**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: September 18, 2023**

J. Miller called the meeting to order at 7:00 PM. A quorum was established with five commissioners (Andrew Cook, Yvonne Goss, Tamberly McCullough, Jennifer Miller and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

B. Zimmerman gave the invocation. J. Miller led the pledges to the flags.

Public Comments: None

Discussion and Approval of minutes of the August 2023 Meetings

T. McCullough moved the August minutes be approved as written, A. Cook seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

Y. Goss presented the financial report. As of August 31, 2023, the balance in the operating account was $22.157.60. The balance of the Gardner account was $1,395.60. The reserve account balance was $16,707.50 for a combined total of $40,260.70.

Y. Goss presented the approved 2024 Budget which totals $55,615.

Y. Goss displayed the computer system she had purchased for $1115.21. B. Zimmerman moved that Y. Goss be reimbursed for the cost, A. Cook seconded the motion and it passed unanimously.

Equipment Needs and TFS Grants

J. Phillips obtained approval from Texas A&M Forest Service for a 100% grant up to $15,000 to repair the 2012 Kenworth 2000-gallon tanker/pumper which became inoperable during the Disaster declared for the numerous wildland fires in the county.

J. Phillips and R. Hoffman discussed the need for bunker gear and stated that they will each apply for a $1500 grant. R. Hoffman stated that he will need to order one extra large suit outside the grants’ scope.

Discussion and action regarding Insurance Policy:

Y. Goss has concluded her discussions with insurance providers. There will be no changes.

Discussion and action regarding Training: .

B. Zimmerman, T. McCullough, Y. Goss and J. Miller have registered for the September 23rd SAFE-D class in Jasper. B. Zimmerman moved that each of the above be reimbursed $75 for the cost, A. Cook seconded the motion and it passed unanimously.

Discussion and action regarding setting the tax rate for 2023:

Y. Goss made a motion to set a tax rate of .06/$100, B. Zimmerman seconded the motion and the motion passed unanimously.

Fire Department Reports-

White Tail Ridge VFD:

* R. Hoffman reported two callouts.
	+ 8/29/23 – Wildfire – Hwy 190 E at Dogwood Trail Rd
	+ 8/31/23 – Illegal fire – CR 2200, Illegal fire in burn barrel
* R. Hoffman presented expenses totaling $775.43, which included $416.33 for a new refrigerator for the fire station. B. Zimmerman moved that the expenses be reimbursed, T. McCullough seconded the motion and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported five callouts.
	+ 8/29/23 – Wildfire – Fort Teran; rerouted to Hwy 287
	+ 8/29/23 – Wildfire – Hwy 287, 5 miles north of Woodville; mutual aid
	+ 8/29/23 – Wildfire – Hwy 190 E at Dogwood Trail Rd
	+ 8/31/23 – Illegal fire – CR 2200, Illegal fire in burn barrel
	+ 9/5/23 – Illegal fire – CR 2300, Illegal fire extinguished prior to arrival
* J. Phillips presented invoices totaling $237.05, which included $117.15 for radio mounts and cables to install radios in two WTR trucks. B. Zimmerman moved that the expenses be reimbursed, T. McCullough seconded the motion and it passed unanimously.

B. Zimmerman moved the meeting adjourn; Y. Goss seconded the motion and it passed unanimously. The meeting adjourned at 8:05 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3