

Double Horn Creek Water Supply Corporation

Minutes of Board of Directors Meeting
103 Vista View Trail, Spicewood, TX 78669

March 15, 2017

1. Meeting call to order at 2:08 PM
2. Meeting notice published on Burnet County website, posted on community bulletin boards. No objections.
3. Motion by Glen Zoerner to accept February minutes; second by Bernd Luhrs and approved.
4. Board members present: Glen Zoerner, Bernd Luhrs, Neil Stegall
 - a. Community members present: Curtis Raetz, who had no comments
5. Financial statement
 - a. New members Jesus and Michelle Guevara approved on transfer application, fee paid
 - b. General contractor has sent DHWSC \$4,500 check for unnamed lot on Vista View, owner unknown. Follow up required
 - c. Bank financial statements reviewed, no issues noted, comments made
 - d. Quickbooks 2017 update completed. Purchased with debit card from Amazon online
 - e. Gross income \$7,288.00
6. Authorization of specific invoices
 - a. Spicewood Utilities
 - b. BEFCO (groundwater tank replacement project)
 - c. Southwest Engineers (Well #1 reactivation project)
7. Operator's report
 - a. Review of water usage report. Almost 400,000 gallons used
 - b. No repairs required
 - c. Electronic payments through Payclix should be ready for April billing cycle. Board members and select others will make test payments before going live for members.
 - d. Progress on tank replacement: on order, should be installed in approximately six weeks
 - e. Well #1 discussion: To bring this well into production an operator will be required to check on plant operations daily per Texas Commission on Environmental Quality. According to Brent Taylor of Spicewood Utilities this additional service would cost approximately \$2,000 per month.

8. Discussion

- a. Membership transfer agreement and forms simplified, reformatted. Motion made for adoption of changes by Luhrs, seconded Stegall. Approved.
- b. Preparation for receivership discussed by all parties present. As a board may not remain constituted before or at the next annual DHWSC meeting, it is necessary to develop information on what is required to take DHWSC into receivership. Glen Zoerner will contact Mark Zeppa, attorney, to arrange time for a meeting with the board.
- c. General consensus to review and revise complete tariff through committee work sessions, dates to be determined. Curtis Raetz agreed to participate as a committee member in the review process.
- d. Rate structure: Agreed to review draft plan by Zoerner to increase rates for high usage and to decrease the base fee slightly, with the intention that the changes are revenue neutral but nevertheless create a disincentive for high usage.


9. Other business: None

10. Next board meeting set for 2:00 PM, April 12, 2017

11. Meeting adjourned



Neil Stegall
Secretary-Treasurer



Glen Zoerner
President