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| Date: 11th May 2021 | Name: Dave Nelthorpe |
| Area/Activity: Grassroots football from July 19th | Position: Chairman |

Essential reading - guidance documentation

<https://www.durhamfa.com/news/2021/jul/16/covid-19---an-update-on-non-elite-football>

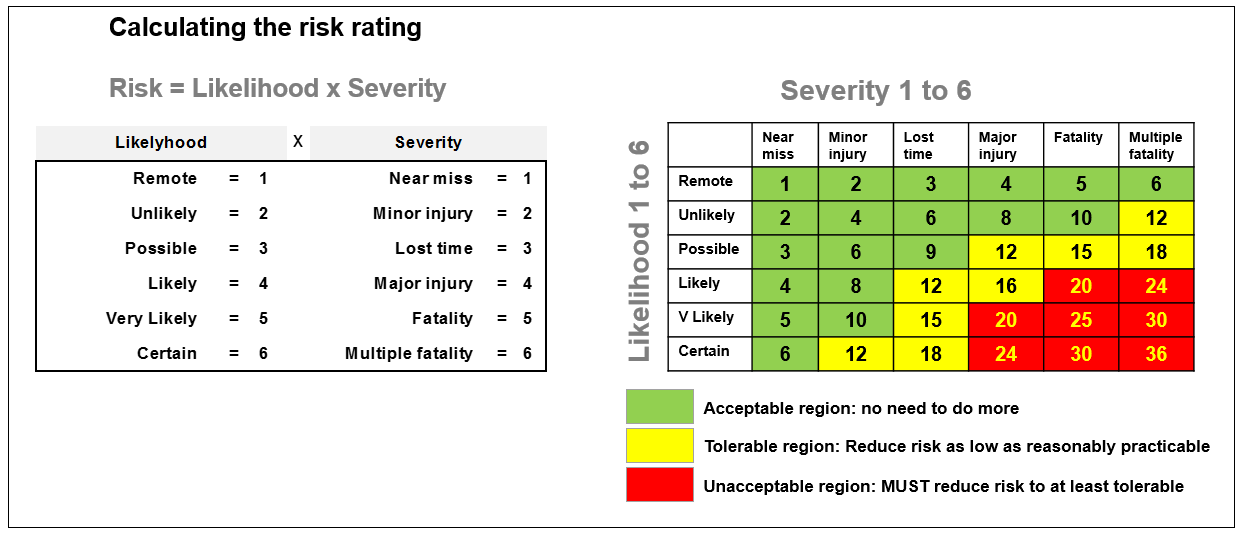
For the sake of clarity, this document applies to any of the following in which an WFYFC team is taking part in regardless of at Watergate or any training or match location - training sessions, friendlies, competitive matches e.g., festivals and league matches.

All the contents relate to safeguarding, which is applicable to all players up to 18.

ALL WFYFC MANAGERS AND ASSISTANTS MUST READ AND CONFIRM THAT THEY HAVE READ THE RISK ASSESSMENT DOCUMENT USING THE “WFYFC COVID 19 RISK ASSESSMENT” SUBMISSION FORM - <https://whickhamfellsideyfc.co.uk/covid19-permission-%26-ra>

