

PAMUNKEY REGIONAL LIBRARY BUDGET REPORT 2024/2025							
October	2024						
INCOME		Year to Date	Original Budget	Amended Amount	Amended Budget	\$ Remaining in Budget	% of Budget
Goochland		158,620	634,480	-	634,480	475,860	25%
Hanover		1,930,198	3,860,396	-	3,860,396	1,930,198	50%
King William		150,727	602,907	-	602,907	452,180	25%
State Aid		356,825	648,025	-	648,025	291,200	55%
Federal Aid		100,001	-	-	-	(100,001)	100%
Other		55,391	86,300	-	86,300	30,909	64%
Expenditure Refund		21,248	22,133	-	22,133	885	96%
Reserve Fund Appropriation		105,000	105,000	-	105,000	-	100%
TOTAL		2,878,010	5,959,241	-	5,959,241	3,081,231	48%
EXPENSES							
Books/Materials		196,789	765,103	-	765,103	568,314	26%
Continuing Education		2,250	19,000	-	19,000	16,750	12%
Contractual		72,873	223,000	-	223,000	150,127	33%
Equipment		31,032	118,000	-	118,000	86,968	26%
Insurance		18,838	17,300	-	17,300	(1,538)	109%
Rent/Facilities		83,408	139,000	-	139,000	55,592	60%
Salaries & Benefits		1,088,922	4,342,911	-	4,342,911	3,253,989	25%
Supplies		30,257	82,650	-	82,650	52,393	37%
Telephone		30,830	80,477	-	80,477	49,647	38%
Utilities		56,118	158,500	-	158,500	102,382	35%
Vehicle		2,173	13,300	-	13,300	11,127	16%
TOTAL		1,613,490	5,959,241	-	5,959,241	4,345,751	27%

