**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: August 21, 2023**

T. McCullough called the meeting to order at 7:00 PM. A quorum was established with four commissioners (Andrew Cook, Yvonne Goss, Tamberly McCullough and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present. Jennifer Miller was not present.

T. McCullough gave the invocation. T. McCullough led the pledges to the flags.

Public Comments: None

Discussion and Approval of minutes of the July 2023 Meetings

Y. Goss moved the July minutes be approved as written, A. Cook seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

Y. Goss presented the financial report. As of July 31, 2023, the balance in the operating account was $24,373.06. The balance of the Gardner account was $1,466,86. The reserve account balance was $16,707.50 for a combined total of $42,547.42.

Y. Goss presented a $275 bill for annual SAFE-D membership. T. McCullough moved that ESD-3 pay bill; A. Cook seconded the motion and it passed unanimously.

B. Zimmerman moved that Y. Goss obtain a computer system (hardware and software) for up to $1500 for ESD-3 bookkeeping; A. Cook seconded the motion and it passed unanimously.

Equipment Needs and TFS Grants

J. Phillips and R. Hoffman discussed their need for backpack blowers to fight brush fires. B. Zimmerman moved that the VFDs purchase two blowers; A. Cook seconded the motion and it passed unanimously.

Discussion and action regarding Training:

B. Zimmerman reported that she registered for the September 23rd SAFE-D class in Jasper for $75. All ESD-3 Commissioners are encouraged to register.

Discussion and action regarding Insurance Policy:

J. Phillips provided the volunteer fire fighters driver’s license numbers. With that data, Y. Goss will continue discussions with insurance providers.

Discussion and action regarding the Budget:

Y. Goss presented the proposed 2024 Budget. The $55,615 budget is based on the Appraisal District’s projected tax collections in 2024 (for the 2023 taxes).

B. Zimmerman made a motion to adopt the final budget and to propose a tax rate of .06/$100. A. Cook seconded the motion and the motion passed unanimously.

Fire Department Reports-

White Tail Ridge VFD:

* R. Hoffman reported no callouts.
* R. Hoffman presented expenses totaling $556, which included $122.82 for a new pump and $108.29 for a new solenoid, plus expenses for antifreeze, etc. for the 2003 Ford F350 Brush Truck. B. Zimmerman moved that the expenses be reimbursed, T. McCullough seconded the motion and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported no callouts.
* J. Phillips presented invoices totaling $279.89, which included $159.99 for a new battery for the Military Humvee Brush Truck. B. Zimmerman moved that the expenses be reimbursed, T. McCullough seconded the motion and it passed unanimously.

B. Zimmerman moved the meeting adjourn; T. McCullough seconded the motion and it passed unanimously. The meeting adjourned at 7:50 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3