| Risk No. | Activity, Equipment, Materials, etc. | Hazard | Persons at risk | Severity | Likelihood | Risk Rating  H 20-36  M 12-18  L 1-10 | Control Measures Required | Final Result\* |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| BEFORE ANY FOOTBALL TAKES PLACE | | | | | | | | |
| 1 | Consent to undertake activity | No consent forms for players to undertake activity | All | 6 | 6 | 36 High | 1. Consent forms completed and health checks must be completed in respect of all players taking part in training and games.   <https://whickhamfellsideyfc.co.uk/covid19-permission-%26-ra> | 1 x 1 = 2  low |
| 2 | Watergate Training  Location | No permission to use land from Gateshead Council invalidates insurance cover | All | 6 | 6 | 36 High | 1. Council have been informed of football continuing at Watergate pitches. | 1 x1 =2 low |
| 3 | Alternative Training location | Transmitting corona virus | All | 6 | 5 | 30 High | 1. Completed Risk Assessment 2. Sight of venue liability Insurance 3. Following venue specific COVID guidance | 6 x 2 Medium=12 |
| 4 | Watergate training location | Watergate facilities are overused at times.  Pitches are not available. | Managers and players | 6 | 3 | 18 Medium | 1. Managers must adhere to the booking process for training activity and matches at Watergate by booking through Barry Wake [refs\_pitches@whickhamfellsideyfc.co.uk](mailto:refs_pitches@whickhamfellsideyfc.co.uk) | 6x1 = 6 Low |
| 5 | Watergate training location –    All cabins and the equipment contained within. | Transmitting corona virus via surfaces. | All | 6 | 5 | 30 High | 1. Any equipment to be used must be wiped with sanitizer before any equipment is used. This will be the responsibility of the WFYFC home team manager. | 2 x 2 = 4  Low |
| 6 | Watergate training location – Clubhouse | Transmitting corona virus via surfaces. | All | 6 | 5 | 30 High | 1. The Watergate clubhouse changing rooms and shower facilities will remain closed. We encourage players, match officials and coaches to arrive changed and shower at home. 2. Please note that Watergate Café have their own COVID procedures in place, anyone entering the Café is expected to abide by these. 3. Toilets in the clubhouse will be open, COVID-19 guidelines will need to be followed, including the wearing of masks (this is to fall in line with the café’s policies) Signage will be in place | 2 x 2= 4  low |
| 7 | Watergate training location – maintaining social distance when entering the pitches | Lack of social distancing. | All | 6 | 5 | 30 High | Players, coaches and spectators are RECOMMENDED to  ,   1. enter and exit in the same direction and 2. maintain suitable levels of social distancing.   Entrance and Exit - The manager / assistant will open the LARGE WOODEN GATE and will ensure that all players and parents enter via these gates abiding by the rules above. First manager to arrive must open gates, and last manager to leave must lock the gates. | 4 X 3 = 12 medium |
| 8 | Watergate and any competitive or friendly playing location | Debris and broken glass on playing surface. | Players | 3 | 3 | 9 Low | Scan and make sure that all debris and broken glass, dog mess is cleared from the playing/training surface | 2x2=4 Low |
| 9 | WFYFC Managers training and match Covid 19 checklist | Player(s) arriving with, or developing, Corona virus symptom(s) before the match. | All | 6 | 6 | 36 High | All players must undergo a self-assessment for any Covid-19- symptoms before training and matches.  Any players with a disability or medical condition need to discuss with the coach to ensure the club can facilitate involvement  <https://whickhamfellsideyfc.co.uk/covid19-permission-%26-ra> | 4 x 4=16 medium |
| 10 | Watergate and any competitive or friendly playing location | Travelling to and from matches | All | 6 | 6 | 36 High | All participants and other attendees should follow government advice on safer travel and be aware that this could lead to someone being classed as a “close contact”. | 2 x 2 = 4  Low |
| 11 | WFYFC Managers training and match Covid 19 checklist | No permission to play | Managers and players | 6 | 6 | 36 High | Each manager must have written consent from each player’s parent/Carer prior to each match granting permission for the child (all WFYFC teams) to take part in any football match.  <https://whickhamfellsideyfc.co.uk/covid19-permission-%26-ra> | 2 x 2 = 4  Low |
| 12 | Managers (WFYFC and away teams), assistants (WFYFC and away teams, ALL spectators, and officials. | No track and Trace capabilities in place. | All visitors | 6 | 6 | 36 High | WFYFC teams and all AWAY teams – WFYFC managers must pass this message on to the opposition teams.  Smart phone registering at the venue - The club has setup its own NHS Track and trace QR code, attached to the gate and ALL visitors are asked to use this to log into the venue. This is in line with current government recommendations. | 6x3 = 18 medium |
| DURING ALL FOOTBALLING ACTIVITIES | | | | | | | | |
| 13 | Watergate pitches - competitive or friendly matches. | Multiple spectators from WFYFC teams and away teams – Although social distancing is no longer a legal requirement we would RECOMMEND that where possible spectators should keep their distance from those they do not live with | All | 2 | 4 | 8 Low | 1. It is RECOMMENDED that a parent or carer per player should attend each session in case of any emergency. 2. Parents and Carers will be permitted in the allocated spectator area. Suitable allowances should be made for those who prefer to socially distance themselves from players and other spectators. 3. If managers / assistants feel uncomfortable carrying on if there is a gathering of parents, the manager / assistant can stop the training and report this to the club committee. 4. Coaches will be supported by the committee in any decisions taken to manage this risk. | 2 x 2 =4  Low |
