

**THE STATE OF NEW HAMPSHIRE  
JUDICIAL BRANCH  
SUPERIOR COURT**

Merrimack Superior Court  
5 Court Street  
Concord NH 03301

Telephone: 1-855-212-1234  
TTY/TDD Relay: (800) 735-2964  
<http://www.courts.state.nh.us>

**NOTICE OF HEARING**

**FILE COPY**

Case Name: **Casella Waste Systems, Inc. v Jon Swan**  
Case Number: **217-2023-CV-00285**

The above referenced case(s) has/have been scheduled for: **Hearing-Motion to Dismiss**

**Date: September 17, 2024**     **5 Court Street**  
**Time: 9:00 AM**                 **Concord NH 03301**  
**Time Allotted: 1 Hour**         **Location:**

**IF YOUR HEARING REQUIRES CASELINES PLEASE SEE SECOND PAGE**

If you do not appear at this hearing, the Court may consider you to be in default and may make orders against you without your input. If you are the defendant and do not appear, the Court may find for the plaintiff(s) and proceed immediately to the assessment of damages or a hearing on the relief sought. If you are the plaintiff and do not appear, the Court may dismiss the case.

Multiple cases are scheduled during this session. Please notify the court immediately if your hearing is expected to last longer than the allotted time, as the Court cannot guarantee that additional time will be available.

If you will need an interpreter or other accommodations for this hearing, please contact the Court immediately.

Please be advised (and/or advise clients, witnesses, and others) that it is a Class B felony to carry a firearm or other deadly weapon as defined in RSA 625:11, V in a courtroom or area used by a court.

July 29, 2024

Jennifer L. Uhouse  
Clerk of Court

(1328)

C: Cooley Ann Arroyo, ESQ; Bryan K. Gould, ESQ; Jeremy D. Eggleton, ESQ; Jeffrey C. Spear, ESQ

# New Hampshire Superior Court Launches CaseLines Digital Evidence

## A New Digital Evidence Management Platform

The New Hampshire Superior Court has brought digital evidence to Superior Court civil and criminal cases to expand our electronic filing services. CaseLines Digital Evidence Center (***\*Soon to be re-named to Case Center***) a Thomson Reuters product, is a cloud-based court evidence management application. Judges, court staff, attorneys, self-represented litigants (SRLs), and other justice partners will be trained to upload, submit, and present evidence in the courtroom for bench trials and evidentiary hearings. CaseLines will allow New Hampshire to expedite court services and offer constituents more efficient and timely access to justice. **Please see the Superior Court CaseLines page on the courts' website for more information about the system and offered trainings at <https://www.courts.nh.gov/our-courts/superior-court/caselines> REGISTER FOR CASELINES TODAY AT: [www.nhecourt.caselines.com](http://www.nhecourt.caselines.com)**

## Case Invitations

If a hearing will have evidence, then you will be required to request access to the case in CaseLines to upload and present that evidence during the hearing. To do this, send an email to [MerrimackEvidence@courts.state.nh.us](mailto:MerrimackEvidence@courts.state.nh.us). Please include the case name, case number, date of hearing, and your email address. You will receive an email from CaseLines advising that your case is ready to upload exhibits once you have been given access to your case. Please monitor your inbox/spam folders for these invites. You may also search for your case in CaseLines to see if you have been given access. We recommend requesting access at least **2 weeks prior to your hearing, or 3-4 weeks prior to a bench trial.** ***Please note: At this time no jury trials will be using CaseLines, but we plan to integrate them once the statewide rollout is complete.***

## Evidence Uploaded to CaseLines:

- Can be uploaded into either the party's labeled private section (this is a repository that can be used for organization or to hold evidence you do not wish to share yet) or directly into the shared hearing section, which allows anyone in the case to view the evidence.
- Should be uploaded in separate files, labeled to indicate the party who uploaded them and any suggested exhibit numbering/lettering to indicate how they should be marked by the Courtroom Monitor in the **Document Title** field (ex. State's Ex 1 Photo of Gun; Defendant's Ex A Witness Police Report). Please also be sure to change the **Document Number** field to reflect the **order** of the exhibits. We suggest using S01, S02 (Prosecutor), P01, P02 (Plaintiff), D01, D02 (Defendant), etc. (the zero placeholder is required for 10 or more exhibits, add an additional zero for 100 or more). This allows the party's exhibits to be sectioned together in the Review screen's index, as the field is alpha-numeric.
- Must be in the shared hearing section in for the judge/witness/opposing side to view in the hearing using the Presentation mode. We highly recommend this be done at least 24 hours in advance of the hearing so if there are any issues at upload there is time to address them.
- Please direct any questions about exhibits to the Courtroom Monitors at **[MerrimackEvidence@courts.state.nh.us](mailto:MerrimackEvidence@courts.state.nh.us)** and any CaseLines questions/issues to **[SuperiorCourtCenter@courts.state.nh.us](mailto:SuperiorCourtCenter@courts.state.nh.us)**.

**VISIT:** <https://www.courts.nh.gov/our-courts/superior-court/caselines> **for additional information, training opportunities, and FAQ's**