**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: February 19, 2024**

B. Zimmerman called the meeting to order at 7:05 PM. A quorum was established with three commissioners (Andrew Cook, Yvonne Goss, and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

Guests: None.

Invocation: B. Zimmerman delivered the invocation.

Pledges to the Flags: B. Zimmerman gave the invocation and led the pledges to the flags.

Public Comments: None.

Discussion and Approval of minutes of the January meeting

Y.Goss moved the January minutes be approved as written, A. Cook seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

Y. Goss presented the financial report. As of January 31, 2023, the balance in the operating account was $14,485.56. The balance of the Gardner account was $1,420.50. The reserve account balance was $16,707.50 for a combined total of $32,613.56.

Y. Goss reported that all officers except J. Miller completed the signature forms at First National Bank.

Equipment Needs and TFS Grants:

J. Phillips stated that he is shopping for a single shipping container to create a training structure.

J. Phillips submitted invoices to Texas A&M Forest Service for approximately $6500 for the cost and installation of a new pump on the 2014 Ford F550 Small Green Brush Truck. This is covered by the Texas A&M Forest Service grant awarded per last year’s wildland fires.

J. Phillips reported that John Settlocker, the new Tyler County Emergency Coordinator, is acquiring an Oxygen Cascade System on a trailer for all VFDs in Tyler County to use. To simplify use of the system, J. Phillips stated that he will shop for large bottles and a manifold. The large bottles, filled via the EOC’s Cascade System, will be kept onsite at the fire station to refill the smaller bottles used by the firefighters.

R. Hoffman reported that he has received the skidder and tools for the Military Humvee Brush Truck acquired last year. The $19,892 cost will be covered by the Texas A&M Forest Service grant.

Discussion and action regarding Annexation – Deferred to next month.

Discussion and action regarding Commissioner Training – None.

Discussion and action regarding T. McCullough attending the SAFE-D Convention February 22-24.

Since J. Miller is unable to attend the 2024 SAFE-D Conference on February 22-24, A. Cook moved that ESD-3 reimburse T. McCullough’s conference costs – including registration ($295.00), lodging ($227.75 est.) and travel at $.67/mile. Y. Goss seconded the motion and it passed unanimously,

Fire Department Reports-

White Tail Ridge VFD:

* R. Hoffman reported two callouts. The callout incident reports for November and December will be submitted next month.
	+ 2/16 – Lift Assist – 146 256 N
	+ 2/17 – House – Stove fire – 471 PR 6130
* R. Hoffman presented expenses totaling $2,153.76, including $1,612.77 for servicing the 2012 Kenworth 200-gallon Tanker/Pumper and the 2017 Kenworth Large Brush Truck. Two recalls were addressed at no-charge. Also listed on the invoice were $81.97 for bearings and $54.57 for coils for the 2003 Ford F350 Small White Brush Truck and $159.84 for a battery for the Military Humvee Brush Truck. A. Cook moved that the expenses be reimbursed. Y. Goss seconded the motion and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported three new callouts and provided the incident report for last month’s callout.
	+ 12/28/23 - Vehicle Accident – Hwy 256N at CR 2162 - Life Flight helicopter landing
	+ 2/16 – Lift Assist – 6947 FM 256 N
	+ 2/17 – Structure Fire – 140 CR 2200
	+ 2/18 – Lift Assist – 6947 FM 256 N
* J. Phillips presented expenses totaling $192.51, including $37.50 for truck registrations and $35.00 for truck inspections. A. Cook moved that the expenses be reimbursed. Y. Goss seconded the motion and it passed unanimously.

A. Cook moved the meeting adjourn; Y. Goss seconded the motion and it passed unanimously. The meeting adjourned at 7:46 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3