| 14 | Watergate and any training, competitive or friendly playing location | The wearing of masks. | All | 5 | 5 | 5x5 – 25 High | Masks/face coverings are no longer required by the authorities to be worn at matches or training sessions – this applies to managers, assistants, applicable substitutes and spectators.  The wearing of masks by managers and assistant during training and matches is now an individual choice, the club will support any manager or player who chooses to do so. | 3x3 = 9 Low |
| 15 | Watergate and any training, competitive or friendly playing location | Social distancing in competitive training | All | 6 | 4 | 24 High | Competitive training can take place for all participants, in an outdoor setting.  However as per safeguarding rules the ratio of coaches to players should be (<http://www.thefa.com/-/media/thefacom-new/files/rules-and-regulations/safeguarding/section-5/5-5-ratios-of-adults-to-children-black-and-white-version.ashx>) to players should be:  NSPCC RECOMMENDED ADULT TO CHILD RATIOS  • For 4 to 8 years – one adult to every 6 children (1:6)  • For 9 to 12 years - one adult to every 8 children (1:8)  • For 13 to 18 years – one adult to every 10 children (1:10)  The following safeguards should remain in place.   1. Sanitize the equipment before and immediately after the session. 2. Players personal equipment should be stored separately and not come in contact with other players equipment This includes water bottles, training tops and boots. 3. Strong hand hygiene practices should be in place before and after – Managers / Assistants should have a supply of hand sanitizer. 4. Managers should ensure that any shared equipment such as bibs and balls are sanitized, washed, and stored safely after every session. | 3 x 6 = 18 Medium |
| 16 | Watergate or any training location – Competitive match play | Social distancing around matches | All | 6 | 4 | 24 High | 1. Competitive match play is now permitted, and legal requirements to socially distance from other people are no longer in place, however some people may prefer to continue to practice this, this should be respected by all involved. | 3x2 = 6  Low |
| 17 | Watergate or any training location – Competitive match play | Football coaches working with players with impairments   * Social distancing rules and hygiene. | Managers and players | 6 | 3 | 18 Medium | 1. Managers must cater for any additional needs whilst minimizing physical contact. 2. Individuals should follow Government guidance relevant to their own impairment or health condition. | 2x6=12 Medium |
| 18 | Watergate or any training location – Competitive match play | Other Covid-19 modifications – in matches (and training where applicable) | Players, coaches, officials | 6 | 3 | 18 Medium | * Pre and post match handshakes are the choice of individual players. * Team talk huddles should not take place, as some players may not be comfortable with taking part in these. * Team talks can take place outdoors. It is RECOMMENDED that social distancing is observed to allow any players who prefer to continue this practice to do so. * Set plays – free kicks: referees and coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls. * Set plays – corners should also be taken promptly to limit prolonged close marking. * Goal celebrations should be limited to avoid unnecessary contact between players. * Interactions with referees and match assistants should only happen with players observing social distancing. * Small-sided football should be modified to provide more regular hygiene breaks, if this is felt necessary. * Youth football coaches are encouraged to limit persistent proximity of participants during match play (where young participants may be more likely to cluster around the ball). | 4 x 2 = 8  Low |
| 19 | Watergate or any training location – Competitive match play | Social distancing during breaks (e.g., halftime) | Players, managers, assistants, and officials | 6 | 6 | 36 High | During half time breaks please consider that some of the players may be more comfortable if social distancing is in place, pleased allow for this. | 3 x 2 = 6  Low |
| 20 | Watergate or any training location – Competitive match play | Use of equipment | Players, managers, and assistants | 6 | 3 | 18 Medium | The sharing of equipment should be avoided where possible. Where equipment is shared, equipment should be cleaned before use by another person.  Participants should take their kit home to wash it themselves, rather than have one person handling a large quantity of soiled materials.  Where kit absolutely has to be shared or kept together (e.g., last-minute stand-in players, shortage of kit, or an essential club function), each person handling it must wash or sanitise their hands immediately after and appropriate cleaning arrangements for the kit must be made. | 3 x 2 = 6  Low |
| 21 | Watergate or any training location – Competitive match play | Ball transfer | All | 6 | 3 | 18 Medium | Unnecessary handling of the ball should be discouraged and hand sanitizer made available for those who wish to use it. | 3 x 2 = 6  Low |
| 22 | Watergate or any training location – Competitive match play | Shouting | All | 6 | 6 | 36 High | There is an additional risk of infection in proximity situations where people are shouting or conversing loudly.  This particularly applies when face to face. If possible, players should therefore avoid shouting or raising their voices when facing each other during, before and after games. This is included within The FA’s Code of Behaviour. | 3 x 2 = 6  Low |
