

Double Horn Creek Water Supply Corporation

Open Meeting Minutes

Board of Directors

November 16, 2016

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch, Basil Bigbie
And Jane Butler (Assistant Secretary-Treasurer), Brent Taylor (Operator)

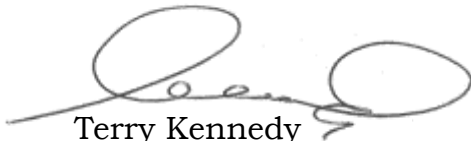
Guests: Jim Butler and Stacey Nelson

- 1) Glen called meeting to order at 6:58 PM.
- 2) Summary of meeting notice given – no objections.
- 3) No public (non-member) comments.
- 4) 10/19/16 board meeting minutes approved on line and posted to web site.
- 5) Financial statements for October 2016 were discussed and approved by board.
- 6) Glen motioned and Scott seconded recommendation for approval of monthly payment to Spicewood Utility of \$3,499.39, Glen Zoerner \$57.00 (postage and gift reimbursement), TCEQ \$200.00 (annual system fee) and Southwest Engineers \$1,335.36
- 7) Operator Report:
 - a) Well 3 is pumping fine now.
 - b) After talking with SW Engineers, concerning water tank size, found the major benefit would only be increased future capacity. Board will make decision after seeing breakdown of water tank change out at next meeting.
 - c) October well depth not yet showing recent rain effect.
 - d) Pool meter box leak repaired.
- 8) Board updates:
 - a) Internal financial review committee will give presentation at December meeting.
 - b) Down to two missing CCCP forms.
 - c) Stacey Nelson introduced to board. The board approved Stacey's inclusion on Google Drive, access to PEC and Frontier statements, and limited use access at bank.
 - d) Jane reported merger of our bank with 1st United Bank, should have no effect on company work for foreseeable future.
 - e) We have two new residential members.
 - f) Further discussion of board member reduction (5 to 3) will be at 12/14 meeting after visit with Mr. Zeppa.
- 9) Discussion of issues with new and transfer water forms – no additional recommendations were agreed upon. Basil will prepare new wording to be added to the current Membership Agreement to address the Transfer process.
- 10) Terry announced that his house is for sale and will be leaving the Board after his house sells.
- 11) Next meeting will be December 14, 2016 at 7pm.

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12) Scott motioned and Terry seconded meeting adjourned at 8:48 PM.



Terry Kennedy
Secretary-Treasurer



Glen Zoerner
President