

Double Horn Creek Water Supply Corporation

Open Meeting Minutes
Board of Directors
July 20, 2016

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch, Basil Bigbie and Jane Butler (Assistant Secretary-Treasurer) and Brent Taylor (Operator)

Visitors: Jim Butler and Harry Brunner

- 1) Glen called meeting to order at 7:01 PM.
- 2) Summary of meeting notice given – no objections.
- 3) No public (non-member) comments made.
- 4) 6/15/16 board meeting minutes approved on line and posted to web site.
- 5) Financial statements for June were discussed and approved by board. Glen noted our balance of about \$233,000 and new addition at 309 Vista View.
- 6) Glen motioned and Neil seconded recommendation for approval of monthly payment to Spicewood Utility of \$3,828.32, payment of gas chlorine upgrade of \$6,770.00, and BEFCO Engineering of \$220.00 - unanimous approval by board.
- 7) Brent reported:
 - a) Chlorine change over completed 6/14/16 – SBA is here, not up yet.
 - b) Had a bid of \$4,150 to pressure wash, caulk/mortar, prime and paint building. He will get a 2nd bid for next meeting.
 - c) Usage and well depths for June posted in Google Drive board package. Board noted large jump in usage.
 - d) Will continue work on new controls for wells and reported Well #2 is still down (for automated control).
 - e) Brent recommended we purchase 10 new meters and change out 10 each year, approximate cost of \$120 labor and meter per change out. Discussion followed with agreement of Board to purchase.
- 8) Board updates:
 - a) Neil reported on D & O Insurance, after discussion, Scott motioned and Glen seconded that we get an updated quote from Watkins – board approved.
 - b) South West Engineers is working on a quote to DHCWSC for the filtration system required to put Well #1 back online. They will draft a letter to TCEQ describing the system.
 - c) Basil reported that a committee has been formed: David Reddrop, Ron and Pam Link. The committee will make arrangement to meet with Jane for a financial review of DHCWSC 2014 and 2015 books.

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d) Board postponed review of changes made to Tariff section concerning water restrictions and will vote on those changes next meeting (changes located in google drive governing documents).

e) Jane reported receiving 1 more CCCP form, 9 still outstanding.

f) Glen motioned and Neil seconded motion to turn down VFD request for fire hydrant – board approved. The board felt the use of pool water would be a better and less expensive solution. Additional discussion possible this winter when water tank replaced.

g) Additional discussion on 2017 budget to include replacing 25,000 gallon water tank, backup generators, and a yearly maintenance budget – no decisions made.

h) Glen will call Mark Zeppa, concerning his continued representation of DHCWSC,

i) Jane provided a document with step by step directions of all procedures she does, she will provide training for her replacement and her departure date is based on sale of house.


9) Under new business:

a) Jane stated on line security (currently using Kazpersky on the company computer) was expiring and gave board a spreadsheet with costs and options for different plans. The board approved continuation of present coverage.

b) Neil was thanked for his letters and email to PEC concerning power outages; he will continue follow up with them.

10) Next meeting will be August 17, 2016 at 7pm.

11) Scott motioned and Neil seconded meeting adjourned at 9:02 PM.



Terry Kennedy

Secretary-Treasurer



Glen Zoerner

President