Pamunkey Regional Library
Monthly Warrants Report
October 2024

Issue Date	Check Number	Payee Name	Budget Category	Check Amount
10/1/2024	00939786	ROBIN R BAJKIEWICZ	Supplies	\$ 16.17
10/1/2024	00939787	BAKER & TAYLOR	Books/Materials	\$ 1,484.58
10/1/2024	00939811	CENGAGE LEARNING INC	Books/Materials	\$ 82.47
10/1/2024	00939848	DEMCO INC	Equipment	\$ 1,881.86
10/1/2024	00939851	DOMINION ENERGY VIRGINIA	Utilities	\$ 430.07
10/1/2024	00939879	GFL ENVIRONMENTAL	Utilities	\$ 45.01
10/1/2024	00939914	IPRINT TECHNOLOGIES	Supplies	\$ 62.00
10/1/2024	00939956	MIDWEST TAPE LLC	Books/Materials	\$ 1,005.77
10/1/2024	00939981	OVERDRIVE INC.	Books/Materials	\$ 3,743.66
10/1/2024	00940021	SHERIDA BRADBY	Vehicles	\$ 234.50
10/1/2024	00940033	STAPLES BUSINESS ADVANTAGE	Equipment	\$ 335.97
10/1/2024	00940078	VERIZON	Telephone	\$ 327.81
10/1/2024	00002545E	LAWRENCE ENVIRONMENTAL GROUP	Supplies	\$ 184.65
10/1/2024	00002547E	ORANGEBOY INC.	Contractual	\$ 1,266.00
10/8/2024	00940113	ASHLAND MEAT COMPANY	Utilities	\$ 30.00
10/8/2024	00940118	BAILEY LIVING TRUST	Rent/Facilities	\$ 2,571.24
10/8/2024	00940119	BAKER & TAYLOR	Books/Materials	\$ 1,710.36
10/8/2024	00940134	CENGAGE LEARNING INC	Books/Materials	\$ 349.41
10/8/2024	00940144	COMMONWEALTH OF VIRGINIA - VITA	Telephone	\$ 848.42
10/8/2024	00940171	DOMINION ENERGY VIRGINIA	Utilities	\$ 585.12
10/8/2024	00940179	ELAVON INC	Contractual	\$ 1,210.95
10/8/2024	00940194	GLOBAL EQUIPMENT COMPANY	Supplies	\$ 398.07
10/8/2024	00940195	STEPHANIE GLOVER	Lost Item Reimbursement	\$ 30.00
10/8/2024	00940232	KANOPY INC	Books/Materials	\$ 551.00
10/8/2024	00940258	MONTPELIER CENTER FOR ARTS AND EDUCATION	Rent/Facilities	\$ 2,495.46
10/8/2024	00940341	VERIZON	Telephone	\$ 21.05
10/8/2024	00002562E	LAWRENCE ENVIRONMENTAL GROUP	Supplies	\$ 99.36
10/15/2024	00940359	7055 BRANDY HILL PLAZA ASSOCIATES LC	Rent/Facilities	\$ 8,483.04
10/15/2024	00940369	PLLC ANN HARRITY SHAWVER, CPA	Contractual	\$ 522.50
10/15/2024	00940377	BAKER & TAYLOR	Books/Materials	\$ 4,397.60
10/15/2024	00940395	CENTRAL VA WASTE MANAGEMENT AUTHORITY	Utilities	\$ 194.86
10/15/2024	00940409	COMMONWEALTH OF VIRGINIA - VITA	Telephone	\$ 733.66
10/15/2024	00940435	DOMINION ENERGY VIRGINIA	Utilities	\$ 10,962.48
10/15/2024	00940448	ENVISIONWARE INC	Contractual	\$ 1,637.22
10/15/2024	00940481	HOOLA	Books/Materials	\$ 16,733.77
10/15/2024	00940514	LUMOS NETWORKS INC	Telephone	\$ 768.74
10/15/2024	00940525	MAYO & ASSOCIATES INC.	Contractual	\$ 75.00
10/15/2024	00940528	MIDWEST TAPE LLC	Books/Materials	\$ 920.60
10/15/2024	00940544	OVERDRIVE INC.	Books/Materials	\$ 4,144.67
10/15/2024	00940549	PBMARES LLP	Contractual	\$ 21,000.00
10/15/2024	00940552	PLAYAWAY PRODUCTS LLC	Books/Materials	\$ 299.96
10/15/2024	00940571	RICOH USA INC	Equipment	\$ 1,014.11
10/15/2024	00940621	VA NATURAL GAS	Utilities	\$ 672.57
10/15/2024	00940627	VERIZON	Telephone	\$ 1,554.11
10/15/2024	00940628	VERIZON	Telephone	\$ 5.96
10/15/2024	00940630	VERIZON WIRELESS	Equipment	\$ 1,769.91
10/15/2024	00002575E	LAWRENCE ENVIRONMENTAL GROUP	Supplies	\$ 876.60
10/22/2024	00940664	BAKER & TAYLOR	Books/Materials	\$ 14,087.54
10/22/2024	00940672	BRIGHTSPEED	Telephone	\$ 320.92
10/22/2024	00940680	CENGAGE LEARNING INC	Books/Materials	\$ 710.80
10/22/2024	00940690	COMCAST CABLE COMMUNICATIONS MANAGEMENT LLC	Telephone	\$ 836.05
10/22/2024	00940725	ELAVON INC	Contractual	\$ 1,241.50
10/22/2024	00940773	IPRINT TECHNOLOGIES	Supplies	\$ 197.00
10/22/2024	00940832	MIDWEST TAPE LLC	Books/Materials	\$ 1,633.70
10/22/2024	00940849	OVERDRIVE INC.	Books/Materials	\$ 4,388.43
10/22/2024	00940871	RICOH USA INC	Equipment	\$ 1,006.31
10/22/2024	00940902	T-MOBILE USA INC	Equipment	\$ 3,907.99
10/22/2024	00940932	VERIZON	Telephone	\$ 287.06
10/22/2024	00002587E	CENTER POINT LARGE PRINT	Books/Materials	\$ 50.34
10/29/2024	00940978	BLACKSTONE PUBLISHING INC.	Books/Materials	\$ 15.90
10/29/2024	00940999	CENGAGE LEARNING INC	Books/Materials	\$ 28.49
10/29/2024	00941000	CENTRAL VA WASTE MANAGEMENT AUTHORITY	Utilities	\$ 194.86
10/29/2024	00941014	LLC COPY CAT PRINTING	Supplies	\$ 645.00
10/29/2024	00941020	COX COMMUNICATIONS INC	Telephone	\$ 165.25
10/29/2024	00941024	CRYSTAL SPRINGS	Supplies	\$ 31.42
10/29/2024	00941034	DOMINION ENERGY VIRGINIA	Utilities	\$ 6,320.62
10/29/2024	00941038	DOMINION ENERGY VIRGINIA	Utilities	\$ 491.63
10/29/2024	00941063	GFL ENVIRONMENTAL	Utilities	\$ 45.01
10/29/2024	00941114	MIDWEST TAPE LLC	Books/Materials	\$ 1,419.75

