**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: August 25, 2025**

T. McCullough called the meeting to order at 7:00 PM. A quorum was established with four commissioners (Tamberly McCullough, Johnny Mitcham, Betty Zimmerman, and Kassie Bierman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

Guests: None

Invocation: T. McCullough delivered the invocation.

Pledges to the Flags: T. McCullough led the pledges to the flags.

Public Comments: None

Discussion and Approval of the minutes of the July meeting and the August special meeting. J. Mitcham moved that the July minutes and the August special meeting minutes be approved as written; T. McCullough seconded the motion, and it passed unanimously.

Monthly Financial Report for ESD#3. K. Bierman provided the financial report for the meeting. As of August 2025, the balance in the operating account was $24,729.20; the reserve account balance was $18,207.50; the Gardner Oil account was $1,388.95. The total balance was $44,325.65. Total tax collections are still below budgeted expectations.

Tax collections for 2026 are projected to be $45,117. The Appraisal District will charge ESD-3 $1,971 in 2026.

Commissioners signed First State Bank account agreement documents.

B. Zimmerman moved that K. Bierman be reimbursed $66.94 for a printer and a ream of paper and $5.00 / month for ink. T. McCullough seconded the motion, and it passed unanimously.

B. Zimmerman moved that K. Bierman be authorized to pay for missing bank statements, if necessary. T. McCullough seconded the motion, and it passed unanimously.

Kassie will continue discussions with Western Surety Company to obtain a bond for the Treasurer.

Discussion and action regarding the 2026 Budget. T. McCullough moved that 2026 Budget be the same as the 2025 budget, with the tax revenue and appraisal district charges updated. K. Bierman seconded the motion, and it passed unanimously.

Discussion of Equipment Needs and TFS Grants. J. Phillips reported that WTR and SG VFDs have no new information regarding the five grant requests in the Texas A&M Forest Service system.

Discussion and action regarding Changes to the Budget. None.

Discussion and action regarding proposition to expand the boundaries of ESD#3 on the March 2026 ballot. T. McCullough shared a document from Kate Leveret, Principal with Germer PLLC, listing the steps for ESD3 annexation. J. Phillips will begin securing the required signatures.

Discussion and action regarding proposition to put sales tax on the November 2026 ballot. The sales tax proposition will continue to be on hold until after the annexation proposition.

Discussion regarding information received from the County Clerk’s Office regarding the cost of having votes for annexation and votes regarding sales tax. T. McCullough reported that there is no new information.

Discussion and action regarding tax rate for 2026. B. Zimmerman made a motion to adopt a tax rate of .06/$100. T. McCullough seconded the motion, and it carried unanimously.

Discussion and action regarding the Commissioner vacancy. With no potential candidates, the position may remain open until after the annexation vote and then, if the proposition passes, filled by someone from the newly annexed area.

Discussion regarding a change in the timing for posting agendas for meetings. T. McCullough reported that the County Clerk’s office informed her that agendas must be posted three business days, rather than 72 hours, before the meetings.

White Tail Ridge VFD:

* R. Hoffman reported one callout.
	+ 7/28/2025 – 256N – House – ADT False alarm
* R. Hoffman presented expenses totaling $100.00.

B. Zimmerman moved that the expenses for the WTR VFD be reimbursed, T. McCullough seconded the motion, and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported two callouts.
	+ 7/28/2025 – 256 N – House – ADT False alarm
	+ 7/29/2025 – 256 N, near CR 2300 – Vehicle
* J. Phillips presented expenses totaling $415.67.

B. Zimmerman moved that the expenses for the SG VFD be reimbursed, J. Mitcham seconded the motion, and it passed unanimously.

B. Zimmerman moved the meeting adjourn; J. Mitcham seconded the motion, and it passed unanimously. The meeting adjourned at 8:07 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3