**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: September 16, 2024**

T. McCullough called the meeting to order at 7:00 PM. A quorum was established with four commissioners (T. McCullough, Andrew Cook, Jennifer Miller, and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

Guests: Jacob Oborn and Jaymie Baker.

Invocation: B. Zimmerman delivered the invocation.

Pledges to the Flags: T. McCullough led the pledges to the flags.

Public Comments: None.

Discussion and Approval of minutes of the August meeting.

T. McCullough moved the August minutes be approved as written; A. Cook seconded the motion, and it passed unanimously.

Monthly Financial Report for ESD#3.

A. Cook presented the financial report. As of August 31, 2024, the balance in the operating account was $36,572.32. The balance of the Gardner account was $1,500.00. The reserve account balance was $18,207.50 for a combined total of $56,279.82.

Equipment Needs and TFS Grants. J. Phillips reported that the VFDs’ recent First Aid Class highlighted the need for both VFDs to have First Aid Kits and AEDs for the responders, as well as for victims. He will be looking for grants that might cover these expenses.

Discussion and action regarding Commissioner Vacancy. None.

Discussion and action regarding any Changes to the Budget. A. Cook presented the updated 2025 budget with $267 added to cover the costs for the ESD#3 website. B. Zimmerman moved that the updated 2025 budget be approved; T. McCullough seconded the motion, and it passed unanimously.

Discussion and action regarding the Proposed Tax Rate.

B. Zimmerman made a motion to set a tax rate of .06/$100, T. McCullough seconded the motion and the motion passed unanimously.

Fire Department Reports

White Tail Ridge VFD:

* R. Hoffman reported no callouts.
* R. Hoffman presented expenses totaling $458.08, including $240.99 for emergency lights for the 2012 Kenworth 2000-gallon tanker.

T. McCullough moved that the expenses for the WTR VFD be reimbursed. B. Zimmerman seconded the motion, and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported no callouts.
* J. Phillips presented expenses totaling $651.67, including $389.68 for a 2” suction water pump with hose.

T. McCullough moved that the expenses for the SG VFD be reimbursed. B. Zimmerman seconded the motion, and it passed unanimously.

B. Zimmerman moved the meeting adjourn, J. Miller seconded the motion, and it passed unanimously. The meeting adjourned at 7:22 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3