

# Testing Form for electrician

**Dear Electrician,  
Please follow the steps below to  
create electrical safety and  
compliance for your customer .**

## Test and check at switchboard:

### Items: Test/check Results Pass or Fail

	1st test	Final test
1. RCD's on all circuits _____		
2. RCD's working correctly _____		
If multi circuit RCD		
a. correct number of circuit per RCD _____		
b. Correct rated value of RCD for circuits attached _____		
3. RCD testing customer test sheet provided _____		
4. Main switch circuit breaker installed _____		
5. Correct size circuit breaker main switch _____		
6. Switchboard earthed _____		
7. MEN installed correctly (if required) _____		
8. Any signs of recalled cable _____		
9. Any signs of expired cable _____		
10. Earth stake located _____		
11. Earth stake correct location _____		
12. Switchboard correct location _____		
13. Switchboard clearances correct _____		
14. Switchboard height correct _____		
15. Metering correct _____		
16. Main connection point correct _____		
17. Voltages on metal housing of switchboard or metering board _____		

# Testing Form for electrician

**Test and check in and around property:  
Items: Test/ check Results Pass or Fail**

	1st test	Final test
19. Voltages on taps or any metal fittings _____		
20. Cracked/wobbly/stiff/correct location switches _____		
21. Cracked/wobbly/stiff/correct location power points _____		
22. Single or double insulated building wire cable at arm's reach _____		
23. Deteriorated or broken light fittings _____		
24. Deteriorated/broken/incorrectly installed conduit _____		
25. Deteriorated of incorrectly installed corrugated conduit _____		
26. Correct wiring on all power points _____		
27. Power points tripping safety switch in milliseconds - Note highest value _____ms _____		
28. Test appliances and machinery _____		
29. Test extension leads _____		
30. Test power boards _____		
32. Earthing on all metal fittings _____		
33. Solar isolators/wiring/panels/inverter/batteries _____		
33. Electric car charging station _____		

Quote provided to rectify any failed areas Y/N    Date provided: \_\_\_/\_\_\_/\_\_\_

Failed areas rectified Y/N    Date rectified: \_\_\_/\_\_\_/\_\_\_

Periodic testing schedule approved Y/N    Date of next test date: \_\_\_/\_\_\_/\_\_\_

I, certify that I am a licenced electrician and have performed all the test and checks.

Electrician name \_\_\_\_\_ Licence: \_\_\_\_\_

Licence shown to customer/client Y/N    Date completed testing and rectification works \_\_\_/\_\_\_/\_\_\_