

# Double Horn Creek Water Supply Corporation

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Open Meeting Minutes

Board of Directors

April 11, 2016

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch  
And Jane Butler (Assistant Secretary-Treasurer) and Brent Taylor (Operator)

Visitors: Jim Butler

- 1) Glen called meeting to order at 7:04 PM.
- 2) Summary of meeting notice given – no objections. Now being posted to DHCWSC web site.
- 3) No public comments
- 4) Scott motioned and Neil seconded recommendation for approval of 3/09/16 board minutes – unanimous approval by board. Glen, asked that meeting minutes be distributed to board members within 7 days of any meeting, so corrections, additions along with approval via email while meeting was fresh in everyone’s mind - approved by board. Meeting minutes will be posted on the website within 2 weeks of any meeting.
- 5) Financial statements for March were discussed and approved by board. Basil, absent from meeting will have additional insight on DHCWSC equity account at next meeting.
- 6) Scott motioned and Neil seconded recommendation for approval of monthly payment to Spicewood Utility of \$4,780.70 - unanimous approval by board.
- 7) Brent reported:
  - a) Engineer at TCEQ reviewing chlorine change over, expect approval any day.
  - b) Pressure tank will be disconnected on 4/12/16 and taken out for inspection and refurbish on 4/13/16.
  - c) March water usage and well levels were all constant.
  - d) Discussion on TCEQ meeting concerning Well 1 usage, consensus was that it was going to be more difficult than originally anticipated. Some concerns voiced were water sample needed, flow rate, and alum usage – Scott will check into regulations for further discussion at next meeting.

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e) Plant maintenance proposal- contractors very busy at this time, so difficult to get bids on major parts of maintenance list – will work on projects Brent’s crew can accomplish and continue work on bids for major maintenance. Board to consider replacement of 23,000 gallon storage tank in 2017 budget.

### 8) Board updates:

a) Jane reported 19 members short on response to CCCP program, Glen will follow up with emails emphasizing importance and legality.

b) Neil will follow up on 2<sup>nd</sup> bid for D & O Insurance for next meeting.

c) Glen reported on improvement to web site and expected fees of \$383.02 (5 year hosting) and \$36.34 (2 year domain registration). Board felt these were acceptable.

d) Internal Audit – Basil absent

e) Board members given printed copy of affected area of Tariff, for drought plan changes and packet of graphs showing suggested drought level cutoffs. Scott and Terry explained suggested changes and answered questions. Glen requested electronic copies be sent to all board members and board agreed to review information for any change/approval at next board meeting.

f) Board closed discussion on member transfer applications, deciding all that could be done has been done. Agreeing that each situation is unique and we have made all improvements possible.

g) New members Jack & Amber Allen and Justin & Katharine McGee were approved by board.

### 9) No additional new business brought before board.

10) Next meeting set for 6/15/16 at 7pm

11) Scott motioned and Neil seconded meeting adjourned at 9:05 PM.

Terry Kennedy  
Secretary-Treasurer

Glen Zoerner  
President