10/29/2024	00941134	OVERDRIVE INC.	Books/Materials	\$ 4,387.58
10/29/2024	00941144	AIDAN PUDNER	Lost Item Reibursement	\$ 30.00
10/29/2024	00941145	RAPPAHANNOCK ELECTRIC COOPERATIVE	Utilities	\$ 364.21
10/29/2024	00941153	RICOH USA INC	Equipment	\$ 122.07
10/29/2024	00941167	STAPLES BUSINESS ADVANTAGE	Equipment	\$ 647.80
10/29/2024	00941206	VERIZON	Telephone	\$ 1,436.06
10/29/2024	00941207	VERIZON	Telephone	\$ 1,037.07
10/29/2024	00002611E	LAWRENCE ENVIRONMENTAL GROUP	Supplies	\$ 346.89
10/29/2024	00002615E	ORANGEBOY INC.	Contractual	\$ 1,266.00
				<u>\$ 146,431.57</u>

Warrants over \$10,000

10/15/2024	00940549	PBMARES LLP Single Invoice	Contractual	\$ 21,000.00
10/15/2024	00940481	HOOPLA Single Invoice	Books/Materials	\$ 16,733.77
10/15/2024	00940435	DOMINION ENERGY VIRGINIA Multiple Invoices	Utilities	\$ 10,962.48
10/22/2024	00940664	BAKER & TAYLOR Multiple Invoices	Books/Materials	\$ 14,087.54

	7/31/2024	8/31/2024	9/30/2024	10/31/2024
Prior Month Balance	\$3,657,342.09	\$3,390,021.35	\$3,329,984.19	\$3,896,968.49
Income	\$525,940.38	\$264,863.42	\$970,640.95	\$1,153,968.89
Interest	\$0.00	\$0.00	\$0.00	\$24,988.94
Expenses	\$793,261.12	\$324,900.58	\$403,656.65	\$479,003.76
Cash Balance	\$3,390,021.35	\$3,329,984.19	\$3,896,968.49	\$4,596,922.56

OCTOBER 2024 MONTHLY FUND BALANCE REPORT

	Total	Amount	Source	Details			
MONTHLY BALANCE FORWARD	\$ 3,896,968.49						
INCOME:							
Investment Unrealized Gains or (Losses)	\$ 24,988.94						
		\$ 965,099.00	Hanover 2nd Q FY25 Contribution				
		\$ 178,680.65	State Aid 2nd Q FY25				
		\$ 5,517.54	Manual Deposit & Credit Card Deposit				
		\$ 904.10	Manual Deposit & Credit Card Deposit				
		\$ 846.90	Manual Deposit & Credit Card Deposit				
		\$ 808.83	Credit Card Deposit				
		\$ 546.52	Credit Card Deposit				
		\$ 486.88	Credit Card Deposit				
		\$ 325.12	Sale of Surplus Proceeds				
		\$ 221.55	Credit Card Deposit				
		\$ 185.20	Credit Card Deposit				
		\$ 97.50	Credit Card Deposit				
		\$ 82.45	Credit Card Deposit				
		\$ 66.35	Credit Card Deposit				
		\$ 55.50	Credit Card Deposit				
Other (Donations, Gifts, etc.)	\$ 1,153,968.89	\$ 44.80	Credit Card Deposit				
EXPENSES							
		\$ 93.69	Utility Bill Payment to Hanover (Water/Sewer)				
		\$ 153.94	VSP Vision				
		\$ 223.76	Hanover Fleet Charges				
		\$ 521.04	Utility Bill Payment to Hanover (Water/Sewer)				
		\$ 1,533.76	Dental Insurance Bill				
		\$ 2,259.60	Hanover Branch 1st Q Utility and Telecomm				
		\$ 3,062.47	E-Payables from 9/24/2024 to 10/1/2024				
		\$ 6,379.16	October Purchasing Card Payment				
		\$ 8,130.09	VRS Hybrid Payment 10/31/2024				
		\$ 17,926.69	VRS Payment				
		\$ 29,986.08	Federal and State Tax Payment 10/15/2024				
		\$ 30,325.54	Federal and State Tax Payment 10/31/2024				
		\$ 101,922.35	Payroll Deduction 10/15/2024				
		\$ 103,509.71	Payroll Deduction 10/31/2024				
				\$ 30.00	10/8/2024	00940113	ASHLAND MEAT COMPANY
				\$ 2,571.24	10/8/2024	00940118	BAILEY LIVING TRUST
				\$ 1,710.36	10/8/2024	00940119	BAKER & TAYLOR
				\$ 349.41	10/8/2024	00940134	CENGAGE LEARNING INC
				\$ 848.42	10/8/2024	00940144	COMMONWEALTH OF VIRGINIA - VITA
				\$ 585.12	10/8/2024	00940171	DOMINION ENERGY VIRGINIA
				\$ 1,210.95	10/8/2024	00940179	ELAVON INC
				\$ 398.07	10/8/2024	00940194	GLOBAL EQUIPMENT COMPANY
				\$ 30.00	10/8/2024	00940195	STEPHANIE GLOVER
				\$ 551.00	10/8/2024	00940232	KANOPY INC
				\$ 2,495.46	10/8/2024	00940258	MONTPELIER CENTER FOR ARTS AND EDUCATION
				\$ 21.05	10/8/2024	00940341	VERIZON
		\$ 10,801.08	Accounts Payable minus E-pay for 10/8/2024	\$ 10,801.08			
				\$ 8,483.04	10/15/2024	00940359	7055 BRANDY HILL PLAZA ASSOCIATES LC
				\$ 522.50	10/15/2024	00940369	PLLC ANN HARRITY SHAWVER, CPA

OCTOBER 2024 MONTHLY FUND BALANCE REPORT

					\$ 4,397.60	10/15/2024	00940377	BAKER & TAYLOR
					\$ 194.86	10/15/2024	00940395	CENTRAL VA WASTE MANAGEMENT AUTHORITY
					\$ 733.66	10/15/2024	00940409	COMMONWEALTH OF VIRGINIA - VITA
					\$ 10,962.48	10/15/2024	00940435	DOMINION ENERGY VIRGINIA
					\$ 1,637.22	10/15/2024	00940448	ENVISIONWARE INC
					\$ 16,733.77	10/15/2024	00940481	HOOPLA
					\$ 768.74	10/15/2024	00940514	LUMOS NETWORKS INC
					\$ 75.00	10/15/2024	00940525	MAYO & ASSOCIATES INC.
					\$ 920.60	10/15/2024	00940528	MIDWEST TAPE LLC
					\$ 4,144.67	10/15/2024	00940544	OVERDRIVE INC.
					\$ 21,000.00	10/15/2024	00940549	PBMARES LLP
					\$ 299.96	10/15/2024	00940552	PLAYAWAY PRODUCTS LLC
					\$ 1,014.11	10/15/2024	00940571	RICOH USA INC
					\$ 672.57	10/15/2024	00940621	VA NATURAL GAS
					\$ 1,554.11	10/15/2024	00940627	VERIZON
					\$ 5.96	10/15/2024	00940628	VERIZON
					\$ 1,769.91	10/15/2024	00940630	VERIZON WIRELESS
		\$ 75,890.76	Accounts Payable minus E-pay for 10/15/2024		\$ 75,890.76			
					\$ 14,087.54	10/22/2024	00940664	BAKER & TAYLOR
					\$ 320.92	10/22/2024	00940672	BRIGHTSPEED
					\$ 710.80	10/22/2024	00940680	CENGAGE LEARNING INC
					\$ 836.05	10/22/2024	00940690	COMCAST CABLE COMMUNICATIONS MANAGEMENT LL
					\$ 1,241.50	10/22/2024	00940725	ELAVON INC
					\$ 197.00	10/22/2024	00940773	IPRINT TECHNOLOGIES
					\$ 1,633.70	10/22/2024	00940832	MIDWEST TAPE LLC
					\$ 4,388.43	10/22/2024	00940849	OVERDRIVE INC.
					\$ 1,006.31	10/22/2024	00940871	RICOH USA INC
					\$ 3,907.99	10/22/2024	00940902	T-MOBILE USA INC
					\$ 287.06	10/22/2024	00940932	VERIZON
		\$ 28,617.30	Accounts Payable minus E-pay for 10/22/2024		\$ 28,617.30			
					\$ 15.90	10/29/2024	00940978	BLACKSTONE PUBLISHING INC.
					\$ 28.49	10/29/2024	00940999	CENGAGE LEARNING INC
					\$ 194.86	10/29/2024	00941000	CENTRAL VA WASTE MANAGEMENT AUTHORITY
					\$ 645.00	10/29/2024	00941014	LLC COPY CAT PRINTING
					\$ 165.25	10/29/2024	00941020	COX COMMUNICATIONS INC
					\$ 31.42	10/29/2024	00941024	CRYSTAL SPRINGS
					\$ 6,320.62	10/29/2024	00941034	DOMINION ENERGY VIRGINIA
					\$ 491.63	10/29/2024	00941038	DOMINION ENERGY VIRGINIA
					\$ 45.01	10/29/2024	00941063	GFL ENVIRONMENTAL
					\$ 1,419.75	10/29/2024	00941114	MIDWEST TAPE LLC
					\$ 4,387.58	10/29/2024	00941134	OVERDRIVE INC.
					\$ 364.21	10/29/2024	00941145	RAPPAHANNOCK ELECTRIC COOPERATIVE
					\$ 122.07	10/29/2024	00941153	RICOH USA INC
					\$ 647.80	10/29/2024	00941167	STAPLES BUSINESS ADVANTAGE
					\$ 1,436.06	10/29/2024	00941206	VERIZON
					\$ 1,037.07	10/29/2024	00941207	VERIZON
		\$ 17,352.72	Accounts Payable minus E-pay for 10/29/2024		\$ 17,352.72			
					\$ 17,172.33	11/5/2024	00941482	TOWN OF WEST POINT
					\$ 8,613.92	11/5/2024	00941278	7055 BRANDY HILL PLAZA ASSOCIATES LC
					\$ 3,250.14	11/5/2024	00941347	DOMINION ENERGY VIRGINIA
					\$ 2,957.86	11/5/2024	00941296	BAKER & TAYLOR

OCTOBER 2024 MONTHLY FUND BALANCE REPORT

					\$	2,500.00	11/5/2024	00941295	BAILEY LIVING TRUST
					\$	1,915.97	11/5/2024	00941502	VERIZON WIRELESS
					\$	1,288.28	11/5/2024	00941430	MIDWEST TAPE LLC
					\$	708.62	11/5/2024	00941420	LUMOS NETWORKS INC
					\$	692.81	11/5/2024	00941492	VA NATURAL GAS
					\$	540.00	11/5/2024	00941469	SONNY'S SERVICES INC
					\$	239.45	11/5/2024	00941395	JEFFREY HUFF
					\$	154.10	11/5/2024	00941319	KENNETH C CATRON
					\$	66.00	11/5/2024	00941400	IPRINT TECHNOLOGIES
					\$	62.98	11/5/2024	00941431	AWNALI MILLS
					\$	54.73	11/5/2024	00941322	CENGAGE LEARNING INC
					\$	30.25	11/5/2024	00941422	HEATHER MAURY
					\$	30.00	11/5/2024	00941288	ASHLAND MEAT COMPANY
					\$	15.85	11/5/2024	00941403	JANET MELTON
					\$	12.15	11/5/2024	00941500	VERIZON
					\$	8.58	11/5/2024	00941310	SUSAN BRADLEY
			\$	40,314.02	Accounts Payable minus E-pay for 11/5/2024	\$	40,314.02		
List of individual payments/transfers	\$	479,003.76							
TOTAL BALANCE	\$	4,596,922.56							

☒ ▼	Org Key	Object	Description	Budget	Fiscal Year	Actual	Encumbrance
	94	100501	PRL Fund / Cash & Csh Equiv	0.00		4,596,922.56	0.00

▼ Account Information

Real-Time Balance: 4,596,922.56

Pamunkey Regional Library
Monthly Deposit Report
October 2024

<u>Fiscal Year</u>	<u>Date</u>	<u>Description</u>	<u>Deposit</u>	<u>Posted to General Ledger</u>	<u>Amount Posted</u>
2025	10/1/2024	Investment Income 1st Q FY25	\$ 24,988.94	10/1/2024	\$ 24,988.94
2025	10/3/2024	Credit Card Deposit	\$ 124.10	10/7/2024	\$ 185.20
2025	10/4/2024	Credit Card Deposit	\$ 61.10		
2025	10/7/2024	Credit Card Deposit	\$ 155.55	10/8/2024	\$ 546.52
2025	10/8/2024	Credit Card Deposit	\$ 390.97		
2025	10/10/2024	Credit Card Deposit	\$ 82.45	10/10/2024	\$ 82.45
2025	10/11/2024	Credit Card Deposit	\$ 55.50	10/11/2024	\$ 55.50
2025	10/9/2024	Credit Card Deposit	\$ 221.55	10/14/2024	\$ 221.55
2025	10/10/2024	Manual Deposit	\$ 743.00	10/15/2024	\$ 904.10
2025	10/15/2024	Credit Card Deposit	\$ 161.10		
2025	10/17/2024	Hanover 2nd Q FY25 Contribution	\$ 965,099.00	10/17/2024	\$ 965,099.00
2025	10/17/2024	State Aid 2nd Q FY25	\$ 178,412.50	10/17/2024	\$ 178,680.65
2025	10/16/2024	Credit Card Deposit	\$ 238.45		
2025	10/17/2024	Credit Card Deposit	\$ 29.70		
2025	10/21/2024	Surplus Sale Proceeds	\$ 325.12	10/21/2024	\$ 325.12
2025	10/18/2024	Credit Card Deposit	\$ 97.50	10/21/2024	\$ 97.50
2025	10/21/2024	Credit Card Deposit	\$ 66.35	10/22/2024	\$ 66.35
2025	10/17/2024	Manual Deposit	\$ 846.90	10/24/2024	\$ 846.90
2025	10/22/2024	Credit Card Deposit	\$ 407.74	10/28/2024	\$ 808.83
2025	10/23/2024	Credit Card Deposit	\$ 109.30		
2025	10/24/2024	Credit Card Deposit	\$ 157.39		
2025	10/25/2024	Credit Card Deposit	\$ 77.00		
2025	10/28/2024	Credit Card Deposit	\$ 57.40		
2025	10/29/2024	Credit Card Deposit	\$ 179.60	10/30/2024	\$ 486.88
2025	10/30/2024	Credit Card Deposit	\$ 307.28		
2025	10/31/2024	Credit Card Deposit	\$ 44.80	10/31/2024	\$ 44.80
2025	10/31/2024	Manual Deposit	\$ 5,517.54	11/1/2024	\$ 5,517.54
			\$ 1,178,957.83		\$ 1,178,957.83