



Incident Report Form for Solid Waste Management Facilities – Permitted and Permit-Exempt Facilities

Waste Management Division, SWMB



RSA/Rule: [Env-Sw 1005.09\(c\)](#)

Instructions: Complete form in its entirety, utilizing additional pages, as necessary. Maps and diagrams are recommended for clarity. A written report is due within 5 working days of the incident / situation date. Form meets the requirements of Env-Sw 1005.09(c) for “written report” if completed in its entirety and submitted in accordance with submission timeframe requirements.

Section I – General Information		
1. Date & Time of Incident / Situation:	2. Date of Report Submission to NHDES:	3. Name of Person Preparing Report:
11/7/24 6:50 a.m.	11/8/24	Lindsey Menard
4. Facility Name:	5a. Affected Area Within Facility	5b. Physical Address, Town / City:
North Country Environmental Services	North Country Environmental Services	581 Trudeau Road, Bethlehem, NH 03574
6. NHDES SW Permit Number:	7. Permittee Name on Permit:	8. Mailing Address:
DES-SW-SP-03-002	North Country Environmental Services	P.O. Box 9 Bethlehem, NH 03574

Section II – Parties Involved in Incident / Situation			
9. Persons:			
	Name:	Title:	Affiliation:
a.	Bruce Grover	Operations Manager	NCES
b.	Kim Crosby	Director of Compliance	NCES
c.	Robert cox	Director of Landfill Operations	NCES
d.			
e.			
f.			

Section III – Details
<p>10. The quantity and types of wastes and material(s) involved in the incident or situation and in the clean-up activities:</p> <p>On Thursday November 7, 2024 at approximately 6:50 a.m. NCES staff identified a small subsurface oxidization (SSO) in the lined portion of the stormwater diversion down chute on the south side of the landfill.</p> <p>The immediate area was covered with a thick layer of soil to cutoff of any oxygen infiltration in order to smother the SSO. Stormwater has been temporarily diverted, and landfill gas wells (vertical and horizontal) in the immediate area have been turned off pending completion of our assessment of this matter.</p> <p>Robert Cox, Director of Landfill Operations, called Jaime Colby on the day of the event and also provided an email notification containing contextual photos to help explain the incident.</p>

11. Measures employed to contain releases caused by the incident or situation:

No release caused by this incident

12. Assessment of actual or potential hazards to the environment, safety and human health related to the incident:

Actual or potential hazards to the environment, safety, and human health related to the incident were assessed and determined to be absent. Our assessment indicates that the SSO was contained and has been extinguished.

13. Measures the permittee has or intends to apply to reduce, eliminate, and prevent a recurrence of the incident or situation:


The small SSO was smothered with a thick layer of soil. Temperatures in the immediate area will continue to be monitored, and LFG well readings will be performed.

LFG Wellfield Consultant Blue Granite will be on site on Friday, November 8th, to evaluate the tuning of the LFG wells in the immediate area.


14. If measures not completed by time of report submission, expected date of completion:

Measures are complete, monitoring continues.

Section IV – Signatures**15a. Person Preparing Report:**

Name:	Title / Affiliation:	Signature:
Lindsey Menard	Environmental Analyst	
Phone Number:	Email Address:	
802-585-0551	lindsey.menard@casella.com	

15b. Permittee:

Name:	Title / Affiliation:	Signature:
Kim Crosby	Director of Environmental Compliance	
Phone Number:	Email Address:	
802-224-0105	kimberly.crosby@casella.com	

Form Submittal Instructions:

Submit the completed report in PDF via email to SolidWasteInfo@des.nh.gov.