospitalization of self or immediate family as outlined above

If enrollment cancellation is requested within seven (7) days from the beginning date the classes begin for any other reasons, the school will issue a refund, not including the nonrefundable \$75 deposit.

If there are other circumstances prohibiting the learner to begin or complete the enrolled program, it is solely at the owner's discretion to determine full or partial refund on a case by case basis.