| 23 | Watergate or any training location – Competitive match play | Spitting | All | 6 | 6 | 36 High | Everyone should refrain from spitting.  If you need to sneeze or cough, you are encouraged to do so into a tissue or upper sleeve and advised to avoid touching your face. Ensure any tissues are disposed of in a sealed bin as soon as possible. | 3 x 2 = 6  Low |
| 24 | Watergate or any training location – Competitive match play | Spectators | All | 6 | 5 | 30 High | There are no restrictions on the numbers of spectators who can attend and social distancing is no longer a requirement, however everyone should be aware that some people may still choose to practice social distancing and should be allowed to do so. | 3 x 2 = 6 Low |
| 25 | Watergate or any training location – Competitive match play | First Aid | All | 3 | 6 | 18 Medium | <file:///C:/Users/peter.richardson/Downloads/first-aid-guidance-for-returning-to-competitive-grassroots-football---16-july.pdf>  A parent/carer for each player should ideally be present. If a participant gets injured, a member of their household can assist with guidance from the designated first aider.  A mask MUST be worn when providing First Aid. Gloves MUST be worn if bodily fluids are present.  If a participant becomes Covid-19 symptomatic during the activity, they should immediately remove themselves from the session and return home as soon as possible.  If a player gets a cut / scrape, the manager must, where possible, provide some sort of wet wipe to the player, who, if they are able to, will administer it themselves. The wet wipe must be disposed of in an appropriate secure hygienic bag and be disposed of safely at home – not in a public waste bin. | 2x6=12 Medium |
| 26 | Watergate or any training location – Competitive match play | Social distancing rules and hygiene. | All | 3 | 6 | 18 Medium | 1. Players and officials should always adopt strong hand and clearing of airways (e.g., goalkeepers spitting on gloves) hygiene practices, to protect themselves and others. 2. Emergency contact details must be carried by coaches at all training sessions for all players. 3. The Exec committee members, or Durham FA, can perform spot checks to ensure that all the above mitigating actions are being adhered to. 4. Players and officials representing the club when training. To avoid sanctions we must not be accused of breaching the Government’s health guidelines, nor the specific FA guidelines. 5. Any complaints about any breach will be investigated by the committee. The club reserves the right to withdraw permission for the manager and their team to train following any upheld complaint which breaches national and FA guidance. This may result in the club issuing team fines. | 2x6=12 Medium |
| 27 | DBS approved | Ensuring safeguarding | All | 4 | 1 | 4 low | 1. Only officials that have been validated by the Club’s safeguarding team, can be involved in the running of the sessions. This is normal club safeguarding practice. 2. The manager has the complete support of the club to suspend/cancel any sessions (due to health, vulnerability or simply that they do not want to run sessions currently) if they do not wish to. Parental pressure IS NOT a reason to start up sessions. | 4x1 = 4 low |
| AFTER ALL FOOTBALL ACTIVITY | | | | | | | | |
| 28 | Watergate or any training location – Competitive match play | Lack of sanitizing or cleaning of kit/equipment | All | 6 | 6 | 36 High | Hands should be washed at the earliest opportunity and personal equipment should be wiped down with a disinfectant.  Individuals should take their own kit home to wash it themselves, rather than have one person handling a large quantity of soiled materials.  Where kit absolutely has to be shared or kept together (e.g., last-minute stand-in players, shortage of kit, or an essential club function), each person handling it must wash or sanitise their hands immediately after and appropriate cleaning arrangements for the kit must be made. | 3 x 2 = 6 |
| 29 | Watergate or any training location – Competitive match play | Lack of social distancing | All | 6 | 5 | 30 High | After training sessions and/or matches, suitable allowances should be made for those people who prefer to continue to practice social distancing.  Depart the venue as per signage and directions. | 3 x 2 = 6  Low |
| 30 | Watergate or any training location – Competitive match play | Sanitising of equipment |  | 6 | 5 | 30 High | Any equipment to be used must be wiped with sanitizer before the equipment is put away into storage. This will be the responsibility of the WFYFC home team manager. | 3 x 2 = 6  Low |
| 31 | Risk Management | Completion/submission of Risk Assessment check list /Track and Trace | All | 6 | 6 | 36 High | Check list completed meets Club/FA/Government guidance and Track and Trace procedure. | 1 x 2 =2  Low |

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| To be completed by the person undertaking the risk assessment  Name: Barry Wake / Peter Richardson Job Title: Secretary / Welfare officer  Signature: Date: 17th July 2021 |
| To be completed by the Club Chairperson  I consider this risk assessment to be suitable and sufficient to control the risks to the health & safety of both employees undertaking the tasks and any other person who may be affected by the activities.  Name: Position:  Signature: Date:  *NB – If Chairperson does not agree that the risk assessment is suitable and sufficient then the assessment must be reviewed and amended accordingly.* |



Appendix 1 from the “FA detailed Covid 19 guidance” pdf –.

Graphical user interface, application, Word

Description automatically generated