

Double Horn Creek Water Supply Corporation

Open Meeting Minutes
Board of Directors
November 18, 2015

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch, Johann Sereno, and Jane Butler (Assistant Secretary-Treasurer) and Brent Taylor (Operator)

Visitors: Jim Butler, Curtis Raetz, and Basil Bigbie

- 1) Glen called meeting to order at 7pm.
- 2) No objections to meeting notice.
- 3) Curtis noted difficulty in finding water rates for new residences. Recommendation: create new information sheet for new residence, with option “drill own well or sign up for DHCWSC water.” Information sheet, with rates to be given to HOA Architectural Committee.
- 4) Scott motioned and Neil seconded that minutes from 10/21/15 meeting be approved – motion approved unanimously.
- 5) TCEQ Inspection 11/12/15 – no major problems. A 2014 form had to be refiled, pressure tank needs to be inspected (board already aware and making plans), and inspector stated change to chlorine gas would have to be engineered. Meeting with CTGCD centered around unused existing wells in subdivision. Well 4 needs to be capped-will arrange for contract to complete. Will follow up with open wells on lot #'s 3, 13, 18, and 45. CCR completed this year and changed contact information with TCEQ.
- 6) With agreement of Brent and Board, new Operators Contract postponed to February 2016 board meeting to allow new board to make decision.
- 7) Scott motioned and Terry seconded that monthly financial statement be reduced to a 3 page summary – approved unanimously. Board approved Brent’s recommendation to write off Scott Martin account as a loss in December financials.
- 8) Scott motioned and Johann seconded, board approved unanimously paying: Operator’s monthly bill \$1,841.50, TCEQ annual bill \$175.00 and AT&T bill \$2.06.

Double Horn Creek Water Supply Corporation

Open Meeting Minutes

Board of Directors

November 18, 2015

9) Scott motioned and Neil seconded, board approved unanimously that board will recommend two changes in the bylaws and include in annual meeting packet. Change 1) add e-mail as an approved method of notification to owners, 2) eliminate requirement for annual certified audit.

10) Board agreed to include Cross Control Connection Program in annual meeting packet, with an information/explanation letter.

11) Board agreed to postpone to February 2016 board meeting the combined application and instructions for inclusion in Tariff and Policies.

12) Scott motioned and Terry seconded, board approved unanimously ballot format: 3-2 year, 2-1 year board of director election ballot, with inclusion of 2 board recommended by law changes. To be mailed (with stamped return address envelope) in annual meeting packet.

13) Scott motioned and Johann seconded, board approved unanimously that we should get a quote on D&O insurance for the board. Jane will get an AIA insurance quote.

14) Glen will work on web site and report at a later board meeting.

15) In new business, organization of cloud files was discussed. Johann will work on organization and report back at a later board meeting.

16) Next meeting set for 12/9 at 8pm – primary purpose to organize annual meeting packet.

17) Scott motioned and Neil seconded, board approved unanimously to adjournment at 8:47pm.

Terry Kennedy
Secretary-Treasurer

Glen Zoerner
President