

# Double Horn Creek Water Supply Corporation

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Open Meeting Minutes  
Board of Directors  
December 14, 2016

Directors Present: Glen Zoerner, Neil Stegall, Terry Kennedy, Scott Crouch, Basil Bigbie  
And Jane Butler (Assistant Secretary-Treasurer), Guests Jim Butler, David Reddrop, Ron  
Link, Pam Link and Bernd Luhrs

- 1) Glen called meeting to order at 7:04 PM.
- 2) Summary of meeting notice given – Mark Zeppa informed us that Burnet County Clerk's Website must still be used and that all policy decisions made at meetings (where County Website not used) would have to be stated and approved by board at a properly announced meeting.
- 3) No public (non-member) comments.
- 4) Previous board meeting minutes approved on line and posted to web site.
- 5) Financial statements for November 2016 were discussed and approved by board.
- 6) Basil motioned and Neil seconded recommendation for approval of monthly payment to Spicewood Utility of \$3,028.76 and two \$100 checks to Stacey Nelson for October and November bookkeeping (Glen will check on establishing an automatic payment for Stacey – for timely payment of monthly charge).
- 7) Brent not present, Glen reported:
  - a) Board received breakdown of water tank change out for review.
  - b) No reports on usage and well depths for November.
  - c) After discussion of Well #1, SW Engineers, and the finding of AWR's original plans for well 1 – it was decided that Glen and Brent will meet directly with TCEQ to get a clear picture what is required to get Well #1 on line.
- 8) Board updates:
  - a) David, Ron and Pam (Internal Financial Review Committee) presented and discussed their review findings and recommendations with the board. This report will be distributed to general membership.
  - b) All delinquent CCCP forms have been received – waiting on two new members.
  - c) Board decided to increase maintenance budget for 2017 to \$5,000.
  - d) Glen presented recommendation for general membership vote to reduce board from five to three. Mark Zeppa and board agreed.
  - e) Annual Member meeting set for 1/21/17 – mail out will include recommendation to change number of board members and resolution for unopposed Director Candidate (see item 9).
  - f) Glen will check at bank to arrange limited access for Stacey Nelson

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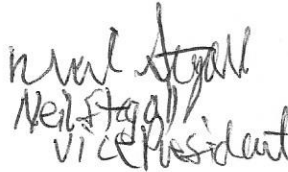
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- g) Basil and Scott will work on a clearer transfer fee statement for next meeting.
- h) Glen will pick up board material from Jane's house.
- i) Board approved new Members:
  - Wayne and Laura Rathe (transfer from Thomas Stepp)
  - Robert and Marilyn Robbins (transfer from Terry Kennedy)
- 9) Board approved resolution to elect Bernd Luhrs as an unopposed Director candidate for a two year term starting January 2017.
- 10) Glen and Neil met with Mark Zeppa on Monday 12/12 for over 2 hours – reviewing numerous topics.
- 11) Terry Kennedy resigned from board, due to sale of house in Double Horn, effective 12/14/16. The board approved the appointment of Bernd Luhrs to the open board position till the general meeting 1/21/17.
- 12) Next meeting will be 1/11/17
- 13) Scott motioned and Terry seconded meeting adjourned at 9:30 PM.



Glen Zoerner  
President



Neil Stepp  
Vice President

