**Minutes of Regular Monthly Meeting**

**Emergency Service District #3**

**Date: May 19, 2025**

T. McCullough called the meeting to order at 7:00 PM. A quorum was established with five commissioners (T. McCullough, Johnny Mitcham, Jennifer Miller, Betty Zimmerman, and Kassie Bierman) present. Shady Grove VFD Chief Jonathan Phillips and White Tail Ridge VFD Chief Robert Hoffman were present.

Guests: None

Invocation: T. McCullough delivered the invocation.

Pledges to the Flags: T. McCullough led the pledges to the flags.

Public Comments: Kassie Bierman was welcomed as the new ESD#3 Commissioner.

Discussion and Approval of the minutes of the April meeting. J. Miller moved the April minutes to be approved as written; T. McCullough seconded the motion, and it passed unanimously.

Monthly Financial Report for ESD#3. J. Miller presented the financial report. As of April 20, 2025, the balance in the operating account was $37,840.01; the reserve account balance was $18,207.50; the Gardner Oil account was $1,383.96 (plus $124.62). The total balance was $57,422.89. Total tax collections for the year-to-date were $35,051.79, which is $9,148.21 below budgeted expectations. J. Miller noted an error with the new format of the monthly financial report.

Equipment Needs and TFS Grants. None.

Discussion and action regarding Changes to the Budget. None. This item will be carried forward to next month.

Report on the progress of work on the new SG VFD Fire House. J. Phillips reported that site preparation is still in progress.

Discussion and action regarding insurance alternatives. J. Miller will continue negotiation with alternate insurance provider VFIS.

Discussion and action regarding White Tail Ridge Meeting building repairs. J. Phillips explained that there is no water in the meeting building for the toilets and lavatories, and there is no septic tank. He is proposing that a 1700-gallon pressure tank and a septic tank be installed for $8000. Water would be hauled by tanker trucks from the Cypress Creek Water System to fill the White Tail Ridge water tank. No motion was made regarding this.

Fire Department Reports

White Tail Ridge VFD:

* R. Hoffman reported 1 callout.
  + 5/4/25 – House – 1950 FM 256 S – Electrical fire in attic. (Mutual aid to SG VFD)
* R. Hoffman presented expenses totaling $1,186.16, including $616.39 for air brakes on the Military 5 Ton Tanker.

T. McCullough moved that the expenses for the WTR VFD be reimbursed, B. Zimmerman seconded the motion, and it passed unanimously.

Shady Grove VFD:

* J. Phillips reported 1 callout.
  + 5/4/25 – House – 1950 FM 256 S – Electrical fire in attic.
* J. Phillips presented expenses totaling $415.69.

B. Zimmerman moved that the expenses for the SG VFD be reimbursed, T. McCullough seconded the motion, and it passed unanimously.

T. McCullough moved that ESD#3 pay the $2,652.41 note due on the 1995 Freightliner 1000-gal tanker pumper. B. Zimmerman seconded the motion, and it passed unanimously.

Jonathan reported that he plans to secure signatures to put a proposition expanding the boundaries of ESD#3 on the March 2026 ballot. Additionally, he would like to put a sales tax proposition on the November 2026 ballot. This proposition would impose an additional sales tax on all purchases made within ESD#3. No motion was made.

B. Zimmerman moved the meeting adjourn; J. Mitcham seconded the motion, and it passed unanimously. The meeting adjourned at 8:05 PM.

Minutes prepared and submitted for approval by: Betty Zimmerman, Secretary ESD#3