**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: May 15, 2023**

J. Miller called the meeting to order at 7:00 PM. A quorum was established with five commissioners (Andrew Cook, Yvonne Goss, Tamberly McCullough, Jennifer Miller and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

T. McCullough gave the invocation. J. Miller led the pledges to the flags.

Public Comments: None

Discussion and Approval of minutes of the April 2023 Meetings

T. McCullough moved the April minutes be approved as written; Y. Goss seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

Y. Goss presented the financial report. As of April 30, 2023, the balance in the operating account was $33,040.30. The reserve account balance was $15,707.50 for a combined total of $50,322.80.

Y. Goss is still searching for alternative insurance providers.

Equipment Needs and TFS Grants

White Tail Ridge (WTR) Fire Chief R. Hoffman reported that he will need hand tools for the new Humvee military truck, which is scheduled to be rigged next weekend. The Texas A & M Forest Service (TFS) will provide up the $20,000 for the skidder, which is more than enough to cover the cost.

Shady Grove (SG) Fire Chief J. Phillips reported that his order for new radios has advanced to the top of the provider’s waiting list. J. Phillips stated that he will need accessories for the Phoenix Jaws of Life that he has refurbished.

Discussion and action regarding Training:

B. Zimmerman reported that there are no updates regarding training for ESD Commissioners.

Fire Department Reports-

White Tail Ridge VFD:

* R. Hoffman reported one callout.
	+ 5/5/23 – Structure Fire – 8201 Hwy 190 W. Mobile home burned.
* R. Hoffman presented expenses totaling $171.32.

Shady Grove VFD:

* J. Phillips reported one callout.
	+ 5/5/23 – Structure Fire – 8201 Hwy 190 W. Mobile home burned.
* J. Phillips presented invoices totaling $774.63, including $514.55 for jaws of life connectors and $139.65 for a pair of gas spring rod struts for doors of cabinet on the 2010 Ford F550 Rescue Truck.

J. Miller moved that the expenses for both VFDs be reimbursed by ESD-3; T. McCullough seconded the motion and it passed unanimously.

Jaws of Life Demonstration

SG Fire Chief J. Phillips explained the circumstances for use of the various tools and the training that the VFD volunteers are receiving while volunteers C. D. Hicks and Jacob Oborn demonstrated the refurbished Phoenix Jaws of Life.

J. Miller moved the meeting adjourn; A. Cook seconded the motion and it passed unanimously. The meeting adjourned at 7:40 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3