

**APPLICATION FOR INTELLECTUAL AND/OR DEVELOPMENTAL DISABILITY WAIVER SERVICES**

Please completely fill out this application. Do not leave any spaces blank. If you have a question about the question or the section, please contact Amber Vogeler at the CDDO: 785-242-7200. Please submit the following **mandatory** documentation with this application, as the application **will not** be processed without these documents:

- Copy of Social Security Card
- Copy of Birth Certificate
- Copy of Adoption Papers (if applicable)
- Copy of Medicaid card (if you do not have a Medicaid card, you will need to apply for one)
- Copy of Guardianship papers (if applicable)
- School Records (IEP, School Psychological evaluation, IQ testing/assessments, Early Childhood Records)
- Diagnostic Records: Documentation MUST be given by a professional who is licensed to give a DSM intellectual disability diagnosis. This includes any psychological evaluation, any diagnostic testing for specific disabilities for I/DD (Intellectual and/or Developmental Disabilities)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Maiden name: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: Male Female

Street Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ email address: \_\_\_\_\_

Medicaid card number: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Financial Resources: SSI SSDI Vision Card Payee: yes no

Payee contact information if yes (name, address, phone number): \_\_\_\_\_

Legal Guardian: yes no Name of Legal guardian: \_\_\_\_\_

Guardian address: \_\_\_\_\_

Guardian phone number: \_\_\_\_\_

Marital status:  Single  Married  Widowed  Divorced

Gender:  Female  Male

CDDO Section: CDDO Application form rev. 1/04/2018  
date received: \_\_\_\_\_ Processor: \_\_\_\_\_

**APPLICATION FOR INTELLECTUAL AND/OR DEVELOPMENTAL DISABILITY WAIVER SERVICES**

**I am interested in the following services (please check as many as apply):**

- In-Home Supports       Adult Day Service/Alternative       Adult Residential Service
- Employment/Job Coaching       Children's Residential       Sleep Cycle Supports
- Specialized Medical Supports       Targeted Case Manager       Independent Living Skills Assistance

**County Where Services are Needed:**

- Franklin       Osage       Coffey

**MEDICAL/PSYCHOLOGICAL INFORMATION**

Diagnosis: \_\_\_\_\_

Age of onset of disability: \_\_\_\_\_

History of Seizures (in the past 5 years): Yes    No

List any physical impairments/medical concerns: \_\_\_\_\_

\_\_\_\_\_

**History of Mental Health Services/Hospitals: (include name of treatment facility, city and state)**

1. Place name: \_\_\_\_\_ Date: \_\_\_\_\_

2. Place name: \_\_\_\_\_ Date: \_\_\_\_\_

**Evaluations from Diagnostic Centers:**

1. Place name: \_\_\_\_\_ Date: \_\_\_\_\_

2. Place name: \_\_\_\_\_ Date: \_\_\_\_\_

**Placement in other I/DD Facilities:**

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- 1. Place name: \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Place name: \_\_\_\_\_ Date: \_\_\_\_\_

**Education Background:**

Name of current or last school attended: \_\_\_\_\_

City/State: \_\_\_\_\_ Highest Grade Level Achieved: \_\_\_\_\_

Attended Special Education Classes: YES NO Date of graduation: \_\_\_\_\_

**Current Medications:**

Current Medication

Reason for Medication

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signatures:**

By signing your name below, you agree that the information given in this application is accurate and truthful, to the best of your knowledge and belief.

Applicant signature: \_\_\_\_\_ date: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ date: \_\_\_\_\_

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**Release of Information Form**  
**EAST CENTRAL KANSAS COMMUNITY DEVELOPMENTAL DISABILITY ORGANIZATION (CDDO)**  
**SERVING COFFEY, OSAGE, and FRANKLIN COUNTIES**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Medicaid Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip Code: \_\_\_\_\_

I authorize East Central Kansas Area Aging on Aging, **Community Developmental Disability Organization (CDDO) of Coffey, Osage and Franklin Counties**: 117 S. Main, Ottawa, KS 66067; to obtain or disclose information with the individuals and agencies listed below:

- **Medical/MCO:** \_\_\_\_\_
- **Relatives/Non Guardian/Friends:** \_\_\_\_\_
- **School/Vocational Rehabilitation/Transition Services:** \_\_\_\_\_
- **Psychological (IQ testing, psych evaluations, etc):** \_\_\_\_\_
- **CDDO: ECK CDDO:** \_\_\_\_\_
- **DCF/KDADS/SRS/Foster Care Agency: KDADS; KDHE Clearinghouse:** \_\_\_\_\_
- **Law Enforcement/Legal:** \_\_\_\_\_
- \*\*Service Provider:** \_\_\_\_\_

**Specific description of the information to be used or disclosed:**

- IQ testing which indicates a full-scale IQ and tests related to adaptive skills
- Diagnosed Developmental Disabilities and areas of substantial functional limitations such as:  
self-care, understanding and use of language, learning and adapting, self direction in goal setting, mobility,  
living independently, economic self-sufficiency
- Individualized Education Plan/Individualized Family Support Plan
- Current Funding and Service information
- Other: \_\_\_\_\_

**The information may be used or disclosed for each of the following purposes:**

- Eligibility Determination for I/DD services       Communication
- Referral to services       Crisis-Exception services       Other: \_\_\_\_\_

I understand that the information used or disclosed may be subject to re-disclosure by the person(s) or class of person(s) receiving it and no longer protected by the federal privacy regulations. I understand that I may revoke this authorization by notifying the Executive Director, 117 S. Main, Ottawa, KS 66067 in writing of my desire to revoke it. I understand revoking this authorization will not have any affect on actions taken by the East Central Kansas (ECK) CDDO, in reliance on this authorization. I understand I may refuse to sign this authorization and my refusal to sign will not affect my ability to obtain treatment or payment or my eligibility for benefits.

This authorization will expire **One Year from Date of Signature** Or on the occurrence of the following: \_\_\_\_\_

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Individual's Signature/Date

\_\_\_\_\_  
Designated Representative Signature/Date

\_\_\_\_\_  
Legal Guardian Signature/Date