

# Getting Services

There is currently a waiting list for services on the IDD waiver of approximately 10 years long. Once a person is determined to be eligible, and has received a functional assessment, it will be entered into the state data system. The entry of your assessment into the system also creates what is called a 'tier-level of support indicator.

If you receive a tier between 1-5 you will be placed onto the waiting list to receive funding for your services. Once you are offered funding for services, you will need to have a current functional assessment to make sure that your information, including the tier level, is current in the Kansas data system.

If you are in a crisis situation while waiting for services, you may apply to the CDDO for crisis funding. You must have accessed every community support that is available to you to keep you from being in crisis before applying. KDADS (Kansas Department for Aging and Disability Services) will be the organization that will approve or deny your request. You can appeal any denial, whether it be for denial for IDD waiver determination, denial of crisis funding, or even denial of additional services requested of the Managed Care Organization (MCO) once you receive funding. Once you receive funding for services, the CDDO will monitor your services for health, safety, welfare and the protection of your individual rights.

If you have any questions, need more information, or would like an application, contact the CDDO.



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**Located at:**

**117 South Main - Ottawa, Ks 66067**

**800-633-5621 or 785-242-7200**



# GETTING STARTED

Intellectual and/or  
Developmental Disability  
(IDD) Waiver Services  
in Kansas



**117 S. Main St.—Ottawa, Ks • (785) 242-7200**

**COMMUNITY DEVELOPMENTAL DISABILITY  
ORGANIZATION (CDDO) SERVING COFFEY,  
OSAGE AND FRANKLIN COUNTIES**

# How to get started

Welcome to the Waiver serving people with Intellectual and/or Developmental Disabilities. (IDD Waiver). There are many pieces to this service puzzle, and the CDDO (Community Developmental Disability Organization) is here to walk you through putting these pieces together so that you get a complete picture of how the system works.

**First things First:** All people served through the waiver must be determined Medicaid eligible before services may begin. Title 19 of the Social Security Act, known as Medicaid, is an entitlement program, which was made to help states meet the costs of necessary health care for low-income and medically needy populations. Medicaid covers things like medical appointments, medications with low co-pays, Medicare premiums, Targeted Case Management, etc. For more information on what Medicaid covers, visit [www.cms.gov](http://www.cms.gov). Note: *Medicaid is the payer of last resort.*

**Next:** The Kansas system for supports for people with intellectual and/or developmental disabilities (IDD) is managed by the Community Supports and Services (CSS) section of the Kansas Department for Aging and Disability Services (KDADS). Throughout the State, CSS established Community Developmental Disability Organizations (CDDO's), each CDDO is responsible for a certain area of the state. The East Central Kansas CDDO serves Coffey, Osage and Franklin Counties. The CDDO in each area serves as the single point



of entry to the IDD system. Anyone over the age of 5 wishing to see if he/she is eligible for IDD waiver services must contact the CDDO. The CDDO, using state-given criteria, will determine if a person has a qualifying disability, and if an adult's intellectual disability affects his/her daily life. If a person is determined ineligible for IDD services, the CDDO can provide other resources that may meet his/her needs, as well as giving the person his/her appeal rights. To start the determination process, contact the CDDO for an application packet for IDD waiver services. This process can be started at age 5.

**The CDDO is not a service provider. The CDDO affiliates (contracts) with service providers to provide the services available to people who are eligible for the services on this waiver. The CDDO performs the eligibility assessment and also monitors services for health, safety, welfare, quality, and individual rights purposes.**

**If Determined Eligible:** The CDDO will notify you if you are determined to be eligible for the IDD waiver, and will schedule a functional assessment meeting (formerly called BASIS). The functional assessment is an assessment that indicates the level of support that you might need. The CDDO staff will also discuss your needs for services. There is currently a waiting list for all services on the IDD waiver. You can immediately receive Targeted Case Management (TCM) services. If you are considered to be Title 19 Medicaid, your Medicaid card will pay for TCM services. If you are not Title 19 Medicaid, you may choose to private pay. Targeted Case Managers connect you with all the resources available to you in the area, and continually manage your IDD case.

**Getting a Medicaid card:** To apply for a Medicaid card, you will need to call the KanCare Customer Service number at the KanCare Clearinghouse: 1-800-792-4884 to get started. If you have a completed paper application, you can mail it with all of the necessary documents to the:

KanCare Clearinghouse

P.O. Box 3599

Topeka, KS 66601

You can also complete an online Medicaid application at this link:

<http://www.kancare.ks.gov/apply.htm>

**If you are wanting I/DD waiver services, please check the 'HCBS' (Home and Community Based Services) box on the application. The paper application that you will need is for Medical Assistance for the Elderly and Persons with Disabilities.**

Your Medicaid card will be managed by one of three Managed Care Organizations (insurance groups also called an MCO) Healthy Blue, Sunflower, or United Healthcare. This way of managing Medicaid services in Kansas is called KanCare. Each MCO has value added benefits that might be unique to its company.

For more information on KanCare, the MCO val-

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