

Double Horn Creek Water Supply Corporation

Open Meeting Minutes
Board of Directors
September 14, 2016

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch, Basil Bigbie
And Jane Butler (Assistant Secretary-Treasurer), Brent Taylor (Operator)

Visitors: John Osborne

- 1) Glen called meeting to order at 7:00 PM.
- 2) Summary of meeting notice given – no objections.
- 3) John noted that a new meter had been installed on his property. He had a question on his water usage last month – Brent will check meter read.
- 4) 8/17/16 board meeting minutes approved on line and posted to web site.
- 5) Financial statements for July were discussed and approved by board. Mr. Soldato's past due account (\$190.80) was written off as a bad debt. The Soldato account was terminated.
- 6) Scott motioned and Basil seconded recommendation for approval of monthly payment to Spicewood Utility of \$4,251.29.
- 7) Brent reported:
 - a) Self Contained Breathing Apparatus mounting is waiting for the new paint job on the pump building.
 - b) Terry motioned and Neil seconded approval of \$3,200 bid to pressure wash, fill voids and cracks, prime and paint pump house – unanimous approval.
 - c) Recent rains have helped both wells recovery.
 - d) To correct water loss calculations, Brent will install meter for make-up water in the gas chlorination system, then will use that reading as an adjustment to water loss report.
- 8) Board updates:
 - a) Neil reported all information for AIA D & O Insurance is at underwriter.
 - b) Scott motioned and Terry seconded, Southwest Engineers \$7,250 proposal to work with TCEQ to bring well one on line. Board approved as long as Glen makes certain that Southwest Engineers proposal will provide clear understanding of applicable requirements and specific issues to bring well one on line.
 - c) Basil reported that the committee, doing internal financial review, are very involved and plan to have report done by end of year.
 - d) Neil reported PEC says animals and some equipment issues have been cause of recent electrical outages. PEC says that they have insurance to cover any loss the Water Board may have. Consensus is that issues seem to be decreasing.

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e) Jane reported Jack Allen, Jon-Erik Johnson, Bryan Hisey, Rick Keeney, Russell Parker, Michael Schacherbauer, Hassan Safarzadeh, & Jason Welch CCCP forms still outstanding.

f) No additional discussion on presented 2017 budget.

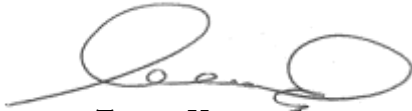
g) Board asked Jane & Terry to follow up with Nelson Business and Valentine Associates for bid to provide bookkeeping for water board.

h) Glen noted we will have two new board openings this year and we should start recruiting possible candidates for positions.

9) Jane suggested we consider doing something for Rick Keeney for his support of DHCWSC the last couple of years.

10) Next meeting will be October 19, 2016 at 7pm.

11) Scott motioned and Terry seconded meeting adjourned at 8:32 PM.



Terry Kennedy

Secretary-Treasurer



Glen Zoerner

President