**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: April 15, 2024**

T. McCullough called the meeting to order at 7:00 PM. A quorum was established with four commissioners (T. McCullough, Jennifer Miller, Andrew Cook, and Betty Zimmerman) present. Shady Grove VFD Chief Jonathan Phillips, White Tail Ridge VFD Chief Robert Hoffman and guest Carol Oborn were also present.

Guest: Carol Oborn

Invocation: T. McCullough delivered the invocation.

Pledges to the Flags: T. McCullough gave the invocation and led the pledges to the flags.

Public Comments: None.

Discussion and Approval of minutes of the March meeting

J. Miller moved the March minutes be approved as written; A. Cook seconded the motion and it passed unanimously.

Monthly Financial Report for ESD#3

A. Cook presented the financial report. As of March 31, 2024, the balance in the operating account was $47,448.14. The balance of the Gardner account was $1,575.00. The reserve account balance was $18,207.50 for a combined total of $67,320.64.

Equipment Needs and TFS Grants:

J. Phillips reported that the Texas A & M Forest Service bunker gear grant application was not among those approved in the most recent grant cycle. The application remains in the system for consideration in a subsequent cycle. He is researching Internet streaming service options for VFD training.

R. Hoffman reported that he tested WTR’s firehoses and determined that 60% of the non-TFS hoses are bad. He is securing cost estimates for new firehoses. Robert reported that custom-sized bunker gear will cost $3000 for one volunteer. B. Zimmerman moved that the purchase be approved; J. Miller seconded the motion and it passed unanimously.

Discussion and action regarding Annexation.

J. Miller reported that she contacted Kate Leverrett, informing her that the election would be deferred to next year and requesting that she provided an invoice for her services to date. No invoice has been received. T. McCullough will contact Kate to follow up on the invoice and to share ESD3’s plans to pursue an election in May 2025.

B. Zimmerman will draft a preliminary timeline for the May election process.

Discussion and action regarding Commissioner Vacancy.

B. Zimmerman moved that T. McCullough be approved as custodian of ESD3’s post office box; A. Cook seconded the motion and it passed unanimously.

Discussion and action regarding any changes to the budget. None

Discussion and action regarding Sales Tax Elections.

T. McCullough reported that an Annex Election should be conducted prior to a Sales Tax Election -- if a Sales Tax is pursued. If current ESD3 residents approved a Sales Tax, it would not apply to the residents in a newly annexed area. An additional Sales Tax election would have to be held for the newly annexed area.

Fire Department Reports

The White Tail Ridge and Shady Grove VFDs participated in the Dogwood Parade.

White Tail Ridge VFD:

* R. Hoffman reported no callouts. He provided callout reports for four callouts reported in February. The callout incident reports for November and December will be provided next month.
* R. Hoffman presented expenses totaling $989.18, including $700.00 for a winch to be installed on the 2003 Ford F350 Small White Brush Truck. J. Miller moved that the expenses be reimbursed. B. Zimmerman seconded the motion and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported no callouts.
* J. Phillips presented expenses totaling $120.01. J. Miller moved that the expenses be reimbursed. B. Zimmerman seconded the motion and it passed unanimously.

B. Zimmerman moved the meeting adjourn; T. McCullough seconded the motion and it passed unanimously. The meeting adjourned at 7:41 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3