**Mindset of Leadership**

This Agreement is between the Mindset of Leadership dba Aclivity, LLC, and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Client Name, Address), in which the Coach provides Coaching Services to the Client, focusing on the specified goals in Schedule A.

Description of Coaching: Coaching is a partnership designed to help the client maximize personal and professional potential by developing and implementing strategies to achieve goals.

1. Coach-Client Relationship

A. Coach follows the International Coach Federation (ICF) ethics and standards (Coachfederation.org/ethics).

B. Client is responsible for their well-being, decisions, actions, and outcomes. The Coach is not liable for any consequences.

C. Client can terminate the coaching relationship at any time.

D. Client is responsible for addressing various life aspects and implementing coaching principles.

E. Coaching is not a substitute for professional advice or mental health care. Clients should consult appropriate professionals as needed.

F. Client commits to honest communication, openness to feedback, and active participation.

1. Services: The parties agree to engage in a Coaching Program through meetings, email, and voicemail. Additional time may be available upon request and mutual agreement.
2. Schedule and Fees: As stated in Schedule A.
3. Procedures & Meeting: Time and location are mutually agreed upon. Client initiates scheduled calls to the assigned Coach number.
4. Confidentiality: Trust is critical for the success of the outcome as coaching requires a high level of confidentiality between both parties. Actual content of discussions during coaching meetings will not be disclosed without written consent.
5. Cancellation Policy: Client must notify Coach 1 hour in advance for cancellations. Coach may bill for missed meetings and will try to reschedule.
6. Termination: Either party may terminate with written notice. Client compensates for services rendered up to termination date.
7. Limited Liability: The Coach has no liability for indirect, consequential, or special damages. The Coach's total liability is limited to the amount paid by the Client.
8. Entire Agreement: This document is the entire agreement between the parties and supersedes previous representations. Amendments require a written agreement signed by both parties.
9. Dispute Resolution: Disputes will first attempt mediation for up to 30 days. Legal action entitles the prevailing party to attorney's fees and court costs.
10. Severability: Invalid or unenforceable provisions do not affect the remaining provisions. Such provisions may be limited to become valid and enforceable.
11. Waiver: Failure to enforce provisions does not waive the right to enforce them later.
12. Applicable Law: This Agreement is governed by the laws of the State of Colorado.
13. Binding Effect: This Agreement binds the parties and their successors and permissible assigns.

Please sign 2 copies and return one copy of this Client Agreement prior to the first scheduled coaching meeting. Retain one copy for your records and email the other to info@aclivity.com

**Mindset of Leadership & Coach**

**CLIENT:**

Client Name and address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_