

1. Visit <https://distillationconclave.com/live> , use the sign in button to enter portal.
2. Click SIGN IN. A dialog box will open up asking you to enter the email address used for registration.

SIGN IN

Sign in to access the event microsite

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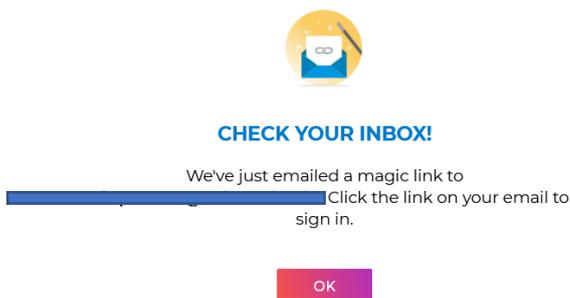
Enter your email address or Ticket ID

[Sign in with your ticket ID and first or last name](#)

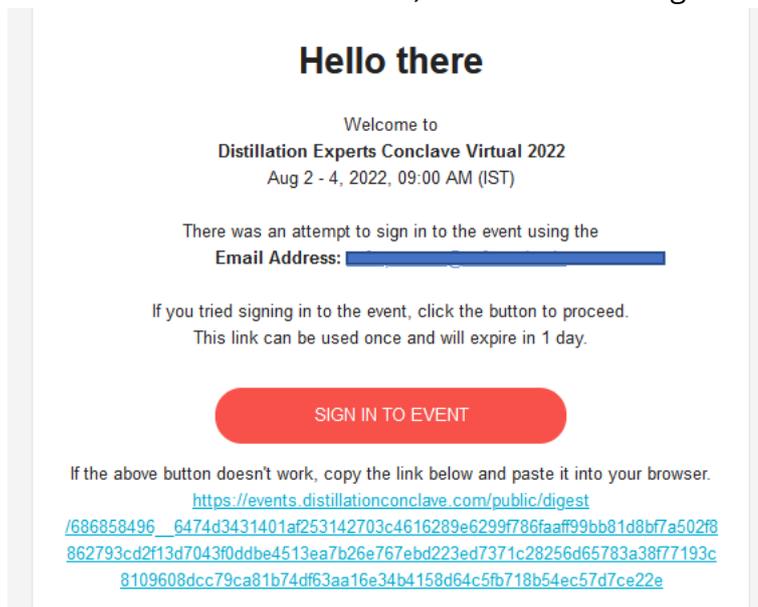
Remember me

NEXT

3. Please use the email address used for registration in the conference here and click on NEXT. *If you wish to stay signed in and avoid the login step every time, please select the check box next to REMEMBER ME.*
4. You should see a message indicating that a sign-in magic link was sent to your email address.

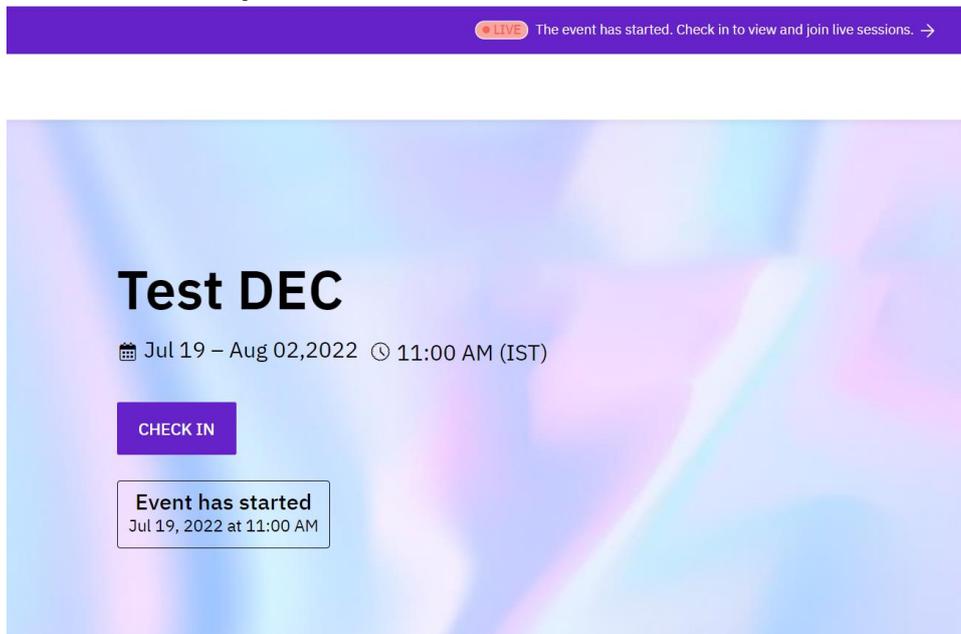


5. You will receive an email with the subject line "Sign in to Distillation Experts Conclave Virtual 2022" from [prcentral@distillationconclave.com](mailto:prcentral@distillationconclave.com)
6. The email will contain a SIGN IN TO EVENT button (and a hyperlink in case the SIGN in button does not work) similar to the image below.



- Using the SIGN IN TO EVENT button or the hyperlink, you will be signed-in to the conference portal. As soon as you are signed in, you will see a message welcoming you and giving you the option to CHECK IN.

**NOTE: The option to CHECK IN will be available only during Aug 2-4 and will not be available prior to that.**



- Click on CHECK IN. This will now prompt you to enter the VIRTUAL SPACE and allow you to watch the LIVE sessions and participate in all the discussions.
- Below is a description of the different menu items in the conference portal
  - Agenda: Allows you to view all the sessions, bookmark sessions of interest and create your customized agendas
  - Sponsors: Displays information about the sponsors and partners
  - Exhibition: Allows you to interact with all the exhibitors virtually and network with them by setting up meetings
  - Attendees: Allows you to search through all the attendees at the event and interact with them with a 1-1 chat, and setup meetings
  - Speakers: Displays the details of all the speakers and their bios
  - Discuss: Join any of the discussion channels created by the organizers and other users.
    - You can also search for all the attendees using the “Direct messages” option within the discussion channel
- Session recordings will be accessible through the live portal post conference, and remain available until September 5<sup>th</sup> close of business.
- To ask questions during a presentation or during the Q&A session, please use the Q&A button on your screen.
- Queries regarding general attendance to the conference can be addressed to [prcentral@distillationconclave.com](mailto:prcentral@distillationconclave.com) or Vivek (+91-9676611950)