**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: January 22, 2024**

J. Miller called the meeting to order at 7:00 PM. A quorum was established with five commissioners (Andrew Cook, Yvonne Goss, Tamberly McCullough, Jennifer Miller and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips, White Tail Ridge VFD Chief Robert Hoffman, and Carol Oborn were present.

J. Miller acknowledged guest Carol Oborn.

B. Zimmerman gave the invocation. J. Miller led the pledges to the flags.

Public Comments: Carol Oborn expressed her appreciation to the volunteer firefighters.

Discussion and Approval of minutes of the December meeting

J. Miller moved the December minutes be approved as written, A. Cook seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

Y. Goss presented the financial report. As of December 31, 2023, the balance in the operating account was $16,555.11. The balance of the Gardner account was $1,460.16. The reserve account balance was $16,707.50 for a combined total of $34,722.77.

B. Zimmerman moved that an additional $1500 be moved to the Reserve Account. A. Cook seconded the motion and it passed unanimously.

Equipment Needs and TFS Grants:

J. Phillips stated that he would like to acquire two used shipping containers to construct a simulation structure for training volunteer firefighters. B. Zimmerman moved that the fire chiefs be authorized to acquire up to two used shipping containers for a cost not to exceed $3000. T. McCullough seconded the motion and it passed unanimously.

B. Zimmerman moved that J. Phillips be authorized to expend up to $2000 for replacement batteries in VFD vehicles. A. Cook seconded the motion and it passed unanimously.

J. Phillips ordered a new pump for the 2014 Ford F550 small green brush truck. He will submit the invoice along with installation costs toward the $15,000 Texas A&M Forest Service grant awarded during last year’s wildland fires.

Discussion and action regarding Annexation

Y. Goss moved that annexation of the area between ESD-3 and Woodville be targeted for May 2025. B. Zimmerman seconded the motion and it passed unanimously.

Y. Goss stated that we need to maintain a relationship with Kate Leverrett for legal advice regarding annexation. Y. Goss asked J. Miller to contact Kate Leverrett.

Discussion and action regarding Commissioner Training, including SAFE-D Conference

B. Zimmerman moved that ESD-3 reimburse J. Miller for 2024 SAFE-D Conference costs – including registration, lodging and travel at $.67/mile. A Cook seconded the motion and it passed unanimously,

Election of Officers

B. Zimmerman moved and Y. Goss seconded the nomination of the following slate of officers who were then elected by vote.

President – Tamberly McCullough

Vice President – Jennifer Miller

Treasurer – Andrew Cook

Assistant Treasurer – Yvonne Goss

Secretary – Betty Zimmerman

Fire Department Reports-

White Tail Ridge VFD:

* R. Hoffman reported no callouts. The callout forms for November and December will be submitted next month.
* R. Hoffman presented a $1,072.73 invoice for two 5-gallon containers of cleaning chemicals. B. Zimmerman moved that the invoice be paid. A. Cook seconded the motion and it passed unanimously.
* R. Hoffman presented expenses totaling $912.16. B. Zimmerman moved that the expenses be reimbursed, A. Cook seconded the motion and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported one callout – an auto accident on HWY 256 that required a Life Flight helicopter landing pad. The callout form will be submitted next month.
* J. Phillips presented invoices totaling $767.47. B. Zimmerman moved that the expenses be reimbursed, A. Cook seconded the motion and it passed unanimously.

A. Cook moved the meeting adjourn; T. McCullough seconded the motion and it passed unanimously. The meeting adjourned at 8:10 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3