

Double Horn Creek Water Supply Corporation

Open Meeting Minutes Board of Directors October 19, 2016

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch, Basil Bigbie
And Jane Butler (Assistant Secretary-Treasurer), Brent Taylor (Operator)

- 1) Glen called meeting to order at 7:00 PM.
- 2) Summary of meeting notice given – no objections.
- 3) No public (non-member) comments.
- 4) 9/14/16 board meeting minutes approved on line and posted to web site.
- 5) Financial statements for September 2016 were discussed and approved by board.
- 6) Glen motioned and Scott seconded recommendation for approval of monthly payment to Spicewood Utility of \$6,495.69 (includes plant painting contract), DSHS Central Lab of \$158.97, AIA of \$3,884.00.
- 7) Brent reported:
 - a) Well #3 had a loss of radio communications, resulting in about 120,000 gallon water loss. Brent will manually control Well #3 until new radio equipment is installed. Brent has turned off Well #2 and is only using Well #3.
 - b) Discussion on 2017 change out of water tank, included possibility of increasing water tank size (to increase chlorine contact time). Brent reported that TCEQ requires storage of 200 gallons per possible connection and board felt that additional money spent now might save on future expense. Brent will check with SW Engineers and give an updated breakdown of water tank change out at the next meeting.
 - c) No report on September well depth.
 - d) Brent reported damage to fence around water plant from large oak tree. Board will contact HOA to check ownership of property and the splitting of costs for the cleanup of the shrubbery at the southeast corner of the water plant site.
 - e) Pool meter box is leaking – Brent will check, to determine location of leak, repair, and bill HOA or DHCWSC for repair.
- 8) Board decided to make presentation on EFT (electronic bill payment), at general meeting to get feeling from members.
- 9) Board updates:
 - a) D & O insurance is now included in our AIA insurance. After we receive line item break down of insurance, possible savings will be looked at for next year.
 - b) Brent is checking with South West Engineers for benefits of installing larger tank.
 - c) Basil will follow up with the financial review committee for a possible December report to board.

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d) Jane reported same 8 members are missing their CCCP reports. Glen will write and deliver a 30 day notice of required compliance.

e) Board decided to increase 2017 budget for tank replacement: \$60,000 for tank and \$5,000 for engineering.

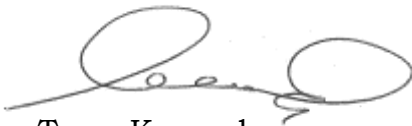
f) Board selected Nelson Business to provide bookkeeping for water board. Jane will notify and with her assistance they will provide November's BOD meeting bookkeeping. Jane and Terry will provide a recommendation, for approval, to board for a specific breakdown of duties and physical storage of board records and equipment at next meeting.

g) Board decided that a bottle of Crown Royal and a thank you card would be appropriate for Rick Keeney's support of board.

10) Glen introduced a proposed by-law change, reducing the number of Board members from five to three. This item will be on the November agenda for more discussion.

10) Next meeting will be November 16, 2016 at 7pm.

11) Scott motioned and Terry seconded meeting adjourned at 8:39 PM.



Terry Kennedy

Secretary-Treasurer



Glen Zoerner

President