

## **Double Horn Creek Water Supply Corporation**

Minutes of Board of Directors Meeting  
103 Vista View Trail, Spicewood, TX 78669

April 12, 2017

1. Meeting called to order 1:59 PM.
2. Board members Glen Zoerner, Bernd Luhrs, Neil Stegall present. Members present: Curtis Raetz Also present: Lafayette Coleman of Spicewood Utilities.
3. Meeting notice published and posted on community bulletin boards. No objections to notice.
4. Discussed and approved minutes of previous meeting. Stegall moved for approval, Luhrs seconded. Minutes approved without discussion.
5. Financial status
  - a. Approval of new members:
    - i. Jeffrey Hill, lot at 109 Vista View approved.
  - b. Bank and financial statements reviewed, found to be in order.
6. Authorize specific payments
  - a. Invoice from Spicewood Utility Services (SUS) approved and paid, including charges for Payclix set up.
  - b. Nelson Business Services paid for monthly service by Amazon debit card.
7. Operator's report presented by Lafayette Coleman
  - a. Progress on electronic payments project
    - i. Payclix will go live for May billing cycle with due date in June
    - ii. Members will get letters of notice regarding the service
    - iii. SUS will bill DHWSC for monthly Payclix charges
  - b. Progress on water tank replacement: Project to begin 4/18/17.
  - c. Progress on Well #1 project:
    - i. Control systems and monitors to be assessed for functionality; to be repaired, recalibrated or replaced as indicated.
    - ii. Exception letter to be sent to TCEQ to seek approval for Well #1 coming back online.
8. Discussion:
  - a. Preparation for meeting with attorney Mark Zeppa on 4/18/17
    - i. Contingency planning in the event there are not enough directors to comprise a legally functioning DHWSC board.
    - ii. Possibility of re-characterization of membership fee as a security deposit.

- iii. Valuation of non-profit water service corporation such as DHWSC in event of sale.

All board members concurred on these basic topics of discussion for the meeting. Additionally, deletion of sections of the tariff believed to be archaic and irrelevant is to be discussed.

- b. Tariff review committee, to be determined.
  - c. Rate structure review committee, to be determined. All agreed it is necessary to incentivize wise water usage and equitability through the rate structure.
9. Other business brought before the board.
    - a. Curtis Raetz to be appointed to board next meeting.
  10. Next meeting set for Tuesday, April 18, 2017 at 10:00 AM at Attorney Mark Zeppa's house.
  11. Motion to adjourn made by Luhrs, seconded by Stegall. Approved.



Neil Stegall  
Secretary/Treasurer



Glen Zoerner  
President