



Baila! Baila!, Inc.

"preserving our culture through the arts..."

Teacher Procedures

ENTRY:

All teachers must fill out, sign, and turn in symptoms checklist DAILY.

Staff / Teacher

- Teachers will be required to wear masks with the option to wear face shields.
- Teachers will be required to sign that they are not experiencing any COVID-19 symptoms, have any ill members of their household, and have not traveled in the last 14 days (the state offers free COVID-19 testing for all workers and we encourage all staff to take advantage of this whenever necessary).
- Stand at the front door with a mask to greet dropped off dancers and direct them into the building.

Staff / Teacher

- Greet dancers in the lobby.
- Use touchless thermometer to take temperature of everyone entering the building (all must be lower than 100.00 degrees to enter further).
- Ask parents who enter to verbally confirm that they and their dancer are not experiencing symptoms.
- Direct dancers to walk to their respective classroom and stand at marked spaces if there is a line.

Staff / Teacher

- Greet dancer inside classroom.
- Show dancers where they can put their belongings and instruct them to keep 6 feet apart from others as well as having their belongings not touching another dancer's belongings.
- Instruct dancers to remove their masks and place masks with belongings.
- Place dancer on their mark.

DISMISSAL:

- Parents who arrive for pick up must wait in lobby and stand in designated 6 feet apart marked spaces or in parking lot.
- Clean classroom according to checklist and wash hands thoroughly when finished.