**Minutes of Meeting**

**Emergency Service District #3**

**Date: January 17, 2022**

J. Miller called the meeting to order at 7:00 PM. A quorum was established with four commissioners present (Jennifer Miller, Yvonne Goss, Tamberly McCullough and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

T. McCullough gave the invocation and led the pledges to the flags.

Public Comments

None.

Discussion and Approval of minutes of the October 2021 Meeting

T. McCullough moved that the November and December minutes be approved as written; J. Miller seconded the motion and the motion passed unanimously.

Discussion and Action regarding monthly financial report for ESD#3

Y. Goss presented the financial report. As of December 31, 2021, the balance in the operating account was $22,456.16. The reserve account balance was $15,707.50 for a combined total of $38,163.66.

Y. Goss stated that she will take the documents for the $92.50 paid to Western Surety Company for the treasurer’s bond to the county clerk, as required.

R. Hoffman was reimbursed $500 in October for towing 2 trucks from the Dam B VFD (5-ton military truck and brush truck). He will provide the receipt which was missing with his October funding request.

Y. Goss presented three bills to be paid.

1. eDispatch - $1548.00
2. TML vehicle insurance - $1636.00 for 1/29/22 – 1/29/23. This is less than the previous year because the deductible was raised to $2500.
3. Tyler County Tax Appraisal District - $1228. This is almost double their charges for the previous year. Y. Goss will investigate prior to paying.

Equipment Needs

As previously reported, R. Hoffman is pursuing repairs of a newly acquired 2004 Ford F350 4-wheel drive truck with a skid unit and water tank. Resurrection Automotive in Jasper can perform the needed front-end rebuild. R. Hoffman plans to trailer or tow the truck in February to the shop for the mechanics to provide an estimate for the repairs, currently expected to be about $7200. There is no expectation that a requested grant for a brush truck will be awarded any time soon and this small brush truck will provide a much-needed function.

R. Hoffman may apply for equipment grants later this year.

J. Phillips reported that R. Hoffman engaged Robert Smith from Shepherd to come onsite to inspect ten VFD vehicles (four for WTR and six for SG). R. Smith charged $200 for the inspections and will return to repair the brakes on the tanker purchased from Woodville FVD for $5000 several years ago. The estimated cost is $3200 to perform a total brake replacement, including the brakes, drum seals, air actuators, axil seals, etc. Fire fighters will drive the truck slowly and cautiously until the repairs are completed. Replacement parts are on backorder. (We previously spent $5000 for pump repairs on this truck.) The other nine vehicles passed inspection. Funds for annual truck inspections will be considered in the next budget process.

Fire Department Reports

White Tail Ridge VFD:

* R. Hoffman reported three callouts. (Written reports were not available at time of meeting because the person with the paperwork has COVID.)
	+ Ambulance assist
	+ Lift assists
* R. Hoffman presented expenses totaling $1084.17, including $425 to repair rat damage to the 2017 Kenworth truck. B. Zimmerman moved that the expenses be reimbursed by ESD-3; T. McCullough seconded the motion and it carried unanimously.

Shady Grove VFD:

* J. Phillips reported no callouts.
* J. Phillips presented invoices totaling $387.74. B. Zimmerman moved the funds be reimbursed by ESD-3; J. Miller seconded the motion and it carried unanimously.
* J. Phillips has started a Shady Grove VFD Firehouse Building Fund.

T. McCullough made a motion to adjourn the meeting; B. Zimmerman seconded the motion and it passed unanimously. The meeting adjourned at 8:23 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3