

# **Double Horn Creek Water Supply Corporation**

Minutes of Board of Directors Meeting  
Spicewood, Texas

July 15, 2017

1. Meeting called to order at 9:31 am.  
Board members present: Zoerner, Raetz, Luhrs, Stegall  
Spicewood Utility staff present: Brent Taylor
2. No objection to meeting noticed as published
3. Minutes unanimously approved for May 17, 2017 board meeting on motion by Luhrs, seconded by Stegall
4. Members present and public comments
  - a. Harry Brunner, Laura Zoerner, Rodney Stanfield, Rick and Teala Welch, Rona and Pam Link, Jim Millard, Lewis Feder, Justin Jett
  - b. Lewis Feder remarked on the substantial water loss and damage from his older water conditioner failure
5. Financial review
  - a. Payment made on three invoices: Spicewood Utilities, attorney Mark Zeppa, Southwest Engineers
  - b. Previous banks statements, income statement and balance sheet reviewed
  - c. Acceptance of final report by Financial Review committee
  - d. New transfers approved: Sig and Bonnie, Puchacz, Larry and Dollye Trowbridge and John and Robin Mayfield
6. Operator's report
  - a. Well #1 project
    - i. TCEQ approval of request for exception to use cartridge filters received
    - ii. Approval for canister filtration system sent to Southwest Engineers
    - iii. Construction drawing for filtration system to be done by Southwest Engineers
    - iv. Changes to operations will require daily monitoring of plant operations by Spicewood Utilities
    - v. Conference call will be made to Southwest Engineers to arrange Memorandum of Understanding as regards the construction drawings and changes to the chlorination system
  - b. Forty-eight members have opted for Payclix bill payment. No reported problems with this payment system.
  - c. Well #3 status: Is online again after a day long outage requiring pump replacement. Well #2 had a significantly increased demand as a result and was pumping near capacity.
7. Discussion
  - a. Rate structure subcommittee recommendation
    - i. Will continue study of rate tiers and charges to reduce usage of 10,000 gallons or more per month by individual members. Preliminary subcommittee report will be made at the August meeting.

A planned full board review will be made by October 1, 2017 so that DHWSC can publish new rates for the annual meeting in January 2018.

- b. Drought contingency plan completed for tariff.

Member comments:

Lewis Feder: Board should publish usage data and promote awareness for members of community water needs.

Pam Link states that new members should receive conservation and use information on application.

Harry Brunner recommends that the Architectural Control Committee of the HOA supply use and conservation information to new residents upon request for design approval. Recommends advisory to members to use their meters to track usage when using irrigation systems.

- c. Discussion to create Cross Connection Control subcommittee to audit CCCP compliance. Brent Taylor says Spicewood Utilities (SUS) can manage CCCP compliance and consult with Board on moving forward with an audit. Stegall moves, Zoerner seconds motion for approval of SUS CCCP audit initiative. Approved unanimously.

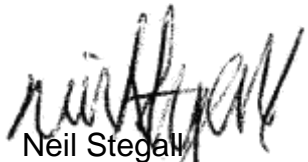
- d. Discussion of co-management of community affairs with HOA. Not presently possible but the HOA board will move forward to see what is possible as regards having Goodwin management survey road condition status and residents' compliance with community standards.


- e. Renewal of D&O, property and liability insurance to be reviewed by Zoerner with Sherry Gaines AIA. Cyber security coverage to be dropped.

8. No other business brought before the board

9. Next meeting set for 7:00 pm on August 16, 2017. Location to be determined.

10. Motion to adjourn made by Stegall, seconded by Raetz, approved unanimously.

  
Neil Stegall  
Secretary/Treasurer

  
Glen Zoerner  
President