



Colchester+Ipswich  
Museums



# Entry Form for 141st Ipswich Annual Open Call Exhibition at the Ipswich Art Gallery Saturday 23 June to Sunday 23 September 2018

Open to all artists.

Organised by the Ipswich Art Society.

[www.ipswich-art-society.org.uk](http://www.ipswich-art-society.org.uk)

Ipswich Art Gallery,  
1, Upper High Street, Ipswich, IPI 3NE  
01473 433681  
[museums@ipswich.gov.uk](mailto:museums@ipswich.gov.uk)

Hand in your work with this completed Entry Form and Fee, to the above address on **Thursday/Friday 7/8 June** from 10.00am - 4.00pm.

Selection by a panel: **Monday 11 June**

Collection of unselected work: **Thursday 14 June** 10.00am - 4.00pm.

The official opening by the Mayor will be on  
**Saturday 23 June, 1.00 - 3.00pm** (Presentation at 2.00pm).

The Exhibition will open to the public from  
**23 June - 23 September**. Tuesday - Saturday 10am - 5pm. Sunday 11am - 5pm

Collection of unsold work: **Tuesday 25 September**, 10.00am - 4.00pm.  
(Please arrange for someone to collect your work if you are unable to do so).

# Conditions of Entry

**Artworks** - Original paintings, drawings, prints and two-dimensional textile works are admissible. Sculpture (of inorganic materials only) are also admissible. All sculpture must be plinth based with suitable plinths supplied by the exhibitor. Work must be stable and secure. All work will be assessed on hand-in days to determine if it is suitable to be considered for selection. (*Colchester & Ipswich Museums reserves the right not to exhibit work deemed unsuitable for display*). See Website for detailed instructions. Reproductions of works are not admissible. Works must be the property and work of the artist and not have been previously exhibited locally. The number of works that may be submitted by each artist is limited to 3.

**Dimensions** - Works should not exceed 1.5m in either height or length.

**Entry** - You may submit up to 3 works.

**Entry Fees** - One work £5. Two works £8. Three works £12.

Works must be delivered within the times specified and be accompanied by a completed entry form and a 1st class stamped addressed envelope. Fees (as shown on the entry form) to be paid in cash. (Ipswich Art Society members can also pay by cheque, payable to Ipswich Art Society).

**Selection** - All works submitted will be considered by a Selection Panel. The decision of the Panel will be final. No work, once selected and catalogued, may be removed before the end of the Exhibition.

Selection results will be sent by 1st class post, and can be seen on the IAS website, [www.ipswich-art-society.org.uk](http://www.ipswich-art-society.org.uk)

**Fittings** - Works **MUST** be appropriately presented or framed and **FITTED WITH MIRROR PLATES**. Works that are fitted with screw eyes or other fittings that are proud of the frame, or with non-reflective glass or clip frames, will **NOT** be accepted. Please see Website for further details.

**Labels** - Works must have two labels: one pasted or taped securely to the back of the work and one attached by string.

Each label must show: artist (including name, address, contact number and email), title, medium, price (or NFS if not for sale), and the number allocated for the work.

**Sales** - Although not obligatory, works may be offered for sale. Prices will be understood to include the frame. A commission of 25% will be taken on all works sold.

**Collection** - Works, selected or not selected, and unsold must be collected at the times specified. Works that are not collected within 30 days after the specified times may be disposed of.

**Insurance** - All works must include insurance values otherwise they will not be insured.

**Disclaimer** - We will take the utmost care of works submitted but cannot be held responsible for any loss or damage that might occur.

# Entry Form

(Block Capitals please)

Artist Name.....

Address.....

.....Postcode.....

Tel. No.....Mobile No.....

Email.....

Title(s) of work(s) (Block Capitals please)

1.....

Medium.....Price.....

Value (if NFS) .....

2.....

Medium.....Price.....

Value (if NFS).....

3.....

Medium.....Price.....

value (if NFS).....

I submit the above works for consideration for the Ipswich Annual Open Exhibition and agree to the Conditions of Entry.

Signed.....Date.....

Total Fee enclosed including a First Class SAE £.....



