**Minutes of Meeting**

**Emergency Service District #3**

**Date: September 19, 2022**

J. Miller called the meeting to order at 7:00 PM. A quorum was established with four commissioners (Jennifer Miller, Yvonne Goss, Tamberly McCullough and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips, White Tail Ridge VFD Chief Robert Hoffman and guest Andrew Cook were present.

J. Miller gave the invocation. J. Miller led the pledges to the flags.

Public Comments:

Andrew Cook stated that he had no comments and was attending to observe.

Discussion and Approval of minutes of the July 2022 Meeting

T. McCullough moved the July minutes be approved as modified; Y. Goss seconded the motion and it passed unanimously. T. McCullough moved the August minutes be approved as written; Y. Goss seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

Y. Goss presented the financial report. As of August 31, 2022, the balance in the operating account was $20,061.76. The reserve account balance was $15,707.50 for a combined total of $37,344.26.

Y. Goss reported that $24,935.86, which is 95% of the projected taxes, has been collected. Y. Goss was unable to learn the status of the Evergreen property protest, which could provide an additional $4000.

Y. Goss presented the 2022 SAFE-D invoice for $275. B. Zimmerman moved the invoice be paid; T. McCullough seconded the motion and it passed unanimously.

Equipment Needs

WTR Fire Chief R. Hoffman reported that the 2003 Ford F350 Brush Truck is now fully rigged up. Earlier this year he submitted a request for a TFS grant for a new Brush Truck. Within the next few weeks, he will submit a request for a TFS grant for bunker gear.

Shady Grove Fire Chief Jonathan Phillips also plans to submit a request for a TFS grant for bunker gear. He is still waiting for TFS’s response to a brush truck grant request he submitted over 5 years ago. He will have to seal the hoses on the 2005 International 5000-gallon tanker before he can fill it with water.

The bunker gear grants, if awarded, should cover 90% of the cost.

ESD-3 Commissioner Opening

Andrew Cook, who attended this meeting per J. Phillips’ invitation, may be interested in serving.

Discussion and action regarding Upcoming Fire Season

The recent rains are insufficient to reduce the high fire risk; lower than normal rainfall is expected to continue through the winter.

An account with Gardner Oil has been approved.

Training for Commissioners

T. McCullough completed both the Open Meeting Act Training and the Public Information Act Training.

Discussion and action regarding 2023 Budget.

Y. Goss presented the proposed 2023 Budget. The $30,405 budget is based on the Appraisal District’s projected tax collections in 2023 (for the 2022 taxes).

B. Zimmerman made a motion to adopt the final budget and to propose a tax rate of .06/$100. T. McCullough seconded the motion and the motion passed unanimously.

Per a letter from the Appraisal District, Y. Goss will invite David Luther to attend the next ESD-3 meeting, which is scheduled for October 17th.

Fire Department Reports

White Tail Ridge VFD:

* R. Hoffman reported three callouts.
  + Aug 11 – Wildfire - Wood fire on Camden Hunting lease.
  + Aug 13 – Wildfire - Wood fire on Camden Hunting lease.
  + Aug 14 – Wildfire – Trash fire on PR 6151.
* R. Hoffman presented expenses totaling $965.75, including $99.97 and $59.97 for air and water pressure gauges for the Military 5-ton Tanker and $45.45 for a solenoid for the 2003 Ford F350 Brush Truck. B. Zimmerman moved that the expenses be reimbursed by ESD-3; T. McCullough seconded the motion and it carried unanimously.

Shady Grove VFD:

* J. Phillips reported 3 callouts.
  + Aug 4 – Wildfire – Searched for fire reported in Harmony. (Later located on County Line Road in Polk County,)
  + Aug 9 – Wildfire – Lightning struck tree at Hwy 69 and CR 1632 causing small brush fire.
  + Aug 13 – Wildfire – Woods fire with TFS.
* J. Phillips presented invoices totaling $189.73. B. Zimmerman moved that the expenses be reimbursed by ESD-3; T. McCullough seconded the motion and it carried unanimously.

B. Zimmerman made a motion to adjourn the meeting; T. McCullough seconded the motion and it passed unanimously. The meeting adjourned at 8